

NAENAE COLLEGE BOARD OF TRUSTEES

Minutes of the Board of Trustees Meeting

Thursday 26 January 2023

Naenae College

Present: Karen Shepherd (Acting Presiding Member), Zivanovic (Parent Representative), Eric Parker (Student Representative), Devon Turi (Staff Representative), Nic Richards (Principal), Tafaoimalo Loudeen Parsons (Parent Representative), Milica Taneora Ryall (Co-opt Member), Te Ana Fowell (Co-opt Member),

Apologies: Derek Saumolia (Parent Representative),

In attendance: Nicole Rose (Secretary)

The meeting of the Naenae College Board of Trustees commenced at 1835

Governance:

Presiding Member Vote:

- **Motion:** The Board agreed that this vote would be deferred to the February meeting.

K Shepherd / N Richards

Board Casual Vacancy:

- **Motion:** The acting chair moves that Taneora Ryall fulfils the role of the casual vacancy on the Naenae College Board of Trustees.

K Shepherd / N Richards

Committee Members:

- Taneora has agreed to join Marae, and Community Engagement Committee
- Te Ana has agreed to join the Marae and Community Engagement committee as well as the Wellbeing committee.

Governance Manual:

- Feedback is being deferred to February, with all Board Members committed to reviewing the manual.
- The principal spoke to other principals in the area regarding the minutes of their Board meetings, which they confirmed are not posted online.
- **Action:** The principal would like to post our meeting dates online and do a Board talk in the newsletter.

Decision Paper: Minutes of the November Board Meeting

The Naenae College Board of Trustees received and noted the minutes of the November Board meeting.

The Naenae College Board of Trustees:

- **Approved** the minutes of the Board meeting which was held on 24 November 2022

K Shepherd / M Z Zivanovic

Decision Paper 2023 Delegations of Authority

The Naenae College Board of Trustees received and noted the paper, with the following items being discussed:

- The Principal noted that Alex Maehe will be on a sabbatical Term 2 and amended this area of delegation to Jane in his absence.
- A delegation has been put in place for Justin Wilson as the Director of the HVAC to manage his operational budget.

The Naenae College Board of Trustees:

- **Approved** the attached delegation of authority for 2023.

K Shepherd / N Richards

- **Approved** newly appointed Deputy Principal Jane Hambidge as a financial signatory on the Naenae College accounts.

K Shepherd / E Parker

Noting Paper – Principal Concurrence:

The Naenae College Board of Trustees received and noted the paper.

The Naenae College Board of Trustees:

- **Noted** the email thread approving the principal's concurrence for the management of the Hutt Valley Activity Centre.

Noting Paper – LED Lighting Project:

- **Noted** the attached email thread approving the Board of Trustees agreement to contribute \$53.1k to the LED Lighting Project.

Decision Paper – Change of hall hire charges:

The Naenae College Board of Trustees received and noted the paper.

The Board:

- **Approved** the attached proposal for the change of hall hire costs.

K Shepherd / N Richards

General Business:

- Loudeen attended meeting late last year with the Minister from the Ministry of Culture and Heritage with students from Naenae College. A photograph was presented to the principal. The principal thanked Loudeen for giving our students the opportunity to attend this and have this experience.

The meeting of the Naenae College Board of Trustees concluded at 1940

Signature



Date

26th Jan 2023