

BUILDING ADVISORY PANEL – MEMBER POSITION DESCRIPTION

Skills, Experience, and Attributes Required

The Chief Executive of the Ministry of Business, Innovation and Employment (the Ministry) is seeking candidates who wish to become a member of the Building Advisory Panel (the Panel). The Panel is established under section 172 of the Building Act 2004. The panel comprises of up to eight members appointed by the Chief Executive.

Ideally, candidates will have some or all of the following:

- building and construction industry experience
- thorough knowledge of regulatory frameworks, preferably including experience with the building regulatory system
- proficient at building and maintaining effective networks and relationships in the wider building and construction sector and ability to utilise these networks to inform advice
- able to test assumptions around decisions from a strategic perspective.

The Panel should have a breadth of experience and expertise in the building and construction sector, including, without limitation, consumer, cultural, disability, energy efficiency, health and safety, heritage, or sustainable development issues.

Members can be based anywhere in New Zealand. Building Advisory Panel meetings will predominantly be held in Wellington, but may be held in other locations around New Zealand if necessary for the work of the Panel.

Meetings of the Panel are held quarterly. Members are expected to spend 2-3 days per quarter (including travel and preparation time). Panel members receive a standard \$540 per day or \$123.75 per an hourly pro-rata rate as required, plus reasonable travel and accommodation expenses.

Members are appointed for a term of three years.

The Building Advisory Panel's functions

The Panel supports the Deputy Chief Executive of Building, Resources & Markets with independent, specialist and evidence-based advice on strategic issues facing the building and construction sector. The Panel's functions are to:

- identify emerging risks and opportunities to the performance of the sector, and advising on the shape the regulatory response;
- provide strategic advice on current and emerging trends in building design, building technologies and other factors that may affect the building and construction system;
- provide leadership of the regulatory parts of the sector;
- ensure MBIE's work programme and priorities create a regulatory environment that supports, and drives innovation in the sector;
- provide a channel for constructive dialogue between MBIE and the sector, and identifying critical stakeholders for engagement on specific initiatives.

The Ministry administers the panel. The Panel and the Ministry are collectively accountable for performance and work together towards a shared purpose and outcomes.

Examples of matters on the building regulatory system work programme include:

- Building System Legislative Reform Programme
- Biannual Building Code Updates
- Climate change in the built environment

Further information about the building regulatory system is available at

<https://www.mbie.govt.nz/cross-government-functions/regulatory-stewardship/regulatory-systems/building-regulatory-system/>

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