



29 November 2023

Mal Robertson

Tēnā koe Mal,

On 27 October we received a request from you for all planning and documentation relating to the recent school event at Waipara Adventure Centre. We have interpreted this as referring to the camp that was scheduled to take place between October 24 and 27, 2023. You stated that you were particularly interested in risk assessment regarding cooking and the stove that was involved in the incident.

The information held by Hokitika Primary School pertaining to camp planning and documentation is enclosed, which includes safety information such as transport plans and information given to parents. We have also included the RAMS given to the school by Waipara Adventure Centre for this trip which have been compiled into a single PDF. All personal details have been redacted to maintain the privacy of natural persons, as per section 9(2)(a) of the Official Information Act 1982.

The information pertaining to the stove that resulted in injury such as whether it was inspected and checked for safety before use and guidelines relating to who could operate the stove is not held by the school.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Ngā mihi nui,

A handwritten signature in black ink, appearing to be 'Sally Shaw', written in a cursive style.

Sally Shaw
Presiding Member
Hokitika Primary School