

21 November 2023

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Ref: OIA 108007

Tēnā koe Colin

Official Information Act request: Alcohol Regulatory and Licensing Authority

Thank you for your email of 1 November 2023 to the Ministry of Justice (the Ministry) requesting information about the management of the webpage for the Alcohol Regulatory and Licensing Authority (the Authority). Your request is being managed in accordance with the provisions of the Official Information Act 1982 (the OIA).

Specifically, you have asked:

- 1) *Who is responsible for the webpage
"https://www.justice.govt.nz/tribunals/arla/register-of-licences-and-certificates/"?*
- 2) *Specifically its contents (spreadsheets).*
- 3) *Why is there (as at 1/11/23) no visible entry for Nexus Bar and Café of Bridge Street Tokoroa? In business since 2019 and trading today.*
- 4) *Who audits/validates that all spreadsheets are accurate and up to date?*
- 5) *How often are they validated with the responsible licensing authorities to ensure accuracy?*
- 6) *Who in the Ministry is responsible for this?*

While the Ministry provides administrative support for courts, tribunals and authorities, these judicial bodies operate independently from the Government, Ministers, and their officials. Therefore, I am providing you with some general information that you may find useful.

The Secretary of the Authority is responsible for the set up and maintenance of registers of licences, managers' certificates, and applications, according to section 65 of the Sale and Supply of Alcohol Act 2012 (the Act).

The Secretary of each District Licensing Committee (DLC) is responsible for maintaining records of applications filed and for sending copies of every application and decision to the Secretary of the Authority, according to section 66 of the Act. Based on the records supplied by DLCs, the Authority updates and publishes their register on the Ministry's website approximately every three months. If an application and decision cannot be found on the register, it may not have been sent to the Authority from the DLC that received the application.

Because DLCs maintain their own records of applications and decisions, you may be able to find these on their respective websites. The most recent decision on the Nexus Bar and Café application can be found on the South Waikato District Council website:

southwaikato.govt.nz/our-services/environment-and-health/alcohol-licensing/district-licencing-committee-decisions.

If you require any further information, please contact Ministry of Justice Media and Social Media Manager Joe Locke at media@justice.govt.nz.

Please note that this response, with your personal details removed, may be published on the Ministry website at: justice.govt.nz/about/official-information-act-requests/oia-responses/.

If you are not satisfied with this response, you have the right to make a complaint to the Ombudsman under section 28(3) of the OIA. The Office of the Ombudsman may be contacted by email to info@ombudsman.parliament.nz or by phone on 0800 802 602.

Nāku noa, nā



Jacquelyn Shannon
Group Manager, Courts and Tribunals, Regional Service Delivery