



1 February 2024

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John Luke

fyi-request-25431-44932e3b@requests.fyi.org.nz

Tēnā koe John,

Your Official Information Act 1982 request, reference OIA 23/24-0428

Thank you for your email of 18 January 2024 to Te Tari Taiwhenua | the Department of Internal Affairs (the Department) requesting the following under the Official Information Act 1982 (the Act):

- o The date, time and location of your initial meeting with the new minister of internal affairs for your department;*
- o A list of attendees at this meeting*
- o The cost of any flights and accommodation for staff who reside outside of wellington to attend this meeting*
- o Any documentation provided at the meeting*
- o All notes (including handwritten notes) taken at the meeting by department staff;*
- o A copy of any emails sent by department attendees or all staff communications regarding the meeting with the new Minister.*
- o your initial briefing document sent to the new Minister."*

In response to the first six points of your request, please find below the details of the initial meeting the Department had with each of the new Minister of Internal Affairs.

- ***Date, time and location of meeting***
28 November 2023, 2:30pm to 3:00pm
- ***Attendees***
Paul James, Chief Executive
- ***Cost of any flights and accommodation for staff***
None – all attendees are Wellington based
- ***Documentation provided at the meeting***
None
- ***All notes by department staff***
None

- ***Copy of any emails sent by department attendees or all staff communications regarding the meeting with the new Minister***

None

I am refusing point seven of your request under section 18(d) of the Act, as the information requested is or will soon be publicly available.

Access to the Ombudsman

If you are dissatisfied with our decision on your request for information, you have the right, under section 28 of the Act, to make a complaint to the Office of the Ombudsman. The Office of the Ombudsman can be contacted by phone on 0800 802 602, via post at PO Box 10152 Wellington or via email to info@ombudsman.parliament.nz.

Proactive release of our response

We intend to publish our response to your request on www.dia.govt.nz. This letter, with your personal details removed, will be published in its entirety. Publishing responses increases the availability of information to the public and is consistent with the Act's purpose of enabling effective participation in the making and administration of laws and policies and promoting the accountability of Ministers and officials.

Nāku noa nā



Jeremy Cauchi
Director Ministerial, Monitoring, and Capability