

5 December 2023

Kevin Middleton  
fyi-request-24699-a25d3acb@requests.fyi.org.nz

Tēnā koe Kevin

Thank you for your request to the Department of Conservation, received on 9 November 2023, in which you asked for:

*Please supply me with any/all information in relation to the leasing of Motutapu Island farm.*

*Please also send me any information on DOC requirements to work on the island.*

We have considered your request under the Official Information Act 1982 (OIA).

On 20 November 2023, you amended your request to:

*Seeking lease documents currently in place for the Motutapu Island farm only for part one of your request.*

*For part two of your request, you are seeking an explanation on the process and/or the relevant application forms for obtaining a lease to graze/farm on Motutapu Island. In addition, you are seeking an explanation on the process and/or the relevant application forms to undertake other concession activity on Motutapu Island.*

### Context

As context for my response, in 2019 the Department undertook a Request for Proposals process to seek proposals for any party that was interested in the farming opportunity on Motutapu island. Three proposals were received, and after consideration the opportunity to apply for a grazing concession for pasture management of Motutapu Island was offered to Te Haerenga o Ngāi Tai ki Tāmaki Limited (Ngāi Tai ki Tāmaki). Some brief information about this can be viewed on our website (see <https://www.doc.govt.nz/get-involved/have-your-say/all-consultations/2019/applications/motutapu-island-grazing-concession/>).

We entered into a management agreement with Te Haerenga o Ngāi Tai ki Tāmaki Limited as an interim arrangement for managing the grazing as there are a number of significant farm infrastructure issues on the island that need to be resolved before they wish to formally apply for the grazing concession. The agreement has been in place since 1 January 2020, and was updated on 30 June 2022. It is due to expire on 30 June 2027, although we hope that the infrastructure issues will be resolved well before then.

I have set out this as context because it explains why there will be no opportunity for any other party to apply to undertake grazing on the island for the foreseeable future.

Responses

Your questions and our responses are listed below:

1. *Lease documents currently in place for the Motutapu Island farm*

I have located the current Motutapu Farm Management Agreement between the Department and Ngāi Tai ki Tāmaki. This document is listed in the table below and accompanies my response as Attachment 1 (Item 1).

Item	Date	Document description	Decision
1	30/06/2022	Management Agreement	Released in part

2. *For part two of your request, you are seeking an explanation on the process and/or the relevant application forms for obtaining a lease to graze/farm on Motutapu Island. In addition, you are seeking an explanation on the process and/or the relevant application forms to undertake other concession activity on Motutapu Island.*

As I explained above, there will not be an opportunity to apply to undertake grazing activities on Motutapu for the foreseeable future. If circumstances did change however, then it is likely we would again seek expressions of interest through a competitive process, which would be advertised on our website. The successful bidder would then need to apply for a grazing concession. General application forms for a grazing concession can be accessed on the Department’s website at: <https://www.doc.govt.nz/get-involved/apply-for-permits/business-or-activity/grazing/>.

The application process involves information gathering, analysis, and consultation with iwi/hapū/whānau. Pre-application meetings are recommended. Processing times vary based on complexity, type, and the requirements for engagement with iwi. Fees are charged for processing applications, with costs varying depending on the activity and whether public notification is required. Ongoing fees may apply, such as annual management fees and monitoring fees, outlined before permission issuance.

More detailed information can be viewed on our website at the following link: <https://www.doc.govt.nz/get-involved/apply-for-permits/>. The 'Permissions' section of the website provides links to application forms, including the grazing concession application form provided above.

### Advisories

I have decided to release the relevant parts of the document listed above, subject to information being withheld under the following sections of the OIA, as applicable:

- personal contact details of officials, under section 9(2)(a) – to protect the privacy of natural persons, including deceased people.
- commercially sensitive information, under section 9(2)(b)(ii) – to protect the commercial position of the person who supplied the information, or who is the subject of the information.

In making my decision, I have considered the public interest considerations in section 9(1) of the OIA and determined there are no public interests that outweigh the grounds for withholding.

Please note that this letter (with your personal details removed) and attached document may be published on the Department's website.

If you would like to discuss this response with us, please contact Kat Lane, Auckland Inner Islands Operations Manager, by email to [kalane@doc.govt.nz](mailto:kalane@doc.govt.nz).

Nāku noa, nā



Andrew Baucke  
Regional Operations Director, Auckland  
Department of Conservation  
*Te Papa Atawhai*