



**TAURANGA
BOYS' COLLEGE**
Best for Boys | Tama Tū Tama Ora

Minutes of the Meeting of Tauranga Boys' College Board of Trustees Tuesday 22nd November 2022 - 4.30pm Boardroom

Present: Mrs Nikki Iuli (Chair), Mr Robert Dunne (Deputy Chair), Mr Charl Louw (Trustee), Mr Darryl McConnell via Zooml (Trustee), Mr Jordan Evison via Zoom (Staff Rep), Harry McKinlay (Student Rep), Mr Andrew Turner (Principal).

Apologies: Mr Charles Palmer (Trustee)

In Attendance: Mrs Janine Goldthorpe (Board Secretary)

1. Minutes of Previous Meeting

(*Motion No: 1*) **RESOLVED** that the Minutes of the Meeting held on Monday 17th October 2022 be accepted as a true and correct record of that meeting.

*Moved: Dunne
Seconded: Louw*

Matters Arising:

- Nil

Conflict of Interest Register

2. Board members were asked to update the school regarding any conflicts of interest that may have arisen whilst a school trustee.

- Nil

3. Correspondence

- Letter of Resignation - Chris Lee (effective from 27 January 2023)
- Letter of Resignation - Peter Ulrich (effective from 27 January 2023)
- Letter of Resignation - Keith Muller (effective from 14 November 2022).

(*Motion No: 2*) **RESOLVED** that the board accept the resignation of Keith Muller and approve the request for an early release.

(*Motion No: 3*) **RESOLVED** that the board ratify and endorse the resignations received.

- All other correspondence received by the board was tabled.

(*Motion No: 4*) **RESOLVED** that the Inwards correspondence be received and the Outwards Correspondence be endorsed.

*Moved: Iuli
Seconded: Turner
Carried*

4. Principal's Report

Mr Andrew Turner spoke to his report which was circulated prior to the meeting.

Introduction

It has been an incredible few weeks with the reintroduction of the variety of award ceremonies we have hosted to celebrate the efforts of our young men across a range of endeavours and expressions:

- Tū Rangatira (Māori achievement);
- Pasifika Awards (Pasifika achievement);
- Arts and Culture;
- Sports Awards;
- International Students Leavers Awards;
- Senior Academic Prize Giving.

These events not only highlight the achievement of our young men but also reinforce the incredible work our staff and whanau do to support our school vision and mission. We see ordinary boys doing the extraordinary and to see this manifest is truly rewarding and is a reflection of our school 'Intention'- (vision, mission and values). We serve an amazing community and events like this inspire the work we do to support teaching and learning both inside and outside the classroom.

Planning for 2023 is also well underway with - Staffing, Budget 2023 and Strategic Annual Planning. This is guided by our 'Strategic Plan 2021-2023' which outlines:

- **Organisation**- Our school systems (*Resources, Networks, Structures, Processes*)
- **Intention**- Our Core values and aspirations (*Vision, Mission and Values*)
- **Experience**- Our pedagogy and outcomes for learners (*Culture, Effective Teaching and Learning, Student Learning, Academic Achievement*).

I will share some of the staffing updates for 2023 in this report and the BOT Finance Committee will present what we have called a 'draft, draft budget' for 2023. This will guide our strategic annual planning for 2023.

This will be our final progress report for 2022 and will provide a summary of the key focus areas of the school to date. Final assessments for both senior and junior students are underway and the outcomes of these overall assessments will be reported early in the new year.

Again, I welcome your feedback and discussion that this aims to stimulate.

Noho ora mai

Andrew Turner
Principal

Roll

Updated roll information is outlined below with the projected roll for 2023.

Year Level	1st March 2021	1st March 2022	1st July 2022	17th November 2022	International Students	Projected 2023
Year 9	474	509	519	511	0	480
Year 10	487	470	468	460	4	492
Year 11	450	471	448	421	5	486
Year 12	390	345	304	303	11	427
Year 13	260	282	261	241	7	306
STP		30	30	30		
Total	2061	2107	2030	1966	27	2191

Planning and Reporting

In my last 2 reports I have provided feedback from Staff and students:

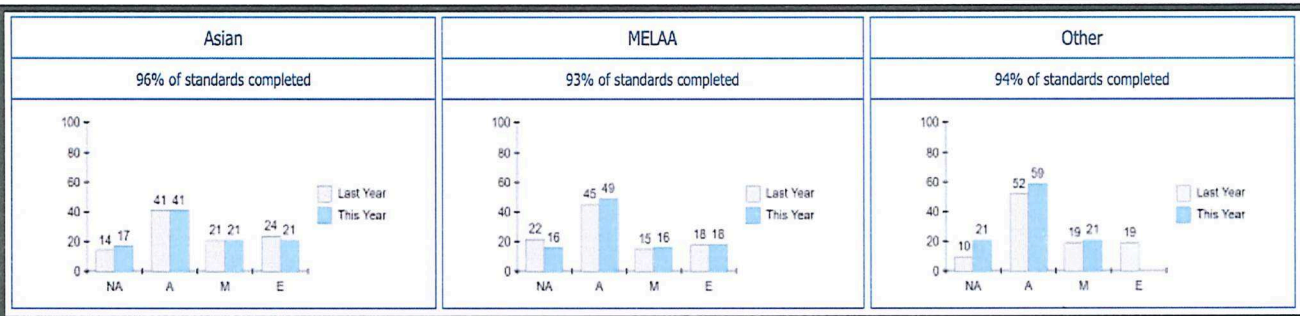
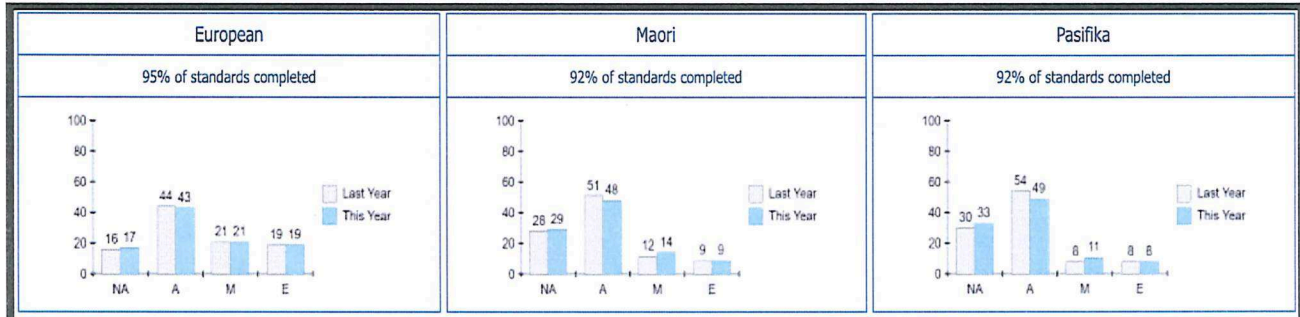
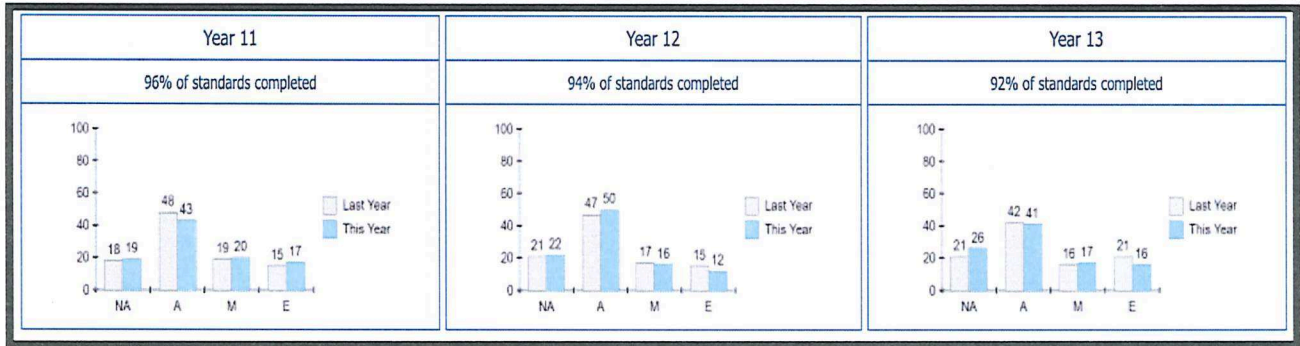
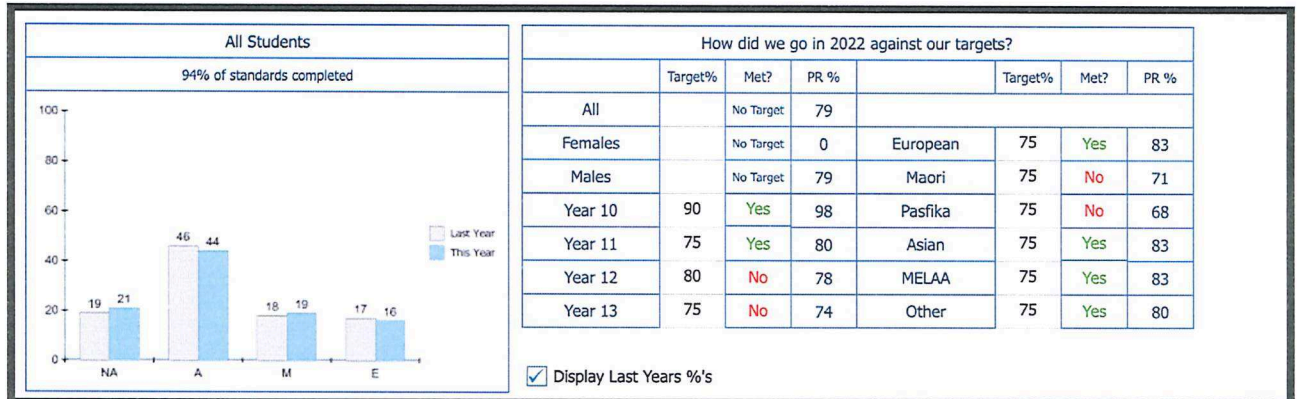
- '7 questions from the 7th Principal'
- 'NZCER Staff and Student well being survey'.

From this snapshot of information I have provided a SWOT analysis for further discussion and consideration in our planning moving forward.

(S)trengths	(W)eaknesses
<ul style="list-style-type: none"> • Staff (professional, caring, sense of humour) • Variety of opportunities (academic, sporting and cultural) • Support systems (staff and students) • Values/Good man qualities 	<ul style="list-style-type: none"> • Attendance and engagement - too many students disengaged in learning post-covid. • Our size is putting strain on physical and people resources.
(O)pportunities	(T)hreats
<ul style="list-style-type: none"> • Grow leadership - staff and students • Strengthen alignment of Old Boys, Titans Sports and Arts Council • BOT Strategic Funding initiatives. 	<ul style="list-style-type: none"> • Staff burnout - staff wellbeing • Student wellbeing • Misunderstanding of Aggressive student culture • Cell Phone/device usage • Losing our edge - being a good school vs. a great school, not leading boys learning.

Student Learning/Academic Achievement

Here is an outline of senior students' internal assessment results for 2022. Students have just over 90% of their assessments complete. This will be balanced early next year with the external results.



Culture - Ahurea

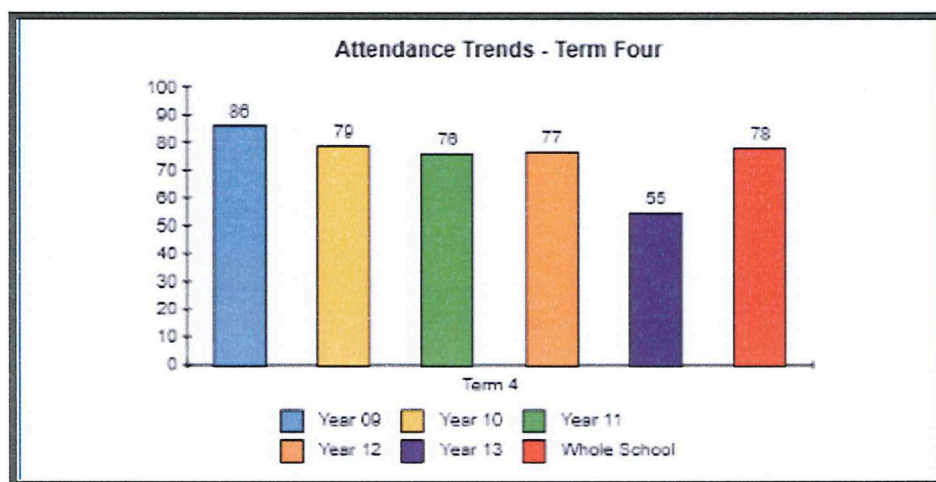
Despite the obvious distractions and challenges the school is in good heart and this is largely due to the supportive and orderly learning environment staff create for our young men. The range of opportunities both inside and outside the classroom also reinforce our positive culture that ensures our young men feel they belong and are connected with their turangawaewae. Having our house competitions up and running again has certainly supported this.

School Waiata

In an effort to continue to enhance and build our school culture it was great to be able to launch our school waiata at Senior Prizegiving. Here is a link to our staff presenting this to their colleagues earlier in the term- [Staff launch school song to their colleagues.](#) We continue to learn this as part of our staff briefing on 'Waiata Wednesday'. We will roll this out to the school through houses and assemblies in 2023.

Attendance

Here is our attendance data for Term 4. Seniors are on study leave so the focus is on our junior students. Year 9's are tracking well however our Year 10's are below the 80% mark.



Extra-Curricular

End of Year reports for The Arts and Sport at TBC provide a great overview of the extra-curricular achievements of our young men.

- [The ARTS at Tauranga Boys' College](#)
- [TITANS SPORTS at Tauranga Boys' College](#)

Effective Teaching and Learning - Ako

The Professional Learning Groups (PLG) have continued throughout 2022 and provided staff with ongoing professional development. Their focus now is on completing their professional growth cycles as part of their appraisal and attestation for the year. The emphasis is on 'improving' not 'proving'.



2022 PLG sessions:



--- Ako ----- Mahi Tahī ----- CR & RP ----- Best for Boys ----- Turangawaewae ----- Localised Curriculum ----- Respect ---

PLG	Te Ao Māori - Tahī (TKO)	Te Ao Māori - Rua (APN)	TBC Classroom Management (BRY)	Mixed Ability/ Differentiated Teaching (SMI/ORB)	Te marau-ā-rohe Localised curriculum (KUK/PAK)	Good Man Qualities & Competencies (OSM)	Digital skills (COR)
Focus	<ul style="list-style-type: none"> - Learn Te Reo Māori and incorporate into classroom teaching - Grow understanding and awareness of tikanga 	<ul style="list-style-type: none"> - Further developing Te reo Māori - Integrating the use of this into classroom practice - Te Ao Māori 	<ul style="list-style-type: none"> - Support for staff new to TBC to understand practices and processes - Establishing positive relationships 	<ul style="list-style-type: none"> - Shifting pedagogy for mixed ability classes - Differentiated learning in the classroom 	<ul style="list-style-type: none"> - Creating opportunities for staff to have a greater understanding of Tauranga moana history - Linking this to subject areas 	<ul style="list-style-type: none"> - A focus on developing our school values - Bringing these into classroom practices and pedagogy 	<ul style="list-style-type: none"> - Google Workspace for Education skills - Opportunity to gain Google Certified Educator Level 1

- 10 x PLG meetings - Term 1 & 4 (x2) & Term 2 & 3 (x3)
- 1 x observation (minimum)
- Every PLG will collect evidence of their professional learning throughout the year
- The focus is on **HOW** we are teaching & positive, respectful relationships | whanaungatanga

Our Teacher Only Day (TOD) at the end of week 6 gave staff an opportunity to upskill and support staff in key focus areas. We have another TOD scheduled for the 25th November.

Personnel

We continue to appoint/replace staff for 2023 in key areas of support and growth. The following outlines our staffing position as at the time of this report.

- Staff Resignations
 - Rob Leslie- Humanities- Geography- (*replacement confirmed*)
 - Peter Ulrich- Science- (*replacement confirmed*)
 - Keith Muller- Technology- (*replacement tbc*)
 - Chris Lee- DVC Technology- (*replacement tbc*)
- Maternity/Paternity Leave
 - Jana Pretorius- English (Term 1 and 2)- (*replacement confirmed*)
 - Kieran McGirr- Science (Term 1)- (*replacement tbc*)
- New Teaching Staff
 - Andrew Morton- Physical Education- (Permanent)
 - Elizabeth Arnott- Humanities- Geography- (Permanent)
 - Elizabeth Steer- English- (Fixed Term)
 - Steven Sharp- Science- (Fixed Term)
 - Jared Martin- Mathematics- (Fixed Term)
- New Support Staff
 - Scott McLaren- Athlete Development/Strength and Conditioning- (Fixed Term)
 - Te Aihe Toma- Te Reo Maori/Teacher Aide/Junior Rugby- (Fixed Term)
- Medical Leave
 - Darrell Going continues his treatment and will remain on medical leave.

Resources

- **Finance** - Here is a link to our [Finance Committee Meeting 17 November 2022](#)

(Motion No: 5) **RESOLVED** that the board accept the recommendation of the Finance Committee to action the transition of banking services from Westpac Bank to the ASB Bank.

Carried

- **Property** - Here is link to our current Property Schedule outlining the number of various projects currently scheduled or underway at the College - [TBC Property Plan 2022](#). It's great to see the progress and development.
- A property meeting was held on Thursday 17 November:
- The meeting commenced with a site visit for new Board members. Major builds and maintenance were discussed in conjunction with the TBC Property Plan.
- The 12-classroom block build is underway with a current completion date of mid-2023.
- We have special needs students commencing at TBC next year that will require building modifications, ramps etc.
- Board members Jordan and Charl both found Property Manager, Wayne Merritt to be very knowledgeable of all property functions of the school and appreciate the busy nature of this part of his role.

Co-curricular

Health & Safety

Incidents report attached

Titans Sport Council Trust

Minutes of the meeting held on 25 October 2022 are *attached*.

Arts Council

Minutes of the meeting held on 20 October 2022 are *attached*.

Staff Representative - Jordan Evison

A staff member has approached Jordan requesting a coffee / vending machine be installed in the staffroom. This would normally be a management decision and will be discussed at Exec level. Darryl recommended that TBC look at the Trustpower model.

Student Representative - Harry McKinlay

Harry commented that the playground has been fairly quiet leading up to exams. The seniors are on study leave and academic focused. Winter sports have also wrapped up.

Harry requested more access to the student body and Andrew Turner will have Harry speaking at Admin Assemblies in 2023.

General Business

- Digital device usage policy

A discussion was held regarding the use of cellphones at school:

- Cellphones are not considered devices such as laptops which are required for learning
- Some schools in NZ have banned the use of phones during school hours. Mt Maunganui College and Aquinas College are looking to ban phones from 2023.
- During break times, boys are on their cellphones and not interacting with their peers.

- This is a bigger conversation which will need to involve staff and management; the topic will be raised at an Executive level initially to measure phone usage vs. taking phones away.
- Teaching staff are reminded regularly of the phone requirements during class time and boys who do not comply are sent to the Deans.
- Staff Travel Award policy
 - Applications are open for the Staff Travel Award for 2022. A sub-committee will be set up to review the applications and decide the next recipients.
- Kaumatua BOT Co-option
 - There is growing encouragement that we have mana whenua on the school board.
 - Should we consider having a mana whenua representative at governance level?
 - Co-option can be considered but this should be by design not by default. The Board is able to co-opt to a position that adds to the Board structure.
 - Andy Turner is meeting the Director of Arponui, Jo'el Komene tomorrow and will raise the topic of co-option and discuss any potential candidates.
- BOT Dates 2023
 - 20 February
 - 20 March
 - 15 May
 - 19 June
 - 21 August
 - 18 September
 - 20 November
- Strategic Planning
- Andy Turner has broken down the current TBC Strategic Plan into 3 parts - Our Intentions / Our Organisation / Our Experience and this was shared with all Board members. The suggestion is that the Board has a strategic planning meeting before the end of February when the updated Strategic Plan has to be ratified and sent to the MOE. Potential dates will be considered and shared with the Board.

The meeting went In Committee
The meeting came out of In Committee

Meeting concluded at 6.40pm

Next Meeting: Monday 20th February 2023

Chairperson: _____

