

PROJECT STEERING GROUP

Minutes

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| Date | Thursday, 18 May 2023 | |
| Time | 11:00am to 2:00pm | |
| Location | NDH PMO Boardroom - Dunedin 9(2)(g)(ii) | |
| Invitees | <p>Members Evan Davies (Chair) Dr Margaret Wilsher Dr Tony Lanigan Robert Rust Donna Matahaere-Atariki Emma Wyeth Joseph Tyro Monique Fowler Dan Pallister-Coward</p> <p>Observers Richard Wall (Te Waihangā - Infrastructure Commission) Warner Peel (Analyst – Health, The Treasury)</p> <p>Secretariat Caleb Barone (Project Coordinator, Health NZ)</p> | <p>Attendees Tony Lloyd (NDH Programme Director, Health NZ) Bridget Dickson (Programme Director, Southern District, Health NZ) Patrick Ng (Chief Digital Officer, Southern District, Health NZ) Sheila Barnett (Chair Clinical Leadership Group, Southern District, Health NZ) Neil O'Donnell (Director, RLB) Matt Allen (Director, RCP) Pete Hodgson (Chair, Local Advisory Group) Marcus Read (RCP) – <i>item 2</i> Darryl Haines (Warren & Mahoney) – <i>item 2</i> Trevor Boustead (Warren & Mahoney) – <i>item 2</i> Bill Gregory (Warren & Mahoney) – <i>item 2</i> Ron Hicks (HDR) – <i>item 2</i> Joe Mihaljevic (HDR) – <i>item 2</i></p> <p>Apologies Dr Murray Milner James Allison Hamish Brown (Interim Lead Hospital & Specialist, Southern District, Health NZ) John Hazeldine (Chief Advisor and Group Manager - Health Infrastructure, Ministry of Health)</p> |
| 1 | <p>Welcome & Apologies</p> <p>The Chair opened the meeting and advised attendees and observers agenda item 2 'Induction/Briefing on NDH Project' is optional for them and they are welcome to leave and re-join the meeting at 12:00pm.</p> <p>Dr Murray Milner, James Allison, Hamish Brown, and John Hazeldine were noted as apologies.</p> | |
| 2 | <p>Induction/Briefing on NDH Project</p> <p><i>Marcus Read, Darryl Haines, Trevor Boustead, Bill Gregory, Ron Hicks, and Joe Mihaljevic joined the meeting at 11:05am</i></p> <ul style="list-style-type: none"> • Received an oral update of the infrastructure/facility workstream from Tony Lloyd, Programme Director, including an overview of cost impacts, design changes, and budget changes. • Received a presentation from the design team on the design changes, including a comparison of the previous and current design, renders of the buildings, a cross section of the buildings, and an overview of the layouts for each floor. • Received a presentation on the transformation workstream from Bridget Dickson, Programme Director, which included an overview of engagement with end users and stakeholders, outstanding clinical risks from the value management, and the Outpatient Building Transition programme. • Received a presentation on the data and digital workstream from Patrick Ng, Chief Digital Officer, which included an overview of the Detailed Business Case development and approvals, the scope of stage 1, next steps in the digital programme, and the recent Gateway Review recommendations. • Action Point: The presentations will be distributed to the Project Steering Group members by the secretariat. <p><i>The Chair noted the meeting will have a 15-minute break at 12:00pm.</i></p> | |

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The meeting recommenced at 12:15pm

Register of Interests

The Register of Interests was noted, and no new declarations were required. However, the Chair asked for the new Project Steering Group members to review and send their interests to the secretariat by the next meeting.

Action Point: New Project Steering Group Members to send interests to the secretariat by next meeting (June).

28 March 2023 Minutes

The Project Steering Group:

ACCEPTED the 28 March 2023 minutes as a true and accurate record.

DISCUSSED that the meeting paper pack was not sent to all attendees and observers. Key points to note from discussion:

- Monique Fowler noted the paper pack was not distributed to all due to a decision by the Te Whatu Ora Board to treat all steering group papers the same as board papers, with only the Project Steering Group members receiving all papers and the NDH project team receiving all or part of the pack depending on their role.
- The Chair noted that for attendees to perform their expected role in the meeting they should receive the paper pack. Noting there will be papers concerning matters of commercial sensitivity in the future that, with agreement of Project Steering Group members, would be limited to members only or members and a subset of attendees.
- The Chair noted that observers like the Treasury and Te Waihanga who attend these meetings to assist the Project Steering Group to achieve the objectives of the project, as well as the Ministry of Health who have a different objective as an observer, should also receive the paper pack.
- Monique Fowler noted she will seek reclarification from the Te Whatu Ora Board about sharing the paper pack with observers and non-project team attendees.

NOTED overview of the Open Action Points from Tony Lloyd, Programme Director and Monique Fowler, Acting Director Delivery:

- ESG-100321-06 (Delegation of Authority):
 - **NOTED** the Te Whatu Ora Board has requested details on how project delegations will be managed, including how factors of project risk and value will be incorporated.
 - **NOTED** a paper is going to the June Capital and Infrastructure Committee meeting, outlining the proposed project delegations for the Infrastructure and Investment Group.
 - **DISCUSSED** how risk and value of projects will influence the levels of delegations provided. Noting the expectation is that a project operating within budget and scope would have full delegations.
 - **DISCUSSED** the potential time increase for decision making of the other workstreams as they have not previously had to include the Project Steering Group in their approval processes.
- ESG-210223-03 (Project Communication Alignment):
 - **NOTED** apologies from Monique Fowler as clarification on the communication alignment for New Dunedin Hospital was received from the Te Whatu Ora Communication Lead but had not been passed onto the Project Steering Group.
 - **Action Point:** Monique Fowler will provide the note on communication alignment to the secretariat to share with all Project Steering Group members.
 - **DISCUSSED** the various communication teams working together on the New Dunedin Hospital project, including Te Whatu Ora, Te Whatu Ora Southern, and Pete Hodgson.
 - **NOTED** comments from Pete Hodgson that to bridge the perceived information gap within the community a new website for the New Dunedin Hospital will go-live in early June, separate to the New Dunedin Hospital page on the Te Whatu Ora website.
 - **DISCUSSED** the need for coordinated messaging as well as a communication strategy and plan for the project that identifies the spokespeople for stakeholders to approach.
 - **NOTED** comments from Donna Matahaere-Atariki that her and Emma Wyeth were approached for comment on the project after their names were given out by an unknown person in the communications team.

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Programme Director Update

Inpatient Building Update:

- The RCP Inpatient Building status report was taken as read.
- **DISCUSSED** the Health, Safety, and Environment update, key points to note include:
 - **NOTED** demolition of the slab continues with no incidents reported.
 - **NOTED** Avid Plus and RCP are performing regular site checks for both building sites.
- **NOTED** the project team are currently working with CPB, under the ECEA, to refine the delivery model. A meeting is scheduled for Tuesday 23 May to discuss the current proposal received.
- **DISCUSSED** the current lack of a delivery model approach for the Inpatient Building, noting once a refined delivery model is agreed it will be presented to the Project Steering Group.
- **DISCUSSED** delivery models currently being used in the current market, noting the move away from a lump sum/fixed sum model. Further, discussed the difficulties being experienced in Dunedin, the rest of New Zealand, and Australia including high costs, lack of competitive environment, and limited workforce.
- **NOTED** due to the design reset CPB have been able to add more value into the design than previously, which the design consultants have noted appreciation for.
- **NOTED** CPB have advised that their expected resourcing has reduced to around 600, this is due to several factors including façade engineering being handled by SRG and the inclusion of modularised services.
- **NOTED** the user group process is complete for Preliminary Design and the team are currently working through the concerns raised, including pathology and cardiac theatres.
- **NOTED** the structural design is on programme with parts of the design being accelerated. The design process is being monitored to ensure all workstreams are on track and nothing is left behind.
- **NOTED** the pile casings have been ordered and delivery is expected in time for commencement of installation in Feb 24.
- **DISCUSSED** the proposal submitted by CPB for the Dairy Building.
- **NOTED** a lessons learnt workshop has been held with Dunedin City Council due to delays experienced with consents for the Outpatient Building.
- 9(2)(i)
- **NOTED** the project team are having fortnightly meetings, and Tony Lloyd is having monthly meetings, with the Dunedin City Council to discuss any issues and upcoming submissions.
- **NOTED** the resource consent is on target.

Outpatient Building Update:

- The RCP Outpatient Building status report was taken as read.
- **DISCUSSED** the Health, Safety, and Environment update, key points to note include:
 - **NOTED** that since the footpath has been blocked off on Castle St some members of the public are walking in the cycle lane instead of crossing the road. This will be raised with Waka Kotahi, as it is a State Highway.
 - **NOTED** that Project Steering Group want more detailed Health and Safety reporting. Matt Allen noted the reporting received from Southbase is of a high standard and he will ensure this is appropriately expressed in the RCP reports going forward.
- 9(2)(i)
- **NOTED** Southbase's Rev10 programme has not yet been submitted.
- **DISCUSSED** the issue with cold zones in the ceiling space noted by the façade engineer, noting the cold zones could generate condensation and mould. Warren and Mahoney are working on a re-design to mitigate the issue however the drawings are required for the upcoming consent application due in 4 weeks.
- **NOTED** the cold zone issue has been incorporated as a lesson for the Inpatient Building design.
- **NOTED** the procurement for theatre pendants, lights, monitors, and digital integration has been completed.
- **NOTED** the Stage 3 'Fit Out and Services for Outpatient Building Dunedin Hospital' building consent has been

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| | <p>approved.</p> <ul style="list-style-type: none"> • DISCUSSED concerns that the approval of Tranche 3 is still ongoing. Monique Fowler and Tony Lloyd noted this is due to prioritisation as approval of Tranche 3 is not currently urgent. <p><i>Pete Hodgson left the meeting at 1:30pm</i></p> <p><u>Financial Update:</u></p> <ul style="list-style-type: none"> • The financial report was taken as read. <p>The Project Steering Group:</p> <ul style="list-style-type: none"> • NOTED the updates on progress. |
| 5 | <p>Mana Whenua Design Engagement</p> <p>Received an oral update on the Mana Whenua Design Engagement from Tony Lloyd. Key points to note from discussion:</p> <ul style="list-style-type: none"> • NOTED the design team continues to engage with Aukaha and are working well together. • NOTED the incorporation of the cloak design remains a work in process. • NOTED a presentation will be provided to the Project Steering Group once design has progressed <p>The Project Steering Group:</p> <ul style="list-style-type: none"> • NOTED the update on Mana Whenua design engagement. |
| 6 | <p>Data and Digital Update</p> <p>Received an update on Data & Digital from Patrick Ng, Chief Digital Officer, Te Whatu Ora Southern. Key points to note from discussion:</p> <ul style="list-style-type: none"> • The paper was taken as read. • NOTED the Data & Digital programme recently had a Gateway Review. • NOTED that contract discussions with the preferred Digital Infrastructure Delivery Partner (DIDP) are underway and nearing completion, noting the received pricing proposal was 9(2)(i) over budget but negotiations have resulted in the final pricing proposal being under budget by 9(2)(i) • NOTED the Joint Ministers have approved the 9(2)(i) for stage 1, however the project team are unsure how to access this. <p>The Chair opened the floor for wider discussion. Key points to note include:</p> <ul style="list-style-type: none"> • DISCUSSED how financial reporting for the Data and Digital workstream will be presented to the Project Steering Group. The Chair asked Patrick Ng to liaise with Neil O'Donnell to discuss. • DISCUSSED the delegations and approval pathway for the Data and Digital workstream, noting comments from The Chair that going forward the Project Steering Group will be the first approval step for all workstreams. <p>The Project Steering Group:</p> <ul style="list-style-type: none"> • NOTED the update on Data and Digital. |
| 7 | <p>Workforce & Organisational Change (Transformation) Update</p> <p>Received an update on workforce and organisational change from Bridget Dickson, NDH Programme Director, Te Whatu Ora Southern. Key points to note from discussion:</p> <ul style="list-style-type: none"> • The papers were taken as read. • NOTED there has not been an opportunity to align reporting with the new Project Steering Group Terms of Reference. However, a meeting with Dan Pallister-Coward and Hamish Brown has been set for 12 June to start the process. • NOTED engagement with stakeholders, including the Dunedin City Council, regional mayors, and unions is continuing via local avenues. • NOTED the current value management forums are viewed positively by attendees to re-establishing and building relationships. • NOTED user group meetings are going well with concerns raised being worked through to a satisfactory level. <p>The Chair opened the floor for wider discussion. Key points to note include:</p> <ul style="list-style-type: none"> • DISCUSSED Mana Whenua Engagement (workstream 8) from the Southern PMO dashboard, noting |

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| | <p>engagement is occurring via Aukaha. Further, discussed there is funding available within the PMO to support the engagement of a mana whenua member for the Clinical Transformation Group and Southern PMO.</p> <ul style="list-style-type: none">• DISCUSSED the large breadth of the transformation programme and how it will take the Project Steering Group time to become accustomed.• DISCUSSED how primary care is progressing and how it will interrelate with the New Dunedin Hospital. Monique Fowler suggested the Project Steering Group could be provided 6-monthly updates on primary care and how it is progressing. <p>The Project Steering Group:</p> <ul style="list-style-type: none">• NOTED the update on Workforce and Organisational Change. |
| 8 | <p>Other Business</p> <ul style="list-style-type: none">• Next Meeting: Tuesday 27 June, via Zoom. |
| <p>The meeting closed at 02:05pm</p> | |

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Closed Action Points:

Open Action Points:

| REF | ITEM | FIRST RAISED | STATUS | ACTION REQUIRED | RESPONSIBLE | ACTION BY | DUE BY | PRIORITY | UPDATE/STATUS | ACTION BY |
|---------------|---------------------------------|--------------|-------------|---|--------------|--------------------------|-------------------|----------|--|-----------|
| ESG-100321-06 | Delegation of Authority | 10/03/2021 | In progress | Revised arrangements for DoA are currently being worked through with the new SRO and will be reported back on to ESG. | Te Whatu Ora | Monique F | 8/07/2022 TBC | Normal | 18/05/23 - NOTED the Te Whatu Ora Board has requested details on how project delegations will be managed, including how factors of project risk and value will be incorporated. - NOTED a paper is going to the June Capital and Infrastructure Committee meeting, outlining the proposed project delegations for the Infrastructure and Investment Group. | Monique F |
| ESG-210223-03 | Project Communication Alignment | 21/02/2023 | In progress | The Chair requested a paper be provided to the ESG outlining how the various communication teams for the project (Te Whatu Ora, mana whenua, and LAG) will be joined together and work collaboratively. | Te Whatu Ora | Monique F/ Tony Lloyd | 28/03/2023 TBC | Normal | 18/05/23 - NOTED apologies from Monique Fowler as clarification on the communication alignment for New Dunedin Hospital was received from the Te Whatu Ora Communication Lead but had not been passed onto the Project Steering Group. - DISCUSSED the need for coordinated messaging as well as a communication strategy and plan for the project that identifies the spokespeople for stakeholders to approach. | Monique F |

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PROJECT STEERING GROUP Minutes

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| Date | Tuesday, 27 June 2023 | |
| Time | 10:30am to 1:30pm | |
| Location | NDH PMO Boardroom - Dunedin 9(2)(g)(ii) | |
| Invitees | <p>Members Evan Davies (Chair) Dr Tony Lanigan Donna Matahaere-Atariki Emma Wyeth Joseph Tyro Monique Fowler Dan Pallister-Coward James Allison Dr Murray Milner</p> <p>Observers</p> <p>Secretariat Caleb Barone (Project Coordinator, Health NZ)</p> | <p>Attendees Tony Lloyd (NDH Programme Director, Health NZ) Bridget Dickson (Programme Director, Southern District, Health NZ) Patrick Ng (Chief Digital Officer, Southern District, Health NZ) Hamish Brown (Interim Lead Hospital & Specialist, Southern District, Health NZ) Sheila Barnett (Chair Clinical Leadership Group, Southern District, Health NZ) Neil O'Donnell (Director, RLB) Timneen Taljard (Director Finance – Infrastructure and Investment, Health NZ) Pete Hodgson (Chair, Local Advisory Group)</p> <p>Apologies Dr Margaret Wilsher Robert Rust Matt Allen John Hazeldine Blake Lepper Warner Peel</p> |
| 1 | <p>Induction/Briefing on NDH Project</p> <ul style="list-style-type: none"> • Received a presentation on the data and digital workstream from Patrick Ng, Chief Digital Officer, which included an overview of the Detailed Business Case development and approvals, the scope of stage 1, next steps in the digital programme, and the recent Gateway Review recommendations. • Received a presentation on the transformation workstream from Bridget Dickson, Programme Director, which included an overview of engagement with end users and stakeholders, outstanding clinical risks from the value management, and the Outpatient Building Transition programme. • Received an oral update of the infrastructure/facility workstream from Tony Lloyd, Programme Director, including an overview of cost impacts, design changes, and budget changes. | |
| 2 | <p>Welcome & Apologies</p> <p>The Chair opened the meeting and welcomed all.</p> <p>Dr Margaret Wilsher, Robert Rust, Matt Allen, John Hazeldine, Blake Lepper, and Warner Peel were noted as apologies.</p> <p>Patrick Ng and Hamish Brown were noted as attending late due to conflicting commitments.</p> <p>NOTED introduction from Timneen Taljard, Infrastructure and Investment Finance Director.</p> <p>Register of Interests</p> <p>The Register of Interests was noted, and no new declarations were required.</p> <p>James Allison noted he will send an updated list of interests, via email, to the Secretariat.</p> <p>28 March 2023 Minutes</p> <p>The Project Steering Group:</p> <p>ACCEPTED the 18 May 2023 minutes as a true and accurate record.</p> | |

NOTED overview of the Open Action Points from Monique Fowler, Acting Director Delivery:

- ESG-100321-06 (Delegation of Authority):
 - **NOTED** the paper regarding project delegations for the Infrastructure and Investment Group went to the Capital and Infrastructure Committee in June.
 - **NOTED** feedback has been incorporated and the paper will be reviewed by the Te Whatu Ora Executive Leadership Team before progressing back through the Capital and Infrastructure Committee and the Te Whatu Ora Board.
 - **NOTED** delegations for contractors remains a work in progress as approval from the Te Whatu Ora Board has not been given.
 - **AGREED** to close action point, until the Te Whatu Ora Board reviews delegations for contractors, noting the action could be reopened in the future.
- ESG-210223-03 (Project Communication Alignment):
 - **NOTED** a note from the Te Whatu Ora Communication Lead, regarding the New Dunedin Hospital communication alignment, was circulated to members via email on 19 May 2023.
 - **AGREED** to close this action point.

DISCUSSED that the meeting paper pack was not sent to all attendees and observers. Key points to note from discussion:

- **NOTED** the Project Steering Group is considered a committee of the Te Whatu Ora Board.
- **NOTED** the Te Whatu Ora Board set the restrictions on papers for the Board and Committees.
- The Chair noted he disagrees with these restrictions. The participation of attendees and observers like Manatu Hauora - Ministry of Health, Treasury, and Te Waihangā provide a positive set of perspectives to the Project Steering Group and for discussion.
- **DISCUSSED** presenting the view that all attendees and observers should receive papers to the Te Whatu Ora Board.
- **DISCUSSED** who should express this view on behalf of the Project Steering Group, whether it is via Monique Fowler or via the Chair.
- **NOTED** the required pathway to express this view is via the Capital and Infrastructure Committee then to the Te Whatu Ora Board.
- The Chair noted that he will discuss the situation with Naomi Ferguson, the interim Te Whatu Ora Board Chair and the Chair of the Capital and Infrastructure Committee.

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Facility Workstream Update

Inpatient Building Update:

- The RCP Inpatient Building status report was taken as read.
- **DISCUSSED** the Health, Safety, and Environment update, key points to note include:
 - **NOTED** Avid Plus and RCP continue to perform regular site checks for both building sites.
 - **NOTED** demolition of the slab continues with no incidents reported.
- **NOTED** current programme is Rev5. All consultants are on track, except one who is currently 4 weeks behind.
- **NOTED** ECE process is going well and been beneficial. CPB is fully engaged in the design process and identifying efficiencies.
- **NOTED** the project team continues to work with CPB, under the ECE agreement, to refine the delivery model.
- **DISCUSSED** the proposed contract approach with CPB for the Dairy Building. Noting concept design for the Dairy Building refurbishment is underway.
- **NOTED** the amendment for the piling resource consent has been submitted.
- **DISCUSSED** the scope change to the Bow Lane slab for the generators. Noting the slab will be piled.
- **NOTED** the project team is working well with the Data and Digital team regarding the cell phone signal repeaters required inside the building.
- **NOTED** regular meetings are scheduled with the design team to resolve any issues that arise due to the accelerated asymmetric design process.
- 9(2)(i)

- **NOTED** CPB have advised they can provide the total overrun cost by September. The project team will consider and report back on the feasibility of this type of contract methodology.

Outpatient Building Update:

- The RCP Outpatient Building status report was taken as read.
- **DISCUSSED** the Health, Safety, and Environment update, key points to note include:
 - **NOTED** two minor incidents, regarding an unauthorised person on-site and a near miss between a Southbase vehicle and cyclist, that have occurred since the last reporting period.
 - **NOTED** Andrew Holmes, Avid Plus, and RCP perform regular site check and are happy with the health and safety processes in place by Southbase.
- **DISCUSSED** issues with steel shop drawings and general design coordination. Noting the project team has meet with design consultants to express concern.
- **NOTED** façade design continues and further work is ongoing regarding the condensation issue. The façade consent application is due to be submitted shortly.
- **NOTED** Monique Fowler and Tony Lloyd have meet in person with Southbase leadership regarding the Extension of Time claim that was rejected by the Engineer to the Contract.
- **NOTED** Rev10 draft programme has been provided by Southbase but remains a work in process due to a number of inefficiencies in the programme. RCP is leading this work.
- **NOTED** Rev 9.1 programme remains the current contract programme.
- **NOTED** the FF&E procurement for theatre lights, pendants, and digital integration has been approved, and the procurement for imaging equipment is ongoing.
- **NOTED** the current main risks are cost and programme delay.
- **NOTED** comments from Neil O'Donnell regarding current financial risks and issues, including the intumescent paint trade pricing received exceeding the current budget allowance and there needing to be additional seismic braces included in the Outpatient Building design.

Financial Update:

- The financial report was taken as read.

The Project Steering Group:

- **NOTED** the updates on progress.

Mana Whenua Design Engagement

4 **Received** an oral update on the Mana Whenua Design Engagement. Key points to note from discussion:

- **NOTED** comments from Tony Lloyd that the architects continue to work with Aukaha reincorporating the cloak in the façade design.
- **NOTED** comments from Bridget Dickson that the Māori Models of Care remain a work in progress with support and collaboration from Donna Matahaere-Atariki and Emma Wyeth.
- **NOTED** comments from Joseph Tyro that a workshop has been arranged for 9 August 2023, in Christchurch, with the Trustees of HK Tairaroa Korowai to provide an update on the co-design process underway following the value management.

The Project Steering Group:

- **NOTED** the update on Mana Whenua design engagement.

5 **Transformation/Transition Workstream Update**

Received an update on workforce and organisational change from Bridget Dickson, NDH Programme Director, Te Whatu Ora Southern. Key points to note from discussion:

- The papers were taken as read.
- **NOTED** a decision has been made by Te Whatu Ora, Te Pūkenga, and Otago University to shelve the Interprofessional Learning Centre project, with an alternative plan for the PDU is now required.
- **NOTED** there are only 3 department endorsements outstanding for the updated Inpatient Building preliminary design. Those departments that have been endorsed will move into the developed design phase.

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| | <p>The Project Steering Group:</p> <ul style="list-style-type: none"> • NOTED the updates for the Transformation/Transition Workstream. |
| <p>6</p> | <p>Review of NDH Pathology Services</p> <ul style="list-style-type: none"> • The paper was taken as read, noting the final report has not yet been provided. • DISCUSSED the three short listed options, noting the advantages and efficiencies of options 3 and 4. • NOTED the draft report concluded that a stat lab is not a feasible option. • DISCUSSED the previously endorsed Southern DHB site master plan and that there are some options for a pathology lab within the health precinct. • NOTED there is a Te Whatu Ora pathology labs policy in development, which is 4-6 weeks away from going back to the Te Whatu Ora Executive Leadership Team for review. • NOTED comments from Shelia Barnett that the Clinical Transformation Group and local expert group have been involved in the review by Destravis, noting two national experts have been engaged to peer review. • NOTED the final report should be ready soon but it is expected the proposed options put forward will not change. • DISCUSSED the risk around the uncertainty of a funding pathway for Option 3 or 4, noting it is outside the purview of the Project Steering Group. <p><i>Patrick Ng joined the meeting at 12:31pm</i> <i>Emma Wyeth left the meeting at 12:33pm</i></p> <ul style="list-style-type: none"> • DISCUSSED if the Minister of Health is being kept abreast of the pathology review. Monique Fowler advised that the Minister of Health will be advised of the pathology review outcome once the report is finalised. Shelia Barnett advised a clinical recommendation report is being developed alongside the Destravis report, which the Minister of Health has expressed interest in. • NOTED the clinical recommendation report will sit alongside the Destravis report. • The Chair noted the Project Steering Group members endorse the recommendations put forward in the paper, noting further work is still required on a final option. • NOTED the Destravis report will be circulated to the Project Steering Group members once finalised. <p>The Project Steering Group: 9(2)(f)(iv)</p> <div style="background-color: #cccccc; height: 150px; width: 100%;"></div> |
| <p>7</p> | <p>Data and Digital Update</p> <p>Received an update on Data & Digital from Patrick Ng, Chief Digital Officer, Te Whatu Ora Southern. Key points to note from discussion:</p> <ul style="list-style-type: none"> • The papers were taken as read. • NOTED negotiations are nearing completion with the preferred Digital Infrastructure Delivery Partner (DIDP), contract approval is anticipated in the next 6 weeks. • NOTED delegations and how to access the approved data and digital funding has been clarified. • NOTED a meeting is being held Wednesday 28 June with the Te Whatu Ora Finance team to discuss who can formally approve the DIDP contract. |

- **NOTED** an update on the recommendations from the recent gateway review. Patrick Ng feels comfortable the requirements of recommendation eight, which is the recommendation for delivery governance and operational management to be coordinated across the three work programmes, is being met with the establishment of the Project Steering Group.

The Chair opened the floor for wider discussion. Key points to note include:

- **DISCUSSED** what changes could be made to better meet the requirements of recommendation eight, from the gateway review. Noting a possible change could be to share any papers going to the Te Whatu Ora Data and Digital Committee with the Project Steering Group as well.
- **DISCUSSED** ongoing concern that the Project Steering Group has no delegated authority and decisions are required to go through lengthy approval processes via multiple channels. Noting comments from Monique Fowler that if delegated authority can be provided to the Project Steering Group it will sit with the Senior Responsible Officer.

The Project Steering Group:

- **NOTED** the updates for the Data & Digital Workstream.

8 Other Business

- The Chair noted that due to a change in his substantive role and an increase in workload he has notified the Te Whatu Ora Board Chair that he will be resigning as Chair of the Project Steering Group, with today being his last meeting. The Chair wished everyone the best and good fortune to complete this aspirational programme.
- **NOTED** comments from Monique Fowler, which included:
 - The Te Whatu Ora Board Chair has provided a message for the Project Steering Group Chair thanking the Chair for his time and dedication and passing on heartfelt thoughts on behalf of the Board.
 - Tony Lanigan has been selected as the interim Chair of the Project Steering Group and Senior Responsible Officer (SRO) for the New Dunedin Hospital project.
 - Margaret Wilsher has resigned from the Project Steering Group.
 - An independent clinical representative to replace Margaret has been identified.
- **Next Meeting:** Tuesday 25 July.

The meeting closed at 1:04pm

Closed Action Points:

| REF | ITEM | FIRST RAISED | STATUS | ACTION REQUIRED | RESPONSIBLE | ACTION BY | DUE BY | PRIORITY | UPDATE/STATUS | ACTION BY | DATE CLOSED |
|---------------|---------------------------------|--------------|-------------|---|--------------|--------------------------|------------------------------|----------|--|-----------|-------------|
| ESG-100321-06 | Delegation of Authority | 10/03/2021 | In progress | Revised arrangements for DoA are currently being worked through with the new SRO and will be reported back on to ESG. | Te Whatu Ora | Monique F | 8/07/2022 TBC | Normal | <p>27/06/2023</p> <ul style="list-style-type: none"> - NOTED the paper regarding project delegations for the Infrastructure and Investment Group went to the Capital and Infrastructure Committee in June. - NOTED progress has been made regarding delegations for contractors, however it remains a work in progress as approval from the Te Whatu Ora Board has not been given. - AGREED to close action point, until the Te Whatu Ora Board reviews delegations for contractors, noting the action could be reopened in the future | Monique F | 27/06/2023 |
| ESG-210223-03 | Project Communication Alignment | 21/02/2023 | In progress | The Chair requested a paper be provided to the ESG outlining how the various communication teams for the project (Te Whatu Ora, mana whenua, and LAG) will be joined together and work collaboratively. | Te Whatu Ora | Monique F/ Tony Lloyd | 28/03/2023 TBC | Normal | <p>27/06/2023</p> <ul style="list-style-type: none"> - NOTED the note from the Te Whatu Ora Communication Lead, regarding the New Dunedin Hospital communication alignment, was circulated to members via email on 19 May 2023. - AGREED to close this action point. | Monique F | 27/06/2023 |

Open Action Points: