

8 September 2023

Sam Malik  
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Susan Sales  
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Our reference: LGOIMA

Dear Sam

**Request for Information – Local Government Official Information and Meetings Act 1987 (LGOIMA)**

We refer to your official information request of 10 August 2023, asking for information about employees and contractors in the Chief Executive's office, specifically:

*“Can I please ask, under OIA, total number of permanent employees and total number of contractors currently working for the Office of the CE of Hutt City Council and in what subgroups. Please give a table with role levels i.e. how many Admin/coordinators, Advisors, Sr. Advisors, Principles/Chief, managers/leads etc and whether they are permanent or temps.*

*I am also requesting the total cost spent on contractors in the same directorate/group between 1 January 2023 and 31 July 2023.”*

The Office of the Chief Executive consists of a number of teams. Total staff count is 94 (excluding contractors and vacant positions). A breakdown of staff by team as at 31 August 2023 is provided below:

Job Level / Business Unit	Count
<b>Customer &amp; Business Support</b>	<b>15</b>
<b>Temporary Employee</b>	<b>1</b>
Information Services	1
<b>Permanent Employee</b>	<b>14</b>
Chief Executive's Office	1
Finance	7
Information Services	2
Legal	1
People & Capability	3

<b>Technical / Specialist</b>	<b>59</b>
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<b>Temporary Employee</b>	<b>4</b>
Information Services	3
Te Tira Māori	1
<b>Permanent Employee</b>	<b>55</b>
Finance	16
Information Services	29
Legal	2
People & Capability	7
Te Tira Māori	1
<b>Management / Leadership</b>	<b>20</b>
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<b>Permanent Employee</b>	<b>20</b>
Chief Executive's Office	1
Finance	6
Information Services	8
Legal	1
People & Capability	4
<b>Grand Total</b>	<b>94</b>

We do not hold information on the total cost of contractors in a readily available form. Accordingly, your request for this information is refused under section 17(f) of the LGOIMA, on the grounds that the information requested cannot be made available without substantial collation or research.

Please note that this response to your information request, including your name, may be published on Hutt City Council's website.

You have the right to seek an investigation and review by the Ombudsman of this response. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

Kind regards

A handwritten signature in black ink, appearing to read 'Susan Sales', written in a cursive style.

Susan Sales

**Senior Advisor Official Information and Privacy**