

04 December 2023

Our Ref: C55720

By email: fyi-request-24816-210cfe3f@requests.fyi.org.nz

Tēnā koe, John,

Official Information Act 1982 (OIA):

We refer to your OIA request made via email dated 21 November 2023 in which you requested the following:

"Can you please supply the title of all your internal policies, I don't need the actual policy documents, just the name list of your current policies. e.g. privacy policy, compliant policy etc

Also, please list any advisory group (involved none REA employee) you had between 1st Jan 2021 to now. From Google search, I found one called Commercial and Industrial Advisory Group, do you have any more?

Further, please provide term of reference of this Commercial and Industrial Advisory Group"

We have considered your request under the OIA.

Information being released

Your request has been granted. Please find attached with this letter,

- Appendix 1: Our list of Internal Policy Titles
- Appendix 2: The list of advisory groups engaged by REA from January 2021 to November 2023
- Appendix 3: The Industry Advisory Groups (IAGs) Charter that applied from 2018 - 2023. The Charter applied to four IAGs established at that time. It has been replaced by a new Terms of Reference which applies to four new IAGs which are in the process of being established. A copy of the old Charter and new Terms of Reference is provided.

Next steps

If you wish to discuss this response with us, please contact me email at legal@rea.govt.nz.

Nāku iti noa, nā



Herman Visagie

General Counsel

Appendix 1: Current REA Policies (December 2023)

POLICY NAME

Delegated Authority Policy

Treasury Management Policy

Prosecution and Charging Policy

Enforcement of Monetary Orders Policy

Litigation Management Policy

Litigation Reserve Policy

Sensitive Expenditure Policy

Fraud and Corruption Policy

Corporate Credit Cards Policy

Capital Expenditure Policy

Revenue Recognition Policy

Procurement Policy

Health and Safety Policy

COVID-19 Vaccination Policy*

Employee Assistance Programme (EAP) Policy

Information and Records Management Policy

Information and Communications Technology (ICT) Acceptable Use Policy

Mobile Device Policy

Communications Policy

Official Information and Proactive Release Policy

Information Handling Policy

Internal Complaints Policy

Anti-Bullying, Harassment and Discrimination Policy

Disciplinary Policy

Flexi by Default Policy

POLICY NAME

Remuneration Policy

REA Disclosure of Interests and Managing Conflicts of Interest Policy

Organisation Change Principles Policy

Family Violence Policy

Diversity and Inclusion Policy

Good Employer and Equal Employment Opportunities Policy

Leave Policy

Protected Disclosures Policy

Travel Expenditure Operational Policy

Development of Guidance Information for Licensees, Buyers and Sellers*

Employee Volunteer Policy

Privacy Policy

**Please note these policies are in the process of being retired*

Appendix 2: Advisory groups engaged by REA from January 2021 to November 2023

Industry Advisory Group – Residential

Industry Advisory Group – Business Broking

Industry Advisory Group – Rural

Industry Advisory Group – Commercial and Industrial

CPD Advisory Group

Appendix 3: Industry Advisory Groups (IAGs) Terms of Reference and Industry Advisory Groups Charter

See attached PDFs.