

# NAENAE COLLEGE BOARD OF TRUSTEES

## Minutes of the Board of Trustees Meeting held in the Wharekai on Thursday 27 January 2022

**Present:** Karen Shepherd, (Parent Representatives), Trudy Stead (co-opted members) Nic Richards (Principal), Eric Parker (Student Representative) and Devon Turi (Staff Representative)

**Apologies:** Sarah-Jane McCosh (Chair) Andy Soper (Deputy Chair), Rome Vailini, Tafaoimalo Loudeen Parsons and TiaTurahui

**In attendance:** Trish Crowley (BOT secretary)

Due to absences, a quorum could not be reached. It was decided that this meeting would be deferred until a later date to approve the following items:

- Budget approval
- Destiny Church
- Principal's Delegations 2022
- BOT register
- Approval of BOT meeting held 25 November 2021

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## Minutes of the Board of Trustees Meeting Virtual meeting held via Zoom on Thursday 3 February 2022 at 6.30pm

**Present:** Sarah-Jane McCosh (Chair), Andy Soper (Deputy Chair), Rome Vailini, Tafaoimalo Loudeen Parsons (Parent Representatives) Tia Turahui, Trudy Stead (co-opted members) Nic Richards (Principal), Eric Parker (Student Representative) and Devon Turi (Staff Representative)

**Apologies:** Karen Shepherd

**In attendance:** Trish Crowley (BOT secretary)

### 1. Budget - tabled

Nic spoke to the Budget and ensured the Board that there was good scope to access further resources to support staff wellbeing.

A short discussion arose regarding whether the school paid a living wage for the likes of contractors/cleaning staff.

**MOVED** that the Board of Trustees ensure that any new contractors employed in the future, be paid at the living wage threshold by their employers.

**Moved: L Parsons / N Richards**

**Carried**

**MOVED** that the 2022 Budget be approved as tabled.

**SJ McCosh / N Richards**

**Carried**

### 2. Destiny Church

Sarah-Jane spoke to the Board regarding the hiring the school hall to Destiny Church after receiving emails from the community about the school hiring our facilities to the Church.

This had been bought up at the November meeting but as there were two members absent, it was decided it should be discussed with all members present. It was agreed to hold a meeting via email/phone or virtually ASAP and report back at the first meeting of 2022 year. At this meeting it was agreed to terminate the Destiny Church's contract.

**MOVED** that the contract between Destiny Church and Naenae College be terminated with six months notice in writing.

S-J McCosh / T Stead  
**Carried**

**3. Principal's Delegation**

Two amendments were noted:

- Change personal to personnel in the header row
- The word 'NIL' to be added to the two empty cells in the Operating Expenditure table - Head of Faculty

Principal's sabbatical – Nic advised the board that the Principal's Delegation does not need to reflect the principal's sabbatical as this can be moved to the deputy principal nearer to the time. He also advised the Board that if the country is heading into a peak with Omicron/Covid he would defer his sabbatical to a more suitable time.

**MOVED** that the Board accept the principal's Delegation with amendments.

T Turahui / R Vailini  
**Carried**

**4. Board of Trustees register**

- Update S-J McCosh's email address and phone number
- Update D Turi's email
- Update Eric Parker's address details

**MOVED** that the Board Register be approved with amendments.

S-J McCosh / R Vailini  
**Carried**

**5. Minutes of previous meeting 25 November 2021** - Tabled in pre-reading pack and taken as read, apart from particular queries or corrections.

**MOVED:** that the minutes of previous meeting be accepted  
S-J McCosh / A Soper  
**Carried**

MEETING	ACTIONS REGISTER	Responsible/ Actioned (✓)	Due
3 Feb	Check that anyone employed by Naenae College (staff/contractors) receives the living wage.	Helen	Next meeting
25 Nov	Nic to respond to staff re letter, through NZEI representative Gareth Johnson.	Nic	
25 Nov	To assist with the enhancement of school corridors.	Rome	February meeting
23 Sept	Strengthening Student Engagement – report back in January	S-J	Jan 2022
24 June	Draft letter for MOE re: inequities in property funding	Karen	Ongoing
25 Feb	To draw up appealing strategy document for the website. Organised to meet in the holidays.	Rome/SJ	Ongoing
25 Feb	School Docs - Andy will send a message to members to flag documents which come up for review.	Andy	As required

Meeting closed: 7.39 pm

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2022 MEETING DATES

### Confirmed dates for Resource Meeting (Mondays)

17 January No meeting held	<b>14 February</b>	7 March	4 April	16 May	13 June
4 July	15 August	12 September	17 October	14 November	

### Confirmed dates for BOT Meeting (Thursdays)

27 January/ 3 February	<b>24 Feb</b>	17 March	14 April	26 May	23 June
28 July	25 August	22 September	27 October	24 November	

Please note that meetings in the months of March, April and July have been adapted to allow for school holidays and public holidays and fitting in a BOT meeting before the April holidays.