



T Murray

By email: [fyi-request-25191-d3684697@requests.fyi.org.nz](mailto:fyi-request-25191-d3684697@requests.fyi.org.nz)

Dear T Murray,

I am responding to your email of 15 December 2023, requesting the following under the Official Information Act 1982 (the Act):

- *The dates of your initial meeting with your portfolio departments*
- *A list of attendees at this meeting*
- *Any documentation provided at the meeting*
- *All notes (including handwritten notes) taken by you or your office staff at the meeting.*

This response is in relation to the Workplace Relations and Safety portfolio, having previously provided you a response in relation to the Internal Affairs portfolio.

My first meeting with Ministry of Business, Innovation and Employment (MBIE) officials took place on Tuesday 28 November 2023 at 1:30pm. It was attended by the following officials from MBIE:

- Carolyn Tremain, Secretary
- Nic Blakeley, Deputy Secretary (Labour, Science and Enterprise)
- Suzanne Stew, Deputy Secretary (Te Whakatairanga Service Delivery)
- Anna Clark, General Manager (Workplace Relations and Safety)
- Katherine MacNeill, General Manager (Employment Services)
- Beth Goodwin, Manager (Employment Relations)

No documentation was tabled for the meeting, therefore I am refusing this section of your request under section 18(e) of the Act as the information requested does not exist.

Regarding your request for all handwritten notes taken by office staff who attended the initial meeting, I am refusing this request under section 9(2)(g)(i) of the OIA to maintain the effective conduct of public affairs through the free and frank expression of opinions by officials.

I can advise that my first meeting with WorkSafe New Zealand officials took place on Wednesday 29 November 2023. This was attended by Jennifer Kerr, WorkSafe New Zealand Board Chair, Steve Haszard, WorkSafe New Zealand Chief Executive and Anna Clark, General Manager Workplace Relations and Safety for MBIE. Attached you will find the agenda for this meeting.

As this was an introductory meeting with my officials, I and my staff did not take notes. Therefore, this part of your request is refused under section 18(e) of the Act, as the information does not exist.

You have the right, under section 28 of the Act, to seek a review of my decision by the Office of the Ombudsman. The postal address of the Office of the Ombudsman is PO Box 10152, Wellington. Alternatively, you can phone 0800 802 602 or email [info@ombudsman.parliament.govt.nz](mailto:info@ombudsman.parliament.govt.nz).

Yours sincerely,

A handwritten signature in blue ink, consisting of the letters 'B' and 'V' in a stylized, cursive font.

Hon Brooke van Velden  
**Minister for Workplace Relations and Safety**