

10 November 2023



Queen Elizabeth II National Trust
Level 4, 138 The Terrace, PO Box 3341
Wellington 6140
qeiiationaltrust.org.nz

John Luke

By email: fyi-request-24355-7c660147@requests.fyi.org.nz

Dear John

**RE: Official information request: Queen Elizabeth II National Trust
DOC ref: 3481**

1. I refer to your official information request sent to the Department of Conservation (DOC) by email (via FYI) on 7 October 2023, for information regarding the board meeting minutes of several boards administered by DOC.
2. We received a partial transfer of your request on 12 October 2023, as it related to the Queen Elizabeth the Second National Trust board meeting minutes from 1 January 2021 to 1 October 2023.
3. We have decided to grant your request in full, but we have also decided to withhold information in multiple parts where the information is redacted under section 17 of the Official Information Act 1982. The applicable reasons for withholding information noted alongside the redactions throughout the board meeting minutes.
4. Please see the board minutes in the attached zip file. There are 22 documents containing board meeting minutes.
5. You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602. If you wish to discuss this decision, please contact Matthew Parker at mparker@qeii.org.nz.

Yours sincerely
QEII National Trust

Dan Coup
Chief Executive
Queen Elizabeth II National Trust - Ngā Kairauhi Papa
Encl. Bundle of documents