

# Cardinal McKeefry School Board of Trustees

## Agenda – Meeting Wednesday 28 July 2021

Agenda Item	Who	Time (Duration)	Move Req
Prayer and Welcome (to be shared) to new members	Duncan	2-3 mins	
Apologies		1 min	
Declaration of Interest	Presiding member	5 min	
<b>Administration</b> - Confirmation of minutes - Review of actions	Presiding member	10 mins	Y
<b>Health and Safety Training</b> • NZSTA module Questions from training completed by board Health and Safety Report <b>See attached</b>	Presiding member	10 mins	
<b>Charter Development</b> Strategic Plan Exploration. Bound copy of Strategic plan for all BOT members will be provided. Please bring this with you to each meeting  Haoura Backback – Capabilities for Life Draft Draft Curriculum overview image. Both will be shared in meeting.  Hatu Review Area 1	Principal  Board/Principal	30 mins  20 mins	
<b>Strategic Decisions</b> Marketing meeting feedback  Donation Letter	Marketing Committee  Presiding member	10 minutes	Y
Grants update • ICT grant update	Mike	10 minutes	
<b>Policy Review</b> For completion in Term 3 reviews • Concerns and Complaints • Behaviour Management Log in process: 1. Visit the website <a href="https://cardinalmckeefry.schooldocs.co.nz/1893.htm">https://cardinalmckeefry.schooldocs.co.nz/1893.htm</a> 2. Enter the username (cardinalmckeefry) and password (familyspirit)	Presiding member	10 minutes	
Principals Report	Principal	10 mins	Y
<b>Including:</b> Curriculum Report Health and PE review  <b>Policy Assurance:</b> Physical Restraint Risk Management  <b>Building/Property:</b> Alarm panel <b>Finance Report Budget Approved (Strategic Goal 5 NAG 6)</b> • Move monthly finances			

PTA Report • Roster: Duncan attending next meeting	Priscilla	5 mins	
Parish Report	Fr Ron	5 mins	
Other matters: Items must be received and confirmed by Presiding Member prior to meeting.	Presiding member	10 minutes	Y
Agenda items for next meeting as well as all standing items  <b>Strategic Plan</b> Hātu Review area 2.  <b>Policy Assurance:</b> Appraisal of the Principal Safety Management System Surrender & Retention of Property and Searches  Prayer: Martin	Presiding member	5 mins	

Correspondence for discussion:

Correspondence received: