Cardinal McKeefry School Board of Trustees
Agenda – Meeting Wednesday 26 May 2021

Agenda Item	Who	Time (Duration)	Move Req
Prayer and Welcome (to be shared) to new members	Bridget	2-3 mins	
Apologies		1 min	
Declaration of Interest	Presiding member	5 min	
Administration - Confirmation of minutes - Review of actions	Presiding member	10 mins	Y
Frank Wafer or Governance training Please make sure you have registered as a BOT member with NZSTA and have a training account.	Presiding member	60 mins	
Charter Development Strategic Plan update	Principal	20 mins	
Strategic Decisions - Furniture upgrade - Device storage - Branding and signage decision	Presiding member /Principal	10 minutes	Y
Grants update	Mike		
Policy Review Explanation of School Docs and actions before next meeting in June Term 2 reviews - Reporting to parents – reviewed by Parents, Board, Staff - Visitors – Board and Staff - Protected Disclosure – Board and Staff Log in process: 1. Visit the website *https://cardinalmckeefry.schooldocs.co.nz/1893.htm* 2. Enter the username (cardinalmckeefry) and password (familyspirit).	Presiding member	10 minutes	
Principals Report	Principal	10 mins	Y
Including: **Policy Assurance:** Digi tech Cybersafety Computer security and Cyber Security Student attendance Building/Property Support letter for WZ netball re grounds			

Finance Report Budget Approved (Strategic Goal 5 NAG 6)
- Move monthly finances
- Recommendations from Auditors and Audited accounts

In committee Staff and student wellbeing update	Principal	10 mins	Y
PTA Report • Roster: Bridget attending June 2	Principal	5 mins	
Parish Report	Fr Ron	5 mins	
Other matters: • Request for study support –Please check School Docs Policy Professional Development	Presiding member	10 minutes	Y
Agenda Items for next meeting as well as all standing items **Policy Review** School Docs – complete together **Strategic Plan** Hātu Review area 1. **Policy Assurance:** Abuse recognition and reporting Evacuation Risk Management SUE Reports Prayer: Brigitta	Presiding member	5 mins	

Correspondence for discussion:

Correspondence received: