

1 PURPOSE

This statement has been prepared to assist candidates who may be considering expressing interest in a role as the Chair of the Wānaka Airport Liaison Committee, and will also be used by the Council in selecting the most appropriate candidate.

2 CONTEXT

Wānaka Airport is a natural attraction for visiting aviators and for anyone interested in a range of aviation-related attractions and events, such as the Warbirds Over Wānaka International Air Show and the Warbirds & Wheels visitor attraction. There are more than 11 businesses with around 250 people working in and around the airport on day-to-day operations. These operations include scheduled domestic return service to/ from Christchurch with Sounds Air and a large and growing number of helicopters offering training and charter.

Wānaka Airport is owned by QLDC. Queenstown Airport Corporation manages Wānaka Airport's day-to-day operations on behalf of QLDC under a management services agreement. These management services include noise monitoring, property management, regulatory planning and compliance, and liaising with the airport community on day-to-day matters.

Chapter 37 of the District Plan requires the establishment of the Wānaka Airport Liaison Committee. The objective of the Committee is to consider and make recommendations on matters within the Committee's responsibilities and key projects listed within its Terms of Reference (see attached). Membership of the Committee is also detailed within the Terms of Reference.

3 THE ROLE OF CHAIR

The Chair will possess a level of underlying skills such as financial literacy, good communication, strategic awareness, and an ability to take a wide perspective on issues. Complementary specialist skills will be considered in that context. The following list, taken from the expectations required of directors of Crown-owned companies, is relevant in this context and illustrative of the skills generally desired:

- > An ability to clearly communicate orally and in writing
- > A wider perspective on issues
- > Integrity and a strong sense of ethics
- > Common-sense
- > Strategic awareness
- > An appreciation of the role of the Council as owner of the airport as well as regulatory authority
- > Financial literacy
- > A well-developed critical faculty
- > The ability to be information oriented
- > An ability to work in a team and collaborate
- > An ability to make-tough decisions, which may be unpopular but in the best interests of the wider community and the airport.

Additional Specific Skills Desirable at Present Time

- > The management of noise associated with airport operations with an emphasis on being a good neighbour.
- > Maintaining strong relationships with airport users and local residents.

Factors to be Considered

The following may assist individuals considering applying for this position:

- > While experience in local government or the airport industry is not a pre-requisite, experience in chairing formal meetings will be an advantage.
- > Residence inside the Wānaka-Upper Clutha Ward of the Queenstown Lakes District is not a pre-requisite to appointment but is desirable.
- > All potential conflicts of interest must be disclosed in a candidates's expression of interest. Examples of conflicts of interest include (but are not limited to): a current directorship or senior management role in another airport, an interest in development which might impair the ability of the airport to operate, etc. Persons with potential conflicts should not feel discouraged from expressing interest but will be expected to resolve the conflicts before appointment if successful.

4 APPOINTMENT PROCEDURE

For consistency, the Chair will be appointed as per the QLDC Policy for the Appointment and Remuneration of Directors.

The Chair will be selected based on a recommendation of the Governance Subcommittee to Full Council (public excluded). The successful candidate will be subsequently announced publicly.

The selection aims to ensure that the Committee contains the skills necessary to enhance the airport's performance and the Committee's interaction and activities within its Terms of Reference.

The Chair must be independent from the membership entities listed within the Terms of Reference.

Confidentiality

It is Council practice to deal with applications for appointments, involving personal information, on a confidential basis.

5 HOW TO EXPRESS AN INTEREST

Any person being interested in this role as a Chair of the Wānaka Airport Liaison Committee should submit a written expression of interest, including a brief curriculum vitae, to:

The Chief Executive
Queenstown Lakes District Council
Private Bag 50072
QUEENSTOWN

Or via: ceo@qldc.govt.nz

Decision Making Process

Decisions on these appointments will be made by resolution of the Full Council.

All expressions of interest will be acknowledged.

Further Enquiries

Any person considering expressing interest in this position is welcome to contact:

Mr Mike Theelen, Chief Executive, QLDC, Tel 03 441 0470.