

Gift Register

- Use this register to record all gifts that your Business unit gives or receives each month. You must register receipt of gifts even if they are not accepted.
- Gifts can include prizes for participation, cash, products or services, entertainment, travel, discounts, favours, inducements, gratuities, koha.
- This register must be forwarded to Annemarie Booth, Finance for Fringe Benefit Tax purposes monthly.

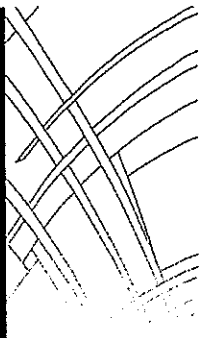
| Business Unit | IT/IM | Year | 2013 | Month | SEPTEMBER | |
|------------------------------|-----------------------|--------------|------------------|--------------------|-------------------|---|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
| 8 Gold Lounge Cinema tickets | 23 Sep | Breeze Radio | Veronica Libunao | \$228.80 | Accepted | Won the contest online - workplace prize <i>Approved</i> |
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I, the undersigned, hereby confirm that the gifts listed above are a true, complete and accurate record of all gifts provided to employees, their families/associates by either Wellington City Council ("the Council") or a third party by an arrangement with the Council.

Manager
 Name Channa Jayasinha, Manager IT/IM
 Signed *[Signature]*
 Date 7/10/13

Director
 Name Anthony Wilson, Chief Asset Officer
 Signed *[Signature]*
 Date 7/10/2013

FINANCE
 14/10/13
[Signature]



15/12/13



Gift Register

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| Business Unit | IT/IM | Year | 2013 | Month | OCTOBER | |
|---|-----------------------|----------------|----------------|--------------------|-------------------|---|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
| \$200 Gift Voucher - Boulcott St Bistro | 18-Oct | Fuji Xerox | Anna Klitscher | \$200.00 | Accepted | Thank you for participating in a referee check for Police RFP for Follow Me Print. Approached by Brett Ridden & Fuji Xerox. |
| \$250 Logan Brown voucher | Sep/Oct | Datacom | William Bridge | \$250.00 | Accepted | Won a prize draw at an Adobe Cloud presentation. |
| Lunch | 25-Oct | TYDY Group Ltd | Gerard Paver | \$30.00 | Accepted | Working lunch - Telecommunications |

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Manager

Name Channa Jayasinha, Manager IT/IM
 Signed *[Signature]* Date 14/11/13

Director

Name Anthony Wilson, Chief Asset Officer
 Signed *[Signature]* Date 20/11/13

URGENT

Gift Register

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Received
 16/12/13

| Business Unit | Business Information & Technology | Year | 2013 | Month | NOVEMBER |
|---------------|-----------------------------------|------|------|-------|----------|
|---------------|-----------------------------------|------|------|-------|----------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|---|-----------------------|------------------|---------------|--------------------|-------------------|--------------------------------|
| Ticket for World Cup Qualifier (Soccer Match) | 20-Nov | Eagle Technology | Sanjay Bhikha | \$60.00 | Accepted | Vendor relations |
| Christmas function - Phoenix soccer match | 10-Nov | Revera | Gerard Paver | \$30.00 | Accepted | Vendor relations |
| Christmas function | 12-Nov | Gen-1 | Gerard Paver | \$30.00 | Accepted | Vendor relations |

3000
 arranged

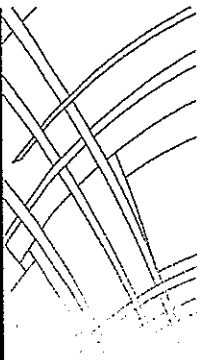
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Manager

Name Changa Javasingh, Manager BIT
 Signed [Signature]
 Date 10/12/13

Director

Name Anthony Wilson, Chief Asset Officer
 Signed [Signature]
 Date 10/12/13



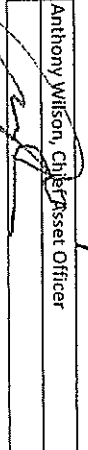
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| Business Unit | Business Information & Technology | Year | 2013 | Month | DECEMBER | |
|------------------------------------|-----------------------------------|-------------------|---------------------------------------|---------|----------|--|
| Xmas gift basket | 10-Dec-13 | Tenzing | Channa Jayasinha | \$55.00 | Accepted | Christmas gift - vendor relations |
| Christmas Hamper | 11-Dec-13 | Tenzing | Steve Marchant | \$75.00 | Accepted | Christmas gift - vendor relations |
| Chocolate and Christmas decoration | 11-Dec-13 | AbsoluteIT | Steve Marchant | \$10.00 | Accepted | Christmas gift from recruitment agency |
| Xmas gift basket | 16-Dec-13 | John Smith, Infor | Channa Jayasinha | \$40.00 | Accepted | Christmas gift - vendor relations |
| Jar of lollies | 16-Dec-13 | QV | Land, Customer & Property Information | \$30.00 | Accepted | Christmas gift from QV to team who work with QV daily. |
| LCD Clock | 17-Dec-13 | Proby Consulting | Channa Jayasinha | \$20.00 | Accepted | Christmas gift - vendor relations |
| Christmas Cake | 17-Dec-13 | Multimedia | Harold Kwok | \$15.00 | Accepted | Christmas gift - vendor relations |
| Christmas Cake | 17-Dec-13 | Multimedia | Robert Flynn | \$15.00 | Accepted | Christmas gift - vendor relations |
| Gift basket | 19-Dec-13 | Silicon Systems | Amanda O'Brien | \$15.00 | Accepted | Christmas gift - vendor relations |
| Gift basket | 19-Dec-13 | Silicon Systems | Wam Wahstrom | \$15.00 | Accepted | Christmas gift - vendor relations |
| Wine and Chocolates | 19-Dec-13 | DoubleCove | Steve Marchant | \$50.00 | Accepted | Christmas gift from video Production Company |
| Scarf | 20-Dec-13 | Revera | Gerard Paver | \$50.00 | Accepted | Christmas gift - vendor relations |

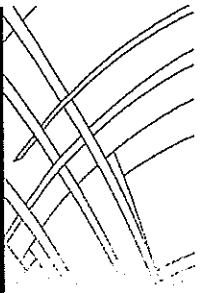
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Manager
 Name: Channa Jayasinha, Manager IT/IM
 Signed: 
 Date: 13/1/14

Director
 Name: Anthony Wilson, Chief Asset Officer
 Signed: 
 Date: 13/2/14

10654756

RECEIVED
 13/2/14




Gift Register

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ENTRUSTED
 28/12/14
 [Signature]

| Business Unit | Business Information & Technology | Year | 2014 | Month | JANUARY | |
|---------------------------|-----------------------------------|------|------|--------------------|-------------------|--------------------------------|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
| Nothing to declare | | | | | | |
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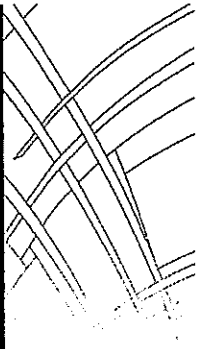
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Manager

Name Channa Jayasinghe, Manager BIT
 Signed [Signature]
 Date 13/12/14

Director

Name Anthony Wilson, Chief Asset Officer
 Signed [Signature]
 Date 13/12/14



2013/14
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Absolutely
POSITIVE
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WELLINGTON CITY COUNCIL
Well

Gift Register

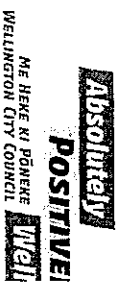
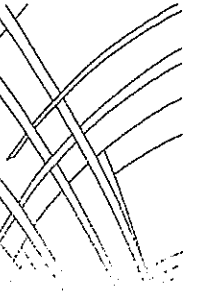
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| Business Unit | Business Information & Technology | Year | 2014 | Month | FEBRUARY | |
|--|-----------------------------------|-----------------|---------------|--------------------|-------------------|--------------------------------|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
| 2x tickets Phoenix vs Perth Glory - Corporate Box, Westpac Stadium | 19-Feb | Datacom Systems | Paula Mathews | \$200.00 | Declined | No one was available to attend |
| | | | | | | |
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Manager
 Name: Channa Jayasingha, Manager BIT
 Signed: *[Signature]*
 Date: 10/3/14

Director
 Name: Anthony Wilson, Senior Asset Officer
 Signed: *[Signature]*
 Date: 11/6/14



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| Business Unit | Business Information & Technology | Year | 2014 | Month | MARCH |
|---------------|-----------------------------------|------|------|-------|-------|
|---------------|-----------------------------------|------|------|-------|-------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|---------------------------------|-----------------------|----------------|---------------|--------------------|-------------------|--|
| Working Lunch | 20-Feb | Dimension Data | Dave Hartnell | \$18.00 | Accepted | Discussed review of AOG services |
| Invite to Cisco Live Conference | 20-Feb | Dimension Data | Dave Hartnell | \$5,000.00 | Declined | Not relevant to WCC infrastructure at this time. |
| Lunch | 3-Mar | Revera | Dave Hartnell | \$20.00 | Accepted | Discussed overview of AOG services |
| Lunch | 27-Mar | Fronde | Dave Hartnell | \$22.00 | Accepted | Introduction to Cloud Based services |

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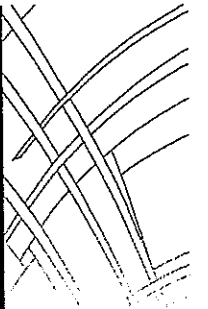
Manager

| | | | |
|--------|------------------------------|------|---------|
| Name | Chayna Jayasinha/Manager BIT | Date | 9/14/14 |
| Signed | | | |

Director

| | | | |
|--------|-------------------------------------|------|------------|
| Name | Anthony Wilson, Chief Asset Officer | Date | 20/14/2014 |
| Signed | | | |

2/15/14



2016/14
[Signature]

Absolutely POSITIVE Well
 ME HERE IN POWER
 WELLINGTON CITY COUNCIL

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| Business Unit | BUSINESS INFORMATION & TECHNOLOGY | Year | 2014 | Month | APRIL |
|---------------|-----------------------------------|------|------|-------|-------|
|---------------|-----------------------------------|------|------|-------|-------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|------------------|-----------------------|-------------------|---------------|--------------------|-------------------|--|
| Flowers | 13/03/2014 | BIT | [Redacted] | \$40.00 | Accepted | Bereavement - family member |
| Lunch | 4/04/2014 | Unisys | Dave Hartnell | \$20.00 | Accepted | General introductions |
| Lunch | 14/04/2014 | Apple NZ / DiData | Dave Hartnell | \$50.00 | Accepted | Mobility Presentations / Workshop |
| Farwell card | 14/04/2014 | BIT | [Redacted] | \$10.99 | Accepted | Farwell card for staff member with 2+ years service |
| Farwell Function | 14/04/2014 | BIT | [Redacted] | \$178.00 | Accepted | Council policy for staff members with 2+ years service |
| Farwell Function | 17/04/2014 | BIT | [Redacted] | \$120.00 | Accepted | Council policy for staff members with 2+ years service |
| Farwell card | 22/04/2014 | BIT | [Redacted] | \$10.99 | Accepted | Farwell card for staff member with 2+ years service |
| Farwell card | 22/04/2014 | BIT | [Redacted] | \$10.99 | Accepted | Farwell card for staff member with 2+ years service |
| Flowers | 7/04/2014 | BIT | [Redacted] | \$40.00 | Accepted | Bereavement - family member |

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Manager

| | | | |
|--------|-----------------------------------|------|---------|
| Name | Daniel Chaity, Acting Manager BIT | Date | 12/5/14 |
| Signed | <i>[Signature]</i> | | |

Director

| | | | |
|--------|--------------------------------------|------|------------|
| Name | Anthony Wilson, Chief Assst. Officer | Date | 19 June 14 |
| Signed | <i>[Signature]</i> | | |

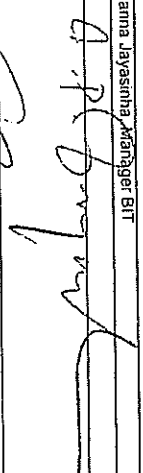
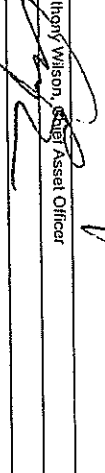
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| Business Unit | BUSINESS INFORMATION & TECHNOLOGY | Year | 2014 | Month | MAY |
|---------------|-----------------------------------|------|------|-------|-----|
|---------------|-----------------------------------|------|------|-------|-----|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|---|-----------------------|---------|---------------------|--------------------|-------------------|--|
| Flowers | 8.5.2014 | BIT | [REDACTED] | \$40.00 | Accepted | Benefit - family member |
| Farewell card | 21.5.2014 | BIT | [REDACTED] | \$5.50 | Accepted | For staff member with 23 years service |
| Business Lunch | 23.5.2014 | Fujitsu | Channa Jayasinha | \$35.00 | Accepted | Supplier relationship |
| 20 year Long Service morning tea - Manjeet Kaur | 28.5.2014 | BIT | Manjeet Kaur & team | \$84.43 | Accepted | As per Council Policy for staff with 20 years service |
| Contribution towards farewell gift & card | 30.5.2014 | BIT | [REDACTED] | \$40.00 | Accepted | As per Delegation Policy for staff members with 2+ years service |
| Farewell function | 30.5.2014 | BIT | [REDACTED] | \$120.60 | Accepted | As per Delegation Policy for staff members with 2+ years service |

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| | |
|----------|--|
| Manager | |
| Name | Channa Jayasinha, Manager BIT |
| Signed |  |
| Date | 10/7/14 |
| Director | |
| Name | Anthony Wilson, Chief Asset Officer |
| Signed |  |
| Date | 10/5/14 |

14/7/14


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|--|-----------------------------------|-------------------|--|--|-------------------|--|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
| Farewell card for [REDACTED] | 19.6.2014 | BIT | [REDACTED] | \$40.00 | Accepted | Council policy for staff members with 2+ years of service |
| Business Lunch - Pravda | 10.6.2014 | Aios (Open Text) | Channa Jayasinha | \$40.00 | Accepted | Account management meeting - Open Text Software |
| Business Lunch - St Johns | 18.6.2014 | Unsys | Channa Jayasinha | \$40.00 | Accepted | Vendor introduction meeting |
| Coffee meeting - FINC | 20.6.2014 | Fujitsu | Channa Jayasinha | \$4.50 | Accepted | Account management meeting |
| After work drinks - St Johns Bar | 19.6.2014 | Hudson Recruiting | Channa Jayasinha, Toni Thompson, Greg Russell, Dave Hartnell, Daniel Chetty, Peter Bloor, Steve Marchant | Channa Jayasinha, Toni Thompson, Greg Russell, Dave Hartnell, Daniel Chetty, Peter Bloor, Steve Marchant \$175 Not specified | Accepted | Vendor and BIT team introductions |
| Farewell Function for [REDACTED] | 19.6.2014 | BIT | [REDACTED] | \$120.60 | Accepted | Council policy for staff members with 2+ years of service |
| Farewell Function for [REDACTED] | 20.6.2014 | BIT | [REDACTED] | \$200.00 | Accepted | Council policy for staff members with 2+ years of service |
| Contribution to [REDACTED] farewell gift | 20.6.2014 | BIT | [REDACTED] | \$34.50 | Accepted | Council policy of \$40 contribution for staff members with 2+ years of service (note this amount is minus \$4.50 spent on farewell card) |
| Joint Farewell Function | 30.6.2014 | BIT | Disestablished staff as part of Tier 5 & Staff restructuring | \$637.10 (incl GST) | Accepted | Council policy for staff members with 2+ years of service |

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Manager

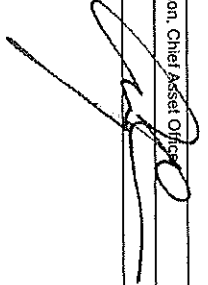
Name: Channa Jayasinha, Manager BIT

Signed: *[Signature]*

Date: 14/7/14

Name Anthony Wilson, Chief Asset Officer

Signed



Date

1/24/14

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| Business Unit | BUSINESS INFORMATION & TECHNOLOGY | Year | 2014 | Month | JULY | |
|---|-----------------------------------|----------------------------|------------------------------|--------------------|-------------------|--|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
| Farewell Junction | 11.7.2014 | BIT | [REDACTED] | \$120.00 | Accepted | Council policy for staff with 2+ years service |
| Breakfast meeting & IT Market update - Nikau | 16.7.2014 | Robert Walters Recruitment | Channa Jayasinha | \$15.00 | Accepted | Supplier relationship management |
| Breakfast meeting & IT Market update - Nikau | 16.7.2014 | Robert Walters Recruitment | Daniel Chetty | \$15.00 | Accepted | Supplier relationship management |
| CIOs in the Public Sector Roundtable luncheon | 16.7.2014 | IDG | Channa Jayasinha | \$30.00 | Accepted | Supplier relationship management |
| Business Lunch | 17.7.2014 | Quotable Value | Michael Browne / Bina Govind | \$50.00 | Accepted | Discuss their contract performance and make suggestions to improve processes |

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Manager

Name: Channa Jayasinha, Manager BIT
 Signed: *[Signature]* Date: 13/8/14

Director

Name: Anthony Wilson, Chief Risk Officer
 Signed: *[Signature]* Date: 13/8/14

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|---------------|-----------------------------------|------|------|-------|--------|
|---------------|-----------------------------------|------|------|-------|--------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|---------------------------|-----------------------|---|---------------------------------|--------------------|-------------------|--|
| Flowers | 19.8.2014 | BIT | [Redacted] Development Services | \$40.00 | Accepted | Get well flowers after [Redacted] suffered a heart attack |
| 2x Embassy movie tickets | 28.8.2014 | Toni Thompson, Manager Information Centre | Alex Stent, City Records | \$32.00 | Accepted | In appreciation for stepping in and delivering 2 sessions of TROVE training to HR (who are being migrated to TROVE and needed the training urgently) after the IT Trainer called in sick |
| Welcome morning tea | 29.8.2014 | BIT management | MOB3 staff | \$140.00 | Accepted | Combined morning to welcome 11 new staff to MOB3 |
| Breakfast meeting at Lido | 28.8.2014 | Objective Corporation | Channa Jayasinha | \$15.00 | Accepted | Introducing Jeremy Goddard (Vice President, Enterprise Solutions, Objective Corporation) to Channa Jayasinha |

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Manager
 Name: Channa Jayasinha, Manager BIT
 Signed: *[Signature]*
 Date: 11/09/14

Director
 Name: Anthony Wilson, Kaitiaki Officer
 Signed: *[Signature]*
 Date: 12 Sep 14

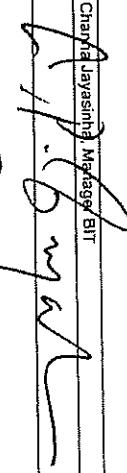
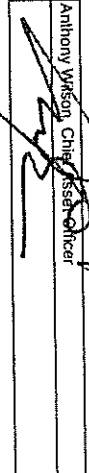


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| Business Unit | | BUSINESS INFORMATION & TECHNOLOGY | | | Year | 2014 | Month | SEPTEMBER |
|------------------------------------|-----------------------|-----------------------------------|--------------------|--------------------|-------------------|--|-------|-----------|
| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining | | |
| Donation | 2-Sep-14 | BIT | Malaghan Institute | \$400.00 | Accepted | Donation made at request of 10 BIT staff members who were made redundant after the Ter 5 TL & Staff restructuring and in lieu of the Council policy of \$40 towards a farewell giftcard for staff members with 2+ years service at WCC | | |
| 2014 World Press Photo Exhibition | 9-Sep-14 | PwC | Channa Jayasinha | \$30.00 | Accepted | Supplier relationship | | |
| 107 boxes Cadbury Roses chocolates | 11-Sep-14 | Odyssey team | WCC staff members | \$1,070.00 | Accepted | Thank you to 107 staff across the organisation who helped evaluate the proposed Odyssey solutions (cost of \$10 pp) | | |
| Box of Cadbury Roses chocolates | 11-Sep-14 | Odyssey team | Elle Prasad | \$10.00 | Accepted | As above | | |
| Rugby - ABS vs SA, Westpac Stadium | 13-Sep-14 | Canon | Channa Jayasinha | \$60.00 | Accepted | Supplier relationship | | |
| Rugby - ABS vs SA, Westpac Stadium | 13-Sep-14 | Canon | Dave Harndall | \$60.00 | Accepted | Supplier relationship | | |
| Morning tea | 16-Sep-14 | BIT | Bob Jennings | \$153.52 | Accepted | Celebrating Bob's 25 years long service at WCC | | |
| Business lunch at Nikau | 17-Sep-14 | Microsoft | Dave Hannell | \$18.50 | Accepted | Supplier relationship | | |
| Morning tea | 18-Sep-14 | BIT | Amanda O'Brien | \$269.10 | Accepted | Celebrating Amanda's 35 years long service at WCC | | |

I, the undersigned, hereby confirm that the gifts listed above are a true, complete and accurate record of all gifts provided to employees, their families/associates by either Wellington City Council ("the Council" or a third party by an arrangement with the Council).

| | |
|--|--|
| Manager Name: Channa Jayasinha, Manager, BIT Signed:  Date: 10/10/14 | |
| Director Name: Anthony Yrskov, Chief Executive Officer Signed:  Date: 10/08/14 | |

Gift Register

- Use this register to record all gifts that your Business unit gives or receives each month. You must register receipt of gifts even if they are not accepted.
- Gifts can include prizes for participation, cash, products or services, entertainment, travel, discounts, favours, inducements, gratuities, koha.
- This register must be forwarded to Annemarie Booth, Finance for Fringe Benefit Tax purposes monthly.

| Business Unit | BUSINESS INFORMATION & TECHNOLOGY | Year | 2014 | Month | OCTOBER |
|---------------|-----------------------------------|------|------|-------|---------|
|---------------|-----------------------------------|------|------|-------|---------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|------------------------------|-----------------------|-----------|------------------|--------------------|-------------------|--------------------------------|
| Business Lunch - Arbitrageur | 3-Oct | Optimaton | Channa Jayasinha | \$40.00 | Accepted | Supplier relationship |
| | | | | | | |
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Manager
 Name Channa Jayasinha, Manager BIT
 Signed *[Signature]* Date 14/10/14

Director
 Name Anthony Wilson, Chief Asset Officer
 Signed *[Signature]* Date 12/10/14

Gift Register

- Use this register to record all gifts that your Business unit gives or receives each month. You must register receipt of gifts even if they are not accepted.
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| Business Unit | BUSINESS INFORMATION & TECHNOLOGY | Year | 2014 | Month | NOVEMBER |
|---------------|-----------------------------------|------|------|-------|----------|
|---------------|-----------------------------------|------|------|-------|----------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|--|-----------------------|----------------------------|---|--------------------|-------------------|---|
| Business Lunch | 4-Nov | Robert Walters Recruitment | Channa Jayasingha | \$25.00 | Accepted | Supplier relationship management |
| Gifts to BIT staff (2x movie tickets each) | 14-Nov | BIT Management | Elie Prasad Gerard Paver Elaine Mendoza Veronica Libunao | \$130.00 | Accepted | Given at BIT offsite meeting (14 Nov) to staff nominated for outstanding work during the year |
| JB Hi Fi Gift card | Early Nov | Daniel Chelty | Andre Nyan | \$100.00 | Accepted | In appreciation of exceptional work on the Change Process |
| Lunch | 18-Nov | Aios | Toni Thompson | \$25.00 | Accepted | To farewell one of the Aios team who has played an important role in the Trove Project |
| Lunch | 18-Nov | Aios | Alison McGray | \$25.00 | Accepted | To farewell one of the Aios team who has played an important role in the Trove Project |

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Manager
 Name: Channa Jayasingha, Manager BIT
 Signed:  Date: 16/12/14

Director
 Name: Anthony Wilson, Chief Executive Officer
 Signed:  Date: 16/12/14

Gift Register

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- This register must be forwarded to Annemarie Booth, Finance for Fringe Benefit Tax purposes monthly.

| Business Unit | BUSINESS INFORMATION & TECHNOLOGY | Year | 2014 | Month | DECEMBER |
|---------------|-----------------------------------|------|------|-------|----------|
|---------------|-----------------------------------|------|------|-------|----------|

| Gift description | Given/received (date) | From | To | Estimated \$ value | Accepted/declined | Reason for accepting/declining |
|--|-----------------------|-------------------|--|--------------------|-------------------|--|
| HP Discover Barcelona: Dinner | 2-Dec-14 | HP | Channa Jayasinha | \$50.00 | Accepted | Part of HP Discover (Future Cities) Conference, Barcelona |
| HP Discover Barcelona: Dinner | 3-Dec-14 | HP | Channa Jayasinha | \$40.00 | Accepted | Part of HP Discover (Future Cities) Conference, Barcelona |
| HP Discover Barcelona: Dinner | 4-Dec-14 | HP | Channa Jayasinha | \$50.00 | Accepted | Part of HP Discover (Future Cities) Conference, Barcelona |
| HP Discover Barcelona: Dinner | 5-Dec-14 | HP | Channa Jayasinha | \$50.00 | Accepted | Part of HP Discover (Future Cities) Conference, Barcelona |
| Working lunch for Michael, Bina and 4 staff from QV, plus 2 jars of lollies for all LCP team and visitors to LCP team area | 18-Dec-14 | QV | LCP team | \$90.00 | Accepted | Christmas Gift to all LCP staff, as well as a working lunch to discuss current issues, including preparation for next year's revaluation of the city and plans to provide cover while a critical member of QV staff is on maternity leave from 24 Dec. |
| Bottle of Pinot Gris | 18-Dec-14 | Hudson | Channa Jayasinha | \$20.00 | Accepted | Xmas gift from vendor |
| Bottle of Pinot Gris (1 each) | 19-Dec-14 | Hudson | Daniel Chelty, Dave Hartnell, Greg Russell | \$60.00 | Accepted | Xmas gift from vendor |
| | 19-Dec-14 | Prohby Consulting | Channa Jayasinha | | Accepted | Xmas gift from vendor |

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Manager
 Name: Channa Jayasinha, Manager BIT
 Signed: *[Signature]* Date: 7/1/15

Director
 Name: Anthony Whisson, Chief Asset Officer
 Signed: *[Signature]* Date: 7/1/15