

BOARD OF TRUSTEES MINUTES
Wednesday 30 March 2022 Meeting
School Library
Cardinal McKeefry School

PRESENT

Satvinder Bains (Acting Principal), Antonio Ybarra (Presiding Member), Bridget Wylie (Staff Rep), Duncan Scott, Mike Hartley, Priscilla Agius, Father Ron Benett

APOLOGIES Martin Fukac

PRAYER Satvinder

MEETING COMMENCED 6:30pm

EECA Lighting Upgrade Proposal – Benji Stretton, EECA

- Benji (EECA) briefed the Board on EECA's lighting proposal for our school.

6:43pm Benji exited the meeting.

- The Board briefly discussed and unanimously agreed to accept the proposal.

Decision- The Board approved the EECA lighting upgrade.

Action- Satvinder will contact Benji tomorrow to confirm that we will proceed.

DECLARATIONS OF INTEREST

- No new declarations of interest were noted.

ADMINISTRATION

Confirmation of Minutes & Review of Actions from 23rd February Meeting.

- Hard copies of the minutes were distributed at the meeting and reviewed.

Approval of the Board Minutes was moved by Duncan and seconded by Mike.

CHARTER DEVELOPMENT

PRINCIPALS REPORT

Including:

COVID update- contract tracing register

March Roll Return

Building/Property- Courts

Finance Report Budget Approved (Strategic Goal 5 NAG 6)

Kura Ahurea Programme

Background – Principals Report- Kura Ahurea Kura Ahurea program was implemented at CMcK in 2021. This programme was identified by our Kāhui Ako as a way for our schools to connect with Te Āti Awa, Taranaki Whānui the Tangata Whenua of the land our school site sits on. Since last year, the cost of this program has gone up quite significantly, so we are no longer attending the professional development sessions, however, we have access to all resources including the implementation plan and guidance, which we will continue to use as we did last year.

- The Board discussed the initial decision made to not renew our subscription.

Action- Bridget will contact them to enquire whether we can join after all following the Boards suggestion to renew our subscription.

ADW- working on site

- ADW staff are working from Block B of our school. They are using Room 5 & 6 at our kura. This is due to the need to move out of their building due to seismic issues.
- ADW has now fully moved in and are working from these rooms.

MindPlus

- The MindPlus contract is due for renewal and the Board held a discussion regarding increasing the hire of Room 7.
- Room 7 is solely used by MindPlus, they use the room 2 days per week but is unable to be used outside of this period as their supplies & equipment is left there
- The hire currently sits at only \$795 per term, and it was suggested to raise this to \$1,200 for the new contract.
- The Board also considered changing it to a 1 year rolling contract.

Action- Priscilla will review the contractual process and discuss her suggestions with Satvinder

POLICY REVIEW

Grant Audit Mike

- Mike updated the Board on current grants status.

The Principals Report was moved by Mike and seconded by Antonio

School Operating Budget Draft FY-22

- The draft has a few unanswered questions & comments on the draft that the Board would have preferred confirmation on prior to approval.

Action- Duncan will review the account and hold a discussion with the auditors about dates.

Action- Satvinder & Duncan will meet to discuss.

Errors noted- AFS (Accounting for Schools) should be removing the Board members that have resigned and add the new members as this information is out of date.

PTA REPORT

- Antonio attended the last PTA meeting, which was held online.
- A discussion was held regarding possible revenues that could be gained from the games that will be held at the netball courts, for example coffee carts at the games.

PARISH REPORT

- Father Ron updated the Board on recent Parish activity.

POLICY REVIEW

School Docs

- The Board completed the reviews on school docs during the Board meeting.

Hatau Review – to be carried forward to the next Board meeting (check the action on Feb minutes)

OTHER MATTERS

AGENDA ITEMS FOR NEXT MEETING (this includes standing items)

PRAYER- Duncan

ADMINISTRATION

- Review of Actions from Previous Meeting
- Confirmation of Minutes

CHARTER DEVELOPMENT

POLICY REVIEW

PRINCIPALS REPORT

NEXT MEETING Wednesday 25 May 2022

Meeting Concluded at 8:30 pm



Board Chair

1/6/2022
Date