

NAENAE COLLEGE BOARD OF TRUSTEES

**Minutes of the Board of Trustees Meeting
held on Thursday 23 September 2021 at 6.30pm**

Present: Sarah-Jane McCosh (Chair), Andy Soper (Deputy Chair), Nic Richards (Principal), Karen Shepherd, Tafaoimalo Loudeen Parsons (Co-opted Member), Devon Turi (Staff Representative), Rome Vailini (Parent Representative), Trudy Stead (Co-opted Member) and Te Rina Isa'ako (Student Representative)

Apologies: Tia Turahui (Co-opted member)

In attendance: Annette Dyer (Secretary)

Andy provided the karakia for opening and closing of meeting.

S-J welcomed everyone to this meeting.

1. Student Representative report

Te Rina's report was taken as read.

- Re: the LAR Council budget – the water fountains need cleaning. New basketball hoops are needed and it is generally felt that things need to look more 'lively'. This is work in progress.
- TWT cards – the teachers hand these out to students who display the TWT values. The prefects are taking the initiative and feel that this is a great concept.

Motion that the Student Representative's report be accepted.

**N. Richards/A. Soper
Carried**

2. Staff Representative report

Devon's report was taken as read.

- A number of images were transferred onto walls and there seems to have been a positive response. The wall was painted and then the mural added and it looks great.

**R. Vailini/K. Shepherd
Carried**

3. Principal's report – 23 September 2021

Questions invited –

- Te Roopu Manaaki programme – this programme has been 3 or 4 months in the planning. It was set up for disengaged students with poor attendance.
 - It is pleasing to have both Jo and Khya appointed. The students have been engaged.
 - The class is a home room class. Students are out for one option and core subjects are in the home class. Various curriculum aspects will be run throughout. Other agencies will come in and maybe external providers. It is about whanaungatanga. Jo has worked in the U.K. for 20 years where Teacher Aides do this work. Khya is a year out of St Pats and has a direct connection in terms of being a young person. Fiona Crawford is leading this project.

- These students won't stay as a separate cohort. In the absence of the Ministry providing any help NNC is running this programme. It is only 2 days in so far and has been going well. Students may roll through after maybe two terms.
- There's good access to learning support if any students require extra assistance. This is resourced with Ministry money which has come out of covid. Next year it will be funded within the school. eg. HVAC have 2 teachers, 2 teacher aides, etc. for 20 students.
- Through the enrolment process we will know what help students will need on entry to NNC.
- This class is to foster relationships and partnerships with the home class. The gender balance is fairly even but there are challenges with attendance.
- The Ministry are also very interested in this class. Karen from Taita, Nic and 2 other principals will be working on a project about what they used the covid money for in their schools.
- Attendance will be our big tracker and is the primary foci. Next is engagement and measuring it by participation, not necessarily academic achievement, and then social interaction. Quantitative data and qualitative data will be captured.
- Nic said staff are coping; they have had to pivot with online learning and back to school and also manage their own families through lockdown.
- How are things going for support staff? There can be more anxiety for support staff. Teachers feel part of a larger cohort. When we came back to school everyone met, support staff and teachers. Staff had missed their connections.
- How will people feel with the new Admin block? Nic hopes staff will renew their resilience before this work starts. It may be unsettling for staff given the shifting goalposts.
- Admin block – covid has had a massive effect on the building industry. Costs are increasing 3-4% per month.
- Nic drew attention to the last paragraph of his report referring to his sabbatical in term 2 of 2022 (Te Reo, as board approved in June 2021) – Alex Maehe will be acting principal during that time and he will be supported by the team.
- **Attendance:** The board were pleased to see the upwards trend (data in Principal's report).
 - Nic responded that two years ago, before covid we had one of the best outcomes for Pacifica students at Y11 particularly – great success rate. This flowed into programmes that support these students. Our focus is on students in Aotearoa – eg. the introduction of psychology and the Pacifica studies programme for next year.
 - The MoE are folding the Attendance Service, local areas will come up with their own way ahead and it's all about local engagement.
 - There has been a continual evolution as we look at academic support and also culturally – māori pacific arts, poly club. There is a recreational programme next year with no credits attached. Māori performing arts and kapa haka regionals are included in our curriculum.
- **Pacific and Māori Males:** One area of struggle is the pacific and Māori male identity – eg, what it means to be a young māori man. Poly club and Kapa assist. However in general there are plenty of programmes for young women but for young male māori or pacific men, there isn't.
 - Board asked what opportunities there could be to have Pacifica role models actively working within the school? An example of where such opportunities could occur is the DHB garden project: garden to plate experiences. This is a rich opportunity for NNC. The students can own the school space and bring the wisdom in from the community and it is a contextualised opportunity. Rome suggests we need to find ways to provide for our kids when it comes to Pacific achievement, classes, interventions and other support.
 - Board wishes to look more strategically at this (whilst ensuring a safe environment for all learners re: just bringing parents in)
 - The board discussed this topic and identified that pastoral care support be moved to a high priority. Engaging our community on some things is problematic, and additionally, over the last two years covid has interrupted.
 - Last meeting Loudeen spoke about strengthening pastoral support. Loudeen will take this to a community meeting and ask for their help.
 - Rome is suggesting that school could investigate in-house first, look at resources and then come back to this table and suggested getting this item higher on the prioritisation list and

look at it every meeting or second meeting. Nic acknowledged this is a national problem. Loudeen suggested starting with Māori and Pacific staff & board members getting together initially to get issues & suggestions on the table, and then widening this out in our community.

- **Student engagement and pastoral care:** As a result of the above discussion, the board agrees to put a stronger focus on the broader issues of student engagement and pastoral care. Decided to have a regular recurring agenda item – **Strengthening Student Engagement**
- Karen suggested we have a new file in the google drive – **Strengthening Student Success and Wellbeing.**
- Agreed to report back on this item in January – where are we at and what action has been taken?

Karen recognised the efforts of all the staff for all the effort that goes into this. Devon will report back to staff.

ACTION: Devon to pass the board's gratitude to staff for all their efforts with supporting students' learning, online and back at school.

ACTION: Annette to add a new file, 'Strengthening Student Success and Wellbeing' to be added into the Google Drive.

Motion that the Principal's report be accepted.

R. Vailini /L. Parsons
Carried

4. Sub-Committee Reports

- No reports.
- Resource Committee – applauded the toilet block opening. Te Rina indicated that the feeling about this from the students is that they are good, there is more privacy and it feels like a good space.

5. General Business

Nil.

6. Correspondence

- NZSTA Collective advice re: collective bargaining for most of the agreements which expire next year.
- Arise Church – are no longer participating in activities/working at school. An email has gone from the Principal to Arise advising of this decision, after SLT discussion. Query as to where this leaves us with the Social Work team. Nic replied that we use Challenge 2000.
 - Arise provided Youth Workers who came in and provided pancakes for breakfast and ran a club on Fridays. However breakfast will continue regardless. There was an inconsistency through Arise evangelising and the marginalising of our Rainbow Team. By contrast, Destiny Church has a contract with NNC which protects our school reputation (and allows to address breaches). Jacqui, our social worker, spoke to Eleanor from Arise and explained the issue with Arise's work contradicting our school values in not recognising diversity in the community.
 - All students need to be safe at school and know that school is a safe space.
 - Karen said it even made other students uncomfortable.
 - Devon expressed thanks to Nic for the decision, on behalf of the Rainbow Community,
 - Volunteers in the school should be clear on our school values.

- Nic thanked for explaining the Arise Church situation. Whilst the Principal has delegation for such decisions as part of management, the board need to know from community, values & goals (including safety & wellbeing), and reputational perspectives.

7. Minutes of meeting held 26 August 2021 *Tabled in pre-reading pack and taken as read, apart from particular queries or corrections.*

The previous meeting minutes were taken as read. One amendment required to the attendance section – Trudy’s name to show co-opted member.

Previous actions:

- Andy – reviewed documentation to see if there is a directive on whether staff should be vaccinated. There’s no directive on this from the Ministry at this date.
- Eastern Hutt Rotary – Andy will talk with them and would like to form a Rotaract Club in school for students to do community projects ie. volunteerism. Andy would like to keep connected with the Naenae College community via this avenue in the future as he isn’t intending to stand for re-election to the BOT next year.
- Suggestion put forward to speak to NNC students by (our Kids on-line), a group who are offering to present on the effects of Social Media.
- School Uniform - Te Rina advised that the general consensus of the LAR Council was that students felt that gendered references should be removed and that there be a non-gendered uniform list which should make everyone feel comfortable.

Motion that the Minutes of the previous meeting are accepted.

S-J. McCosh/R. Vailini
Carried

8. General Business

Nic had been in touch with Tapaau. She has finished Wellington based treatment.

9. Items for next meeting/s:

- Recurring monthly agenda item: Strengthening Student Engagement
- Proposal from Loudeen on the well-being centre: how/what/why/who help

Closing karakia by Andy.

Meeting closed: 9.00 pm

Signature: _____ **Date:** _____

MEETING	ACTIONS REGISTER	Responsible/ Actioned (✓)	Due Date/By Next Meeting
SEPT 23	Strengthening Student Engagement – report back in January	S-J	Jan. 2022
SEPT 23	New Google Drive file – Strengthening Student Success and Wellbeing	Annette	By next mtg

FEB 25	To draw up appealing strategy document for website. Organised to meet in the holidays.	Rome/SJ	Ongoing
FEB 25	Schooldocs - Andy will send a message to members to flag documents which come up for review.	Andy	As required

REFLECTION/KARAKIA ROSTER

	28 Jan	25 Feb	25 Mar	15 Apr	27 May	24 Jun
Kai	Karen	Trudy	S-J	Loudeen	Trudy	Karen
Meeting opening & close	Tia	S-J	Rome	Andy	Devon	Tia
	29 Jul	26 Aug	23 Sept	28 Oct	25 Nov	
Kai	Te-Rina	Tia	Andy	S-J	Rome	
Meeting opening and close	Loudeen	Karen	Trudy	Devon	S-J	

If you cannot do a session your name is down for, please just separately arrange a swap with someone else.

MEETING SCHEDULES

Draft dates for Resource Meeting (Mondays) – 2021

21 Jan (Thurs)	15 Feb	15 March	12 April (no meeting held)	17 May	14 June
12 July	16 August	13 September	18 October	15 November	

Dates for BOT Meeting (Thursdays) – 2021

28 January	25 February	25 March	15 April	27 May (Faculty Heads presentation – 5pm)	24 June
29 July	26 August	23 September	28 October	25 November	