

22 September 2023

Lara Metcalfe

Email: c/-fyi-request-23709-11fc7b97@requests.fyi.org.nz

Dear Ms Metcalfe,

OFFICIAL INFORMATION ACT 1982 (OIA) – REQUEST FOR INFORMATION - CHRISTCHURCH INTERNATIONAL AIRPORT LIMITED (CIAL)

1. We write further to our email of 8 August 2023 and our letter of 31 August 2023, in relation to your email of 5 August 2023 (via the third party public platform fyi.org.nz) in which you requested the following information pursuant to the OIA:

“I’m interested to understand how you calculate carbon emissions, and would like to look closely at the numbers.

For the most recently published carbon emissions reporting period (of 12 months) please provide:

- a) The detailed base data from which the calculations were made - not summarised, but raw data. If you need to remove details like company names that’s fine.*
- b) The worked up calculations (summarised)*
- c) Details of the carbon reporting standards and methodology you have followed.*
- d) Details of any offsets you have applied, including full details of the scheme, how the offsets are achieved, governance etc.*
- e) In the time since you have claimed that Christchurch Airport is “climate positive” or similar, the total emissions (all scopes included) at the airport.”*

(the **Request**).

2. CIAL calculate our carbon emissions, or rather our Greenhouse Gas (GHG) Inventory, using independent expertise. The process is as follows:
 - After the reporting year is finished, we do a “call out” across the business, and into our supply chain to report back and provide the data evidence for all the GHG activity items for the year. CIAL compiles this information and sends it to a third party, Conversio, who specialise in

GHG accounting and airports. Conversio assesses the data for any gaps and helps CIAL with any emissions factors that might not be provided for within MfE Guidelines, the ACERT or CORSIA CERT frameworks.

- Once the above step is complete, CIAL's GHG inventory and data is then independently audited by Ruby Canyon Environmental – who have ISO 14064:3:2019, GHG Protocol and Airport Carbon Accreditation verification audit approvals. Ruby Canyon Environmental have a best practice, two-step process within their organisation for the audit, in which one group do the audit, and the other independently peer reviews that work.
 - Our GHG Inventory is then sent on to the Airport Carbon Accreditation programme, which is the industry best practice for Airports. They have a team from WSP that also peer review the GHG inventory - this is not an official additional independent audit though, just another step where it gets checked.
3. More specifically in relation to parts (a), (b) and (c) of your Request, CIAL publicly publishes its independently audited GHG emissions on our website - please refer to the Conversio report titled "*Independent GHG Footprint Report, Christchurch International Airport Limited, Basis of Preparation, FY2021-22*" (the **FY21-22 Conversio Report**) available at <https://www.christchurchairport.co.nz/globalassets/about-us/sustainability/carbon/fy2021-22-independent-ghg-footprint-report-for-cial.pdf>. This includes a detailed breakdown of the totals by scope and category (refer section 7 of the Conversio Report).
 4. In relation to part (d) of your Request, please refer to the CIAL response to a previous request made under the Official Information Act which is publicly available on the FYI.org website at the following link <https://fyi.org.nz/request/23893-christchurch-airport-s-native-forest-investment#incoming-90904>.
 5. In relation to part (e) of your Request, please refer to:
 - (a) the report titled *Independent GHG Footprint Report, Christchurch International Airport Limited, Basis of Preparation, FY2020-21* (available at <https://www.christchurchairport.co.nz/globalassets/about-us/sustainability/carbon/fy21-independent-ghg-footprint-report-for-cial.pdf>) which contains this information in respect of the financial year ended 30 June 2021.
 - (b) the FY21-22 Conversio Report (available at the link provided in paragraph 3 of this letter above) which contains this information in respect of the financial year ended 30 June 2022.
 6. We trust we have answered your requests for information. If you require any further information or we have in some way misinterpreted your requests, please let us know.
 7. You have the right to seek an investigation and review by the Ombudsman of the decisions contained in this letter. Information about how to contact the Ombudsman or make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely

CIAL LEGAL TEAM

Email: legal@cial.co.nz