

13 December 2022

M.R.M.

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Tēnā koe M.R.M.

Thank you for your email of 1 December 2022, to Mahi Haumarū Aotearoa | WorkSafe New Zealand, in which you raise concerns about the terms of the Melville High School Board of Trustees' (**MHSBT**) Enforceable Undertaking (**EU**). Specifically, you have raised concerns about:

1. The publication of the newsletter (special newsletter as opposed to a monthly school letter);
2. The publication of the newsletter on the Facebook page and not the school's website; and
3. The newsletter was not circulated to the school community through email, as is the practice of monthly school newsletters.

In respect of your concerns around the publication of the newsletter, WorkSafe has granted an amendment to the original terms to allow MHSBT to publish the announcement as a special newsletter. A further amendment was granted to allow for a timeframe extension for the terms of section 3.2 of the EU, until Friday, 16 December 2022.

These amendments will be available on WorkSafe's website [Accepted enforceable undertakings](#) in due course.

In respect of the newsletter being published on the Facebook page and not the school's website, MHSBT had previously provided evidence that the Facebook feed containing the newsletter had been published on the Melville High School website. WorkSafe has requested that the newsletter is published in full on Melville High School's website by 16 December 2022.

In respect of your concerns around point 3 above, this was not a specified term within the EU. Whilst not a specified term, MHSBT shared the special newsletter with the media [Waikato Times](#).

I trust my response has addressed your concerns.

Nāku noa, nā



Catherine Gardner  
*Head of Specialist Interventions*