

16 March 2015

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Dear Sir or Madam

### OFFICIAL INFORMATION REQUEST

Thank you for your email of 24 February 2015 in which you request a copy of the information Council holds regarding the appointment of Māori representation on Council committees. This response is issued in accordance with the provisions of the Local Government Official Information and Meetings Act 1987 (the Act).

At the Council meeting on 26 January 2012 report Corp-11-282 'Amendments to the Governance Structure and Terms of Reference for the 2010-2013 Triennium' discussed iwi representation options and listed options which included one iwi representative to be appointed to each of the Council Standing Committees. Upon consideration of this report, the Council resolved to include the matter of the appointment of a Māori representative to each of the three standing committees for consultation in the 2012 Long Term Plan process.

These appointments are able to be made by Council under clause 31(3) of schedule 7 of the Local Government Act 2002.

After receiving and considering submissions on the proposal through the Long Term Plan consultation process, the Council decided in June 2012 to make appointments with the selection process being managed through Te Whakaminenga o Kāpiti. The information contained in the reports to Council and meeting minutes are publicly available and can be found on our website at [www.kapiticoast.govt.nz](http://www.kapiticoast.govt.nz) under the 'Your Council' tab. On that basis, I have not provided copies as this information is already publicly available (section 17(d) of the Act refers).

With regards to the management of applications, please find attached a copy of the invitation asking for applications and information for interested applicants. With regards to the applications received and documentation in relation to these applications, I must advise that this information is being withheld in order to protect the privacy of natural persons (section 7(2)(a) of the Act refers).

I am satisfied that the withholding of this information is not outweighed by other considerations which render it desirable in the public interest that this information be made available.

Finally, I note that you have the right to make a complaint under section 27(3) of the Act to an Ombudsman, to seek an investigation and review of this response.

Yours sincerely



Wayne Maxwell  
GROUP MANAGER CORPORATE SERVICES

**TE WHAKAMINENGA O KĀPITI**Appointment to Council Standing Committees

Under the provisions of the Local Government Act 2002 Council may appoint non-elected members to its Committees if it considers such appointees able to assist the work of the Committees. Council resolved on 7 June 2012 to initiate this appointment process to its three major Standing Committees. The process will be managed by the Council's independent partnership group Whakaminenga o Kāpiti.

Accordingly Te Whakaminenga o Kāpiti invites applications from Māori residing in the Kāpiti District to apply for an appointment to the following Standing Committees:

- The Environment and Community Development Committee
- The Regulatory Management Committee
- The Corporate Business Committee

Applicants are invited to submit a CV along with a covering letter showing skills attributes or knowledge relevant to the work of the particular Standing Committee, along with relevant experience consistent with tāngata whenua values and support.

The period of appointment would be from March 2013 to early October 2013 and attendance at meetings would be remunerated.

The closing date for applications is 14 December 2012.

For further information please contact Monica Fraser on (04) 296 4700.

## APPOINTMENTS TO KĀPITI COAST DISTRICT COUNCIL STANDING COMMITTEES

### INFORMATION FOR INTERESTED APPLICANTS

Applicants are invited to submit their Curriculum Vitae along with a covering letter which must show:

- They are Māori
- Awareness of Tikanga and te reo Māori
- Knowledge of the tāngata whenua of the Kāpiti Coast District
- Understanding of the Treaty of Waitangi
- Skills, attributes or knowledge relevant to the work of the specific Standing Committee (see attachment)
- Good communication skills
- Ability to develop and maintain professional and cooperative relationships
- Ability to report back (in both oral and/or written formats) to relevant Māori interests on the work of the Committee
- Organisation skills
- Availability to attend Committee meetings (every six weeks) as well as training for the role.

The successful candidates will receive a meeting fee for their attendance and will have speaking and voting rights at meetings, which will be held at Paraparaumu.