

20 February 2023



Ministry for
**Ethnic
Communities**
Te Tari Mātāwaka

John Luke

fyi-request-21618-71d40f01@requests.fyi.org.nz

Ref: OIA2223-0532

Tēnā koe John

Thank you for your email of 24 January 2023 to the Ministry for Ethnic Communities (the Ministry) requesting the following information under the Official Information Act 1982 (the OIA):

...“ the Ministry made 117 nominations and 26 endorsements for the appointment of ethnic candidates to 72 public sector board and committee roles.” Can you please provide the name of 72 public sector board and committee roles, also can you please explain what do you means by nominations and endorsements.

“the Ministry nominated 11 candidates for a New Zealand Royal Honour.” Can you please provide how do you select the candidate for Royal Honours? What is the process behind the selection. Do you have a nomination panel? Please provide any internal policy, memo regarding this matter...

I will respond to each of your questions in turn.

Part 1

1. *Can you please provide the name of 72 public sector board and committee roles*

Please refer to Appendix 1.

2. *Also can you please explain what do you means by nominations and endorsements*

“Nomination” means that the Ministry identifies and nominates suitable candidates from its database to the appointing organisation or the Minister in response to their request. More information regarding the Ministry’s Nominations Service can be found here:

<https://www.ethniccommunities.govt.nz/programmes/nominations/>.

The Ministry may endorse candidates for a board vacancy who have self-nominated/applied for a board vacancy directly. In that instance, the Ministry can contact the appointing agency to advise of the Ministry’s endorsement. An “endorsement” means that the Ministry supports the candidate’s application for the vacancy as they are a person on the Ministry’s database.

Part 2

3. *Can you please provide how do you select the candidate for Royal Honours? What is the process behind the selection. Do you have a nomination panel?*

The Ministry follows the nomination guidelines administered by the [Honours Unit](#) of the Department of Prime Minister of Cabinet (DPMC). More information about these guidelines is available on the DPMC's website: <https://dPMC.govt.nz/our-programmes/new-zealand-royal-honours/make-nomination/new-zealand-royal-honours-nomination>.

An Honours project team (Project Team) made up of staff from the Ministry's Strategic Engagement & Partnerships team and Talent & Capability team work together to identify a long list of suitable people from the ethnic communities, who could be considered for a Royal Honour. The people are identified as potential candidates due to their significant service/contributions/achievements to their community, region or Aotearoa New Zealand, or in their field of work (over and above the usual expectations of the paid employee). The Minister for Diversity, Inclusion and Ethnic Communities (DIEC) may also identify suitable candidates for consideration

Information about the people's service/contributions/achievements are gathered from formal and informal sources.

The Project Team assesses each of the potential candidates on the list using a scoring system, as below:

Measure	Score
The overall impact of the nominee's contribution/service	0 to 5 points
The longevity and depth of the nominee's contribution/service	0 to 5 points
Overall public recognition of the nominee's contribution/service by the community/wider society/sector peers/home country	0 to 5 points
The scale of the nominee's contribution/service – geographical, inter-faith, and/or pan-ethnic dimensions.	0 to 5 points

Once scoring is done, the Project Team will:

- a) develop a short list, which will be reviewed and approved by the Deputy Chief Executive, System Capability and Programmes
- b) provide a briefing to the DIEC Minister about the potential candidates
- c) ask the DIEC Minister to advise the Ministry who she would like to nominate for a Royal Honour
- d) prepare the [Nomination Form\(s\)](#) for the people identified in c) above and gather the respective letters of support for the DIEC Minister's final review, signature and submission to the Honours Unit by the due date.

4. *Please provide any internal policy, memo regarding this matter.*

I am refusing this part of your request under section 18(e) of the OIA as the information requested does not exist.

The Ministry does not have any internal policy or memo for Honours applications. However, staff refer to the information in Attachments 1 and 2.

You have the right to seek an investigation and review by the Ombudsman of our response to your request. Information about how to contact the Ombudsman's office is available at: www.ombudsman.parliament.nz or freephone: 0800 802 602.

Ngā mihi



Pp Edward Firth
Director of Ministerial Services

Appendix 1

Board name	Board vacancy
Accreditation Council	Board Member
Agricultural and Marketing Research Development Trust (AGMARTD) board	Board Member
Arts Council	Board Member
AsureQuality Ltd	Chair
Audit and Risk Committee	Chair
Board of the Accident Compensation Corporation	Board Member
Chartered Professional Engineers Council	Member
Chinese Medicine Council of New Zealand	Medical Professional
Chiropractic Board	Lay member/health professional
City Rail Link Limited Board	Chair
City Rail Link Limited Board	Board Member
Commerce Commission	Board Member
Community Governance	Co-Chair
Conservation Boards - Auckland	Board Member
Conservation Boards - West Coast Hawkes Bay	Board Member
Conservation Boards - Canterbury Aoraki	Board Member
Conservation Boards - Waikato	Board Member
Conservation Boards - Wellington	Board Member
Crown Infrastructure and Partners Ltd	Board Member
Dieticians Board	Lay member/health professional
Education New Zealand	Board Member
Electoral Review Panel	Panel Member
Electricity Rulings Panel	Deputy Chair
Electricity Rulings Panel	Board Member
Environmental Protection Authority	Board Member
External Reporting Board (XRB)	Board Member
Fire and Emergency New Zealand	Member
Grievance Panel	Panel Member
Guardians of the New Zealand Superannuation Fund	Member
Health and Disability Ethics Committees	Lay member/health professional
Health Practitioners Disciplinary Tribunal	Lay member/health professional
Health Workforce Advisory Board	Board Member
Kiwirail Holdings Ltd	Board Member
Kordia Group Ltd	Board Member
Lottery Community Facilities Committee and Lottery Significant Projects Committee	Member
Lottery National Community Committee	Member
Maritime New Zealand	Member
Marsden Fund Council	Board Member
Medical Council	Lay member/health professional
Medical Radiation Technologists Board	Lay member/health professional
Medical Sciences Council	Lay member/health professional
Milford Opportunities board	Board Member
Ministerial Advisory Committee	Board Member
Minister's Arms Advisory Group (MAAG)	Board Member
Muka Tangata Workforce Development Council	Member
National Ethics Advisory Committee	Layperson
National Provident Fund	Board Member

Board name	Board vacancy
New Zealand on Air (Broadcasting Commission)	Board Member
Optometrists and Dispensing Opticians Board	Lay member/health professional
Paramedic Council	Lay member
Physiotherapy Board	Lay member/health professional
Public Advisory Committee on Disarmament and Arms Control (PACDAC)	Committee Member
Public Health Advisory Committee	Member
Research and Education Advanced Network New Zealand Ltd	Board Member
Risk and Assurance Committee	Committee Member
Takeovers Panel	Board Member
Te Kura o te Aho Pounamu	Board Member
Te Kura o te Aho Pounamu	Chair
Te Papa Tongarewa Board	Member
Tertiary Education Commission	Board Member
The New Zealand Qualifications Authority	Board Member
Transpower New Zealand Ltd	Board Member
University of Canterbury/Te Wananga o Aotearoa	Member