

NAENAE COLLEGE BOARD OF TRUSTEES

Minutes of the Board of Trustees Meeting

Thursday 04 May 2023

Naenae College

Present: Karen Shepherd (Acting Presiding Member), Milica Zivanovic (Parent Representative), Eric Parker (Student Representative), Devon Turi (Staff Representative), Nic Richards (Principal), Te Ana Fowell (Co-opt Member), Derek Saumolia (Parent Representative)

Apologies: Taneora Ryall (Parent Representative)

In attendance: Nicole Rose (Secretary)

The meeting of the Naenae College Board of Trustees commenced at

1838 **Governance:**

Decision Paper: Minutes of the March Board Meeting

The Naenae College Board of Trustees received and noted the minutes of the March Board meeting.

The Naenae College Board of Trustees:

- **Approved** the minutes of the Board meeting which was held on 30 March 2023

D Saumolia / M Zivanovic

Resource Committee:

Decision Paper: Minutes of the Resource Committee Meeting

The Naenae College Board of Trustees received and noted the paper, with the following items being discussed:

- A robust conversation was had regarding the maintenance budget, drawing on recommendations made by the Resource Committee. Board members deliberated on various aspects including the allocation of funds and ensuring the effective utilisation of resources. As a result., the Board unanimously endorsed the development of a priority matrix. The matrix will serve as a valuable tool in the prioritisation of maintenance tasks based on their urgency, impact on student and staff wellbeing and overall school infrastructure needs.
- By implementing this matrix, the Board aims to streamline decision making processes and optimise the allocation of resources, ultimately enhancing the school's maintenance efforts and supporting a conducive learning environment.

The Naenae College Board of Trustees:

- **Approved** the minutes of the Resource Committee meeting which was held on 01 May 2023.

K Shepherd / M Zivanovic

Motion: To extend the maintenance budget to enable the covering of costs associated with the faults found in the heating system annual survey (\$9.5k)

K Shepherd / T Fowell

Motion: Approve the One Lion Foundation subsidy for sports uniforms and equipment to the value of \$8.5k

K Shepherd / N Richards

Student Report

The Naenae College Board of Trustees received and noted the paper.

- The Board of Trustees expresses a keen interest in comprehending the influence of Kapura lunches on student learning outcomes. In line with this objective, the LAR Council is undertaking an examination of the lunches provided within the school premises. This examination aims to evaluate the impact of Kapura lunches on students' academic performance, thus enabling the Board to make informed decisions regarding the lunch program and its potential impact on enhancing student learning experiences.
- To gain a comprehensive understanding of students' perspectives on waste plastic and food waste resulting from Kapura lunch program, the Board is actively seeking insights into their perceptions and any concerns. By actively engaging students in discussions, surveys, and focus groups, the Board aims to gather valuable feedback and perspectives, enabling them to develop informed strategies and initiatives to address waste plastic and food waste concerns within the school community.

Motion: The Board accept the Student Report

E Parker / K Shepherd

Staff Report:

- Kamaia was welcomed and greeted with enthusiasm, and the Board expressed their confidence in her ability to contribute effectively to the governance and decision-making processes of the school. Kamaia's diverse background and expertise are expected to bring valuable perspectives to the Board's discussions and initiatives, further enriching the overall governance of the school.
- The Presiding Member inquired about the status of the school's counseling services. Specifically, seeking information regarding the average number of counseling appointments being conducted. Counseling services were actively addressing the needs of the students, with a total of 68 counseling sessions held in the previous month. This statistic highlighted the significance of the counseling program in supporting the well being of our students.
- The Board discussed plans to implement a referral system, which would enhance the efficiency and effectiveness of the counseling services, ensuring that students receive necessary support in a timely manner.
 - The Board addressed the importance of providing induction and orientation for new staff members joining from overseas. Recognizing the unique challenges and adjustments faced by staff transitioning to a new educational environment and culture, the Board emphasized the need for comprehensive support and guidance. Plans were discussed to develop a structured induction program that would facilitate a smooth integration process for new staff members. By implementing such initiatives, the Board aims to foster a positive and inclusive work environment while promoting the success and well-being of both the staff and the students they serve.

Principal Report

The Naenae College Board of Trustees received and noted the paper, with the following items being discussed:

- The Principal shared remarkable cumulative statistics demonstrating the exceptional NCEA achievement of our students. These statistics showcased the hard work, dedication, and academic progress made by our students. The Principal's presentation underscored the collective efforts of the teaching staff, support services, and the students themselves in achieving such outstanding results. The Board expressed their appreciation for these achievements and acknowledged the positive impact they have on the school's reputation

and the future prospects of our students.

- Another positive development highlighted during the meeting was the stabilization of attendance rates within the school. The Board commended the efforts of the attendance team and the wider school community in addressing and improving student attendance. Through targeted interventions, increased engagement, and fostering a supportive environment, the school has seen notable progress in ensuring regular attendance. This achievement reflects the commitment of the staff, students, and parents to prioritize consistent attendance, which plays a vital role in student success and well-being.
- Recognizing the need to be prepared for any potential COVID-19 disruptions, school leadership have implemented contingency plans. In the event of a significant outbreak, it was proposed that Year 13 classes would become self-managing, allowing for a flexible rostering system where year levels could alternate between in-person and remote learning if necessary. This proactive approach aims to mitigate any potential disruptions caused by the pandemic and ensure the continuity of education while prioritizing the health and safety of students and staff.

Motion: The Board accept the Principal Report

N Richards / K Shepherd

The meeting of the Naenae College Board of Trustees concluded at 2004

Signature



Date

