

Te Komiti Ako | Learning and Teaching Committee



NGĀ ĀMIKI/MINUTES

Rā Date: Friday, 28 April 2023
Wā Time: 10.00 am
Wāhi Venue: Council Chamber Level 6 Matariki and via Zoom

Tangata i tae mai
Present: S 9(2)(a) OIA [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
[REDACTED]

Tangata i tae mai
In Attendance: S 9(2)(a) OIA [REDACTED]
[REDACTED]
[REDACTED]

Whakapāha
Apologies: S 9(2)(a) OIA [REDACTED], Professor C Moran, S 9(2)(a) OIA [REDACTED]
[REDACTED]

1. Minutes of the previous meeting

Moved by the Acting Chair:

That the minutes of the LTC meeting held on 31 March were a true and accurate record.

Carried

2. Matters Arising

(i) *Minute 7: Online Test Problems*

S 9(2)(a) OIA [REDACTED] asked if there was any update from the discussion at the previous meeting about an unexpected consequence of an upgrade to Respondus during a recent test. S 9(2)(a) [REDACTED] confirmed that discussion had taken place with staff from Future Learning and the Exams Office. The problem had been that both Learn and Respondus had staggered the start of the test to avoid network overload but this had resulted in students not being able to access the test. In future, when tests were scheduled for over 100 students using Respondus, the course coordinator or Associate Dean Academic should contact S 9(2)(a) OIA [REDACTED] educational technology team to ensure they are aware of the test and timing and also let Library staff know so that they can provide support if needed. Contact should be either via an email or Service Now ticket.

S 9(2)(a) OIA [REDACTED] noted that recent figures supplied to the AAC about upcoming exams indicated that most will be conducted face to face and of those which will be online, only around ten would be using Respondus.

(ii) *Minute 4: Faculty Learning and Teaching Plans*

S 9(2)(a) OIA [REDACTED] said that S [REDACTED] had started to make progress on this through initial discussions with the Acting Executive Dean Engineering. S [REDACTED] asked for information on how other LTC Chairs had approached this work. S 9(2)(a) OIA [REDACTED] said that he had initiated the work for Business, and subsequently taken it to the LTC, whose role was to advise the Faculty Board. S 9(2)(a) OIA [REDACTED] had circulated the UC Framework and asked departments in Arts for input. S [REDACTED] had then started detailed discussions with a smaller group of staff then expanded to a larger group, with the ultimate decision on the direction taken being made by the Faculty Board

and Executive Dean. This approach had raised discussion on interesting aspects of teaching and learning which might not otherwise have emerged. S 9(2)(a) OIA said that S had held initial discussion with the Science LTC to ensure their key priorities were aligned with the UC framework. He had also sent information to School LTCs to make sure they are doing the same. The next steps would be to identify KPIs, timelines etc across the different priorities identified. There would be further consultation and then a final decision at the Faculty Board.

3. Acting Chair's Report

Congratulations to S 9(2)(a) OIA on achieving S 9(2)(a) OIA Fellowship.

The Acting Chair announced that nominations for the UC teaching awards and teaching medal were now open. S encouraged members to spread the word and ensure that colleagues to nominate staff.

4. MHiT Academic Review – One Year On Report

S 9(2)(a) OIA from the HiTLab was welcomed to the meeting. He said that the review had taken place in November 2021 and had made a series of commendations and recommendations, some of which were already underway by the time the report was published.

He highlighted the following responses to recommendations:

- S 9(2)(b)(ii) OIA
[Redacted]
- █ [Redacted]
- █ [Redacted]

S 9(2)(a) OIA said that S had found working with an Industry Advisory Board in Business had been really beneficial and suggested that this might be reconsidered in future. S 9(2)(a) OIA asked whether there were opportunities for staff and students to work collaboratively with the programme as the field is interdisciplinary. S 9(2)(a) OIA gave examples of a research student completing an internship from Arts and of lectures S had given in other programmes. Further discussions about specific collaborations were welcomed.

Moved by the Acting Chair:

That the report be received and forwarded to the Academic Board for approval.

Carried

5. Update on DLTP Fellowships

S 9(2)(a) updated members on the DLTP Fellowships. The deadline for applications had now passed, with a total of 12 applications received across two categories with the total number

available sitting at eight. Now that the Bended Learning team had moved to Karl Popper, the shared space for fellowships had been reinstated. S 9(2)(a) OIA would be looking after the new cohort who were expected to start in July. There were also plans to reinvigorate the distributed leadership aspects of the scholarships with an event to bring the scholars together with details to be released in a future Ako Anamata and reports here.

6. Update on Curriculum Management Project

S 9(2)(a) OIA was welcomed to the meeting. He said that UC has embarked on a project to S 9(2)(b)(ii) OIA

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

[Redacted]

S 9(2)(a) was thanked for S update; S left the meeting.

7. S 9(2)(b)(ii) OIA

S 9(2)(a) OIA S 9(2)(a) OIA [Redacted]

[Redacted]

S 9(2)(b)(ii) OIA [Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

[Redacted]

[Redacted]

- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]
- [Redacted]

S 9(2)(a) OIA [Redacted] S [Redacted]

[Redacted] S [Redacted]

S 9(2)(a) OIA [Redacted]

[Redacted]

There being no further business, the meeting closed at 11.10 am.

S 9(2)(a) OIA [Redacted] (Acting Chair).....

Date.....