

From: [Diane Turner](#)
To: [Karen Naik-Araiti](#)
Cc: [Adelaide Gleadow](#); [Simon MacPherson](#); [Sarah Palmer](#); [Miriam Mathews](#); [George Minton](#); [i_request \(MSD\)](#); [Justina Gear](#)
Subject: RE: [SC] Advice – Senior officials action items [I]
Date: Monday, 4 December 2023 7:46:00 am

Kia ora Karen

See below – all requests in this instance are likely to be via a report – but some will be led by other agencies.

Kind regards

Diane

Diane Turner

D D2D: [s9\(2\)\(a\)](#) | D DDI: +[s9\(2\)\(a\)](#) | | Mobile: +[s9\(2\)\(a\)](#)

From: Karen Naik-Araiti <[s9\(2\)\(a\)](#)@msd.govt.nz>
Sent: Saturday, 2 December 2023 3:48 PM
To: Diane Turner <[s9\(2\)\(a\)](#)@msd.govt.nz>
Cc: Adelaide Gleadow <[s9\(2\)\(a\)](#)@msd.govt.nz>; Simon MacPherson <[s9\(2\)\(a\)](#)@msd.govt.nz>; Sarah Palmer <[s9\(2\)\(a\)](#)@msd.govt.nz>; Miriam Mathews <[s9\(2\)\(a\)](#)@msd.govt.nz>; George Minton <[s9\(2\)\(a\)](#)@msd.govt.nz>; i_request (MSD) <[xxxxxxx@xxx.xxx.xx](#)>; Justina Gear <[s9\(2\)\(a\)](#)@msd.govt.nz>
Subject: [SC] Advice – Senior officials action items [I]

IN-CONFIDENCE

Kia ora Diane

These requests are tricky for us to track and close – as best you can, when responding please reference the 'Senior officials action items' to give us a clue where to save the responses. Please:

- advise us if you plan to respond to any of the action points below via a report to Minister or aide memoire
- cc I-Requests into advice going back to the Minister's office.

[SC] Advice – Senior officials action items [I]

Due: 4 December – MaES Admin, the due dates are varied, so use 4 December which should hopefully catch the urgent items

Ngā mihi

Karen

Ministry of Social Development, Level 5, The Aurora Centre, 55- 66 The Terrace,
Wellington

MSD purpose:

We help New Zealanders to be safe, strong and independent
Manaaki tangata, manaaki whānau



From: Phoebe Duncan <[REDACTED]> @parliament.govt.nz>

Sent: Thursday, 30 November 2023 3:40 pm

To: Diane Turner <[REDACTED]> @msd.govt.nz>

Cc: Adelaide Gleadow <[REDACTED]> @msd.govt.nz>; Simon MacPherson
<[REDACTED]> @msd.govt.nz>; Sarah Palmer <[REDACTED]> @msd.govt.nz>;

Miriam Mathews <[REDACTED]> @msd.govt.nz>; George Minton
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<[REDACTED]> @msd.govt.nz>

Subject: Senior officials action items

Hi Diane,

Please note the following action points from our first meeting with the Minister, and things to be covered in upcoming supplementary briefings. I suspect there are a number of these topics which will already be covered in briefings to come.

Immediate action

- a detailed outline of the **Senior's portfolio budget** so the Minister can come to understand the financials REP/23/12/905
- a copy of **MSD's org chart** with an understanding of where the seniors portfolio sits, what the reporting lines are, including delegations through health and the Aged Care Commissioner Will cover off probably in a Seniors Status Report.

Supplementary topics

MSD lead

- [REDACTED] s9(2)(f)(iv) [REDACTED]
Preparing a briefing on elder abuse -REP – depending on delegations may be a report via Min Upston's office
- understanding the **Age-friendly network** and what the councils are delivering under it
Preparing a briefing on elder abuse -REP
- an outline of data on **elder abuse** Preparing a briefing on elder abuse -REP

Other portfolios

- a summary of issues to do with **ARC including HCSS**, particularly how placement allocation is decided Health lead – waiting for confirmation on delegations.
- understanding the **review of the Retirement Villages Act** (I will seek that a briefing is forwarded to the Minister for Seniors through the Minister and/or the Associate

Minister for Housing)

- understanding **resourcing consent** and the **Building Act** for the purpose of modifying units for older people **format yet to be confirmed – but will be a briefing noting responsibilities are MfE and MBIE respectively.**

I have set up weekly officials meetings every Monday from 11:15-12:00pm up until Christmas. I suspect this may carry on for a short while into the new year.

The Minister will send me through a list of questions that she has regarding the BIM which I will forward on as soon as possible. I may not receive this until Monday.

Hopefully I have included everything above. Anything else....??? We have our first team meeting with the Minister tomorrow at 9am so I will get some more face to face time with her. If there is anything I need to clarify or raise with her, please let me know by **COP today.**

Phoebe Duncan | Private Secretary – Seniors

Office of Hon Casey Costello

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