

From: [Erica Andrews](#)
To: [NEMA Sandra James](#)
Subject: FW: Declaration of State of Local Emergency
Date: Friday, 16 July 2021 14:11:46
Attachments: [image002.png](#)
[Declaration of State of Local Emergency 16 July 2021.pdf](#)

Attached

Erica Andrews

Emergency Management Officer - Buller District
Group Public Information Manager
Tel. 03 744 7338
M: 021 644 625
E: erica.andrews@wrc.govt.nz
Website: www.westcoastemergency.govt.nz



From: Kirstin McKee <kirstin.mckee@bdc.govt.nz>
Sent: Friday, 16 July 2021 2:08 PM
To: Erica Andrews <erica.andrews@wrc.govt.nz>
Subject: Declaration of State of Local Emergency

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FYI

Kirstin McKee | EA to Chief Executive Officer & Mayor
DDI 03 788 9650 | Email kirstin.mckee@bdc.govt.nz

Buller District Council | Phone 0800 807 239 | bullerdc.govt.nz
PO Box 21 | Westport 7866

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Declaration of state of local emergency
Section 68, Civil Defence Emergency Management Act 2002

I, JAMIE WILLIAM CLEINE
[full name]

declare that a state of local emergency exists in BULLER DISTRICT
[specify names of Civil Defence Emergency Management Group area, districts, or wards]

owing to Risk to persons as result of flooding (river) & Coastal inundation
[describe emergency]

The state of local emergency comes into force immediately on the making of this declaration, and expires 7 days after the time and date on which it comes into force (unless extended or terminated at an earlier time).

Declared by: 
[signature]

Designation: [Select the applicable designation]

- Person appointed and authorised by the Civil Defence Emergency Management Group to declare a state of local emergency for its area.
- Representative of a member of the Civil Defence Emergency Management Group [select this designation where no appointed person is or is likely to be able to exercise the power to declare a state of local emergency].
- Mayor of the district for which the state of local emergency is declared.
- Elected member of the district for which the state of local emergency is declared (designated to act on behalf of the mayor when the mayor is absent).

Time and date of declaration: 13:15 16 July 2021

Notes

1. Calculating "7 days after the time and date on which the state of emergency comes into force": If a state of local emergency came into force at 9.35am on 1 January, it would expire at 9.35am on 8 January. If a state of local emergency came into force at 9.35am on a Friday, it would expire at 9.35am on the following Friday.
2. This declaration must be —
 - a. notified to the public immediately by any means of communication that are reasonably practicable in the circumstances; and
 - b. (published in the *Gazette* as soon as practicable. It is recommended that publication in the *Gazette* occur within 20 working days after the state of emergency is terminated.

Declaration extending state of local emergency
Section 71, *Civil Defence Emergency Management Act 2002*

I, _____
[full name]

extend the state of local emergency declared at _____
[specify time and date, and include times and dates when any extensions took effect]

for _____
[specify names of Civil Defence Emergency Management Group area, districts, or wards]

owing to _____
[describe emergency]

The state of local emergency is extended for 7 days. It will take effect immediately from the time the initial declaration of the state of emergency (or the last extension) was to expire.

Declared by: _____
[signature]

Designation: [Select the applicable designation]

- Person appointed and authorised by the Civil Defence Emergency Management Group to declare a state of local emergency for its area.
- Representative of a member of the Civil Defence Emergency Management Group [select this designation where no appointed person is or is likely to be able to exercise the power to declare a state of local emergency].
- Mayor of the district for which the state of local emergency is declared.
- Elected member of the district for which the state of local emergency is declared (designated to act on behalf of the mayor when the mayor is absent).

Time and date of declaration: _____

Notes

1. Calculating the extension of "7 days" for a declaration extending the state of emergency: If the extension came into force at 9.35am on 1 January, it would expire at 9.35am on 8 January. If the extension came into force at 9.35am on a Friday, it would expire at 9.35am on the following Friday.
2. If this is a second or subsequent extension of a state of emergency, specify the time and date when each previous extension took effect, as well as the time and date when the state of emergency was first declared.
3. This declaration must be—
 - a. notified to the public immediately by any means of communication that are reasonably practicable in the circumstances; and
 - b. published in the *Gazette* as soon as practicable. It is recommended that publication in the *Gazette* occur within 20 working days after the state of emergency is terminated.

Declaration terminating state of local emergency
Section 72, *Civil Defence Emergency Management Act 2002*

I, _____
[full name]

terminate the state of local emergency declared at _____
[specify time and date, and include times and dates when any extensions took effect]

for _____
[specify names of Civil Defence Emergency Management Group area, districts, or wards]

owing to _____
[describe emergency]

The termination of the state of local emergency takes effect immediately on the making of this declaration.

Declared by: _____
[signature]

Designation: [Select the applicable designation]

- Person appointed and authorised by the Civil Defence Emergency Management Group to declare a state of local emergency for its area.
- Representative of a member of the Civil Defence Emergency Management Group [select this designation where no appointed person is or is likely to be able to exercise the power to declare a state of local emergency].
- Mayor of the district for which the state of local emergency is declared.
- Elected member of the district for which the state of local emergency is declared (designated to act on behalf of the mayor when the mayor is absent).

Time and date of declaration: _____

Notes

4. If any extension of the state of emergency was made, specify the time and date when each extension took effect, as well as the time and date when the state of emergency was first declared.
5. This declaration must be—
 - a. notified to the public immediately by any means of communication that are reasonably practicable in the circumstances; and
 - b. published in the Gazette as soon as practicable. It is recommended that publication in the Gazette occur within 20 working days after the state of emergency is terminated.

From: [Glenda Martyn](#)
To: [Ankit Lohchab](#); [Annikka Pugh](#); [Bronwyn Little](#); [Carissa du Plessis](#); [Cath Hemmings](#); [Corey Tinetti](#); [Dan Benny](#); [Daniel van der Walt](#); [Eric de Boer](#); [Erica Andrews](#); [Faye Woodhead](#); [Georgia Beveridge](#); [Gina Hogarth](#); [Glenda Martyn](#); [Hannah McGowan](#); [Hayden Sharpe](#); [Jacobus Geysler](#); [Jenny Sturgess](#); [Jessica Garing](#); [John Rodger](#); [Julia Gear](#); [Juliana Ruiz](#); [Kim Campbell](#); [Kirstin McKee](#); [Krissy Trigg](#); [Leanne Tikey](#); [Lisa Gregory](#); [Lynn Brooks](#); [Martin Dobson](#); [Mary Wilson](#); [Melissa Taylor](#); [Michael Duff](#); [Mike Williams](#); [Mira Schwill](#); [Neil Hateley](#); [Prue Holms](#); [Rachel Townrow](#); [Renee Galey](#); [Rick Barry](#); [Ritchie White](#); [Rod Fox](#); [Salu Acklin](#); [Sarie van der Walt](#); [Sattyajit Ghogare](#); [Sean Judd](#); [Shelley Jope](#); [Shelley Samuels](#); [Tracy Judd](#); [Virginia Hill](#); [Wayde Dunlop](#); [Debbie Crackett](#); [Jaydin Shingleton](#); [Niki Marychurch](#); [Christian Mclay](#); [Kim Campbell](#); [Ralph Rataul](#); [Beka Daniel](#); [Bonnie Stack](#); [Frances O'Brien](#); [Ingrid Taylor](#); [Misato Nomura](#); [Nicky Meadowcroft](#)
Subject: Civil Defence Standby
Date: Thursday, 15 July 2021 18:08:00
Attachments: [image002.png](#)

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Evening All

With the server weather warning coming our way, we are looking to stand the Emergency Operations Centre (EOC) up tomorrow at 11.30am.

Thank you to the staff that have agreed to work the first shift from 11.30am to 7.30pm.

At this point, I'm seeking staff availability to support the EOC for further shifts (if required) from 7.00pm through to 1.00am or possibly longer overnight.

If you are able to assist, please email me back with your availability. You would be notified by 2.30pm tomorrow afternoon (Friday) if you are required.

Thank you

Glenda Martyn | Human Resources & Health & Safety Advisor
DDI 03 788 9642 | [REDACTED] | Email glenda.martyn@bdc.govt.nz

Buller District Council | Phone 0800 807 239 | www.bullerdc.govt.nz
PO Box 21 | Westport 7866

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From: [Glenda Martyn](#)
To: [Shelley Jope](#); [Eric de Boer](#); [Kirstin McKee](#); [Mira Schwill](#); [Nick Gear](#); [Georgia Beveridge](#)
Cc: [Erica Andrews](#); [bob](#) [REDACTED]
Subject: EOC Stand Up

This email is from an external sender. Please be careful with any links or attachments.

Good Evening All

We will be standing up the EOC tomorrow from 11.30am.

If you can please all report to the EOC at 11.30am for a brief in preparation for the weather event coming our way in the next 48 hours.

If you have any questions, please call my mobile [REDACTED].

Thank you

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 Mark Unread
 Categorize ▾
 Follow Up ▾
 Find
 Related ▾
 Select ▾
 Read Aloud
 Immersive Reader
 Zoom

Thu 15/07/2021 14:43

Mayor Jamie Cleine <jamie.cleine@bdc.govt.nz>

Accepted: Emergency Management Team meeting - see below please -UPDATED TO INCLUDE ZOOM OPTION DETAILS

To Erica Andrews

When Thursday, 15 July 2021 14:00-15:00 (UTC+12:00) Auckland, Wellington.

Location Buller Emergency Operations Centre; <https://wcrc-nz.zoom.us/j/86890457562?pwd=aE4wcHREWHVzNXg0M3dZclQ1Rzl5Zz09>

We couldn't find this meeting in the calendar. It may have been moved or deleted.
 Mayor Jamie Cleine has accepted this meeting.

Hi Erica I'm out of district at Lgnz conference. I've given deputy and cr Rutherford the heads up on weather event.

From: [Mayor Jamie Cleine](#)
To: [bdc.pim](#)
Cc: [Erica Andrews](#)
Subject: Re: draft messages
Date: Friday, 16 July 2021 15:10:24

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Done and recorded 2.55pm

Jamie Cleine | Mayor
Email jamie.cleine@bdc.govt.nz
Mobile 027 423 2629
Buller District Council | Phone [0800 807 239](tel:0800807239) | www.bullerdc.govt.nz
PO Box 21 | Westport 7866

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On 16/07/2021, at 14:46, bdc.pim <bdc.pim@bdc.govt.nz> wrote:

Ok Jamie are you good to talk to Dave using the messages approved by Erica below - if so I will give him a heads up to call you when you are ready

From: Erica Andrews <erica.andrews@wcr.govt.nz>
Sent: Friday, July 16, 2021 2:44 PM
To: bdc.pim <bdc.pim@bdc.govt.nz>; Mayor Jamie Cleine <jamie.cleine@bdc.govt.nz>
Subject: RE: draft messages

Couple of changes embedded below.

Erica Andrews

Emergency Management Officer - Buller District

Group Public Information Manager

Tel. 03 744 7338

M: 021 644 625

E: erica.andrews@wrcr.govt.nz

Website: www.westcoastemergency.govt.nz

<image001.jpg>

From: bdc.pim <bdc.pim@bdc.govt.nz>

Sent: Friday, 16 July 2021 2:43 PM

To: Erica Andrews <erica.andrews@wrcr.govt.nz>; Mayor Jamie Cleine <jamie.cleine@bdc.govt.nz>

Subject: draft messages

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Draft messages for Mayor - for media

Erica please review and comment

Local emergency declared Buller District

A local emergency was declared for the whole of Buller District at 1.15pm today.

Buller Emergency Management is asking people in the following areas of Buller to voluntarily evacuate - Gladstone St and Russell St intersection and nearby areas. Colvin St and Rintoul St, Menzies St, Roebuck St, Bentham St, Disraeli St and Westport Domain Area.

Grab bag and head for higher ground and stay away from the Buller River.

If you haven't got friends and family to go to head to the community centres that have opened at South School and Carters Beach Top 10 Holiday Park . There are people there ready to welcome you.

What we need is for people to stay informed through official channels like Buller Emergency Management Facebook page. NZTA will provide information about road and highway closures.

Coast FM will also be providing updates.

Tuning into our local radio station is a great way to stay in touch for those who don't have internet access.

Emergency Management Civil Defence advises people to be prepared to evacuate and:

- Listen to emergency services and follow any instructions regarding evacuation of your area.
- Check on your neighbours and help anyone who might need assistance.
- Follow all instructions issued by emergency response personnel.
- If life is in danger call 111.
- Stay off the roads and avoid flooded areas.

Mayor Cleine says safety of people is the main priority and it's essential to follow all instructions given by emergency response workers.

The EOC has staff ready to take enquiries on 03 789 7999.

ENDS

words

Media contacts

EOC Public Information Management Officer

Lisa Gregory 027 246 2588

bdc.pim@bdc.govt.nz

From: bdc.ops
To: lisa.dickson@westreef.co.nz; rota.carroll@westreef.co.nz
Cc: [Erica Andrews](#)
Subject: Re: Is the Buller Bridge open or closed? Thanks...
Date: Friday, 16 July 2021 14:31:56

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Lisa/Rota

Brendon Russ (WCRC river engineer is here for any advice you may need) on the Buller Bridge

Having just spoken with him he said, keep a good eye on it and especially in relation to flood debris.

If in doubt, station someone there to monitor the flow and feedback live report

Regards

Operations Manager
[REDACTED]

Buller Emergency Operations Centre | Phone 03 789 7999

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From: bdc.ops <bdc.ops@bdc.govt.nz>
Sent: Friday, 16 July 2021 2:26 PM
To: Erica Andrews <erica.andrews@wrc.govt.nz>
Cc: lisa.dickson@westreef.co.nz <lisa.dickson@westreef.co.nz>; rota.carroll@westreef.co.nz <rota.carroll@westreef.co.nz>
Subject: Re: Is the Buller Bridge open or closed? Thanks...

Erica

The bridge is open

Rota Carroll at WRSL has been tasked with monitoring the situation and will liaise with

Moria Winham at NZTA if the close it

I have promised Lisa Dickson i would ask Brendon Russ (river engineer to liaise with Rota if he has concerns)

Regards

Operations Manager

[REDACTED] | [REDACTED]

Buller Emergency Operations Centre | Phone 03 789 7999

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From: Erica Andrews <erica.andrews@wrc.govt.nz>
Sent: Friday, 16 July 2021 2:04 PM
To: bdc.ops <bdc.ops@bdc.govt.nz>
Subject: FW: Is the Buller Bridge open or closed? Thanks...

Erica Andrews

Emergency Management Officer - Buller District
Group Public Information Manager
Tel. 03 744 7338
M: 021 644 625
E: erica.andrews@wrc.govt.nz
Website: www.westcoastemergency.govt.nz



From: Kathryn Cannan <gumbootchic@hotmail.com>
Sent: Friday, 16 July 2021 1:32 PM
To: Erica Andrews <erica.andrews@wrc.govt.nz>

Subject: Is the Buller Bridge open or closed? Thanks...

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Also messages heard on bd.ops cell phone and [REDACTED] said these services have been temporarily suspended.

Take care, ERica....from Kathryn

From: [Mayor Jamie Cleine](#)
To: [Erica Andrews](#)
Cc: [bdc.pim](#)
Subject: Re: Key messaging for Mayor for radio
Date: Friday, 16 July 2021 11:43:08

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Done. Recorded and due to play coast fm

Sent from my iPhone

On 16/07/2021, at 11:15 AM, Erica Andrews <erica.andrews@wrc.govt.nz> wrote:

Thanks Approved by Controller

Erica Andrews

Emergency Management Officer - Buller District

Group Public Information Manager

Tel. 03 744 7338

M: 021 644 625

E: erica.andrews@wrc.govt.nz

Website: www.westcoastemergency.govt.nz

<image001.jpg>

From: bdc.pim <bdc.pim@bdc.govt.nz>

Sent: Friday, 16 July 2021 11:14 AM

To: Mayor Jamie Cleine <jamie.cleine@bdc.govt.nz>; Erica Andrews <erica.andrews@wrc.govt.nz>

Subject: Key messaging for Mayor for radio

This email is from an external sender. Please be careful with any links or attachments.

Hi Jamie

Dave at Coast FM is ready to talk to you so that you can get some key messages out. Are you happy to call him?

Key messaging - ERICA please review and comment

The Buller Emergency Management Emergency Operation Centre has stood up and is staffed. The crew is preparing to respond to the severe weather

event that Buller is heading into.

Those in low-lying areas should prepare to evacuate and have a grab bag ready to go.

As a precaution, we recommend staying with family and friends on higher ground.

Move pets to a safe place and move stock to higher ground. If you have to leave, take your pets with you. If it's not safe for you, it's not safe them.

Move livestock to paddocks that allow them to move away from floodwaters, are not at risk from landslides and are not close to power lines.

Listen to emergency services and follow any instructions regarding evacuation of your area.

Stay informed by listening to local radio or by following Buller Emergency Management online.

Check on your neighbours and help anyone who might need assistance.

Follow all instructions issued by emergency response personnel.

If life is in danger call 111.

I will come and talk to you about this

From: [Glenda Martyn](#)
To: [Erica Andrews](#); bob [REDACTED]
Subject: Sean & Jamie
Date: Thursday, 15 July 2021 17:46:00
Attachments: [image003.png](#)

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Hi there

Just to update you both – have spoken to Sean who was with Jamie and they will be on the road first thing tomorrow morning and back into the district by mid morning.

Cheers

Glenda Martyn | Human Resources & Health & Safety Advisor
DDI 03 788 9642 | [REDACTED] | Email glenda.martyn@bdc.govt.nz

Buller District Council | Phone 0800 807 239 | www.bullerdc.govt.nz
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From: [Erica Andrews](#)
To: [Glenda Martyn](#)
Subject: Severe weather warning issued for Buller- PLEASE READ
Date: Thursday, 15 July 2021 11:14:18
Importance: High

Hey Glenda can you please send this to all staff and Councillors on my behalf?

Thanks heaps

E

Morena everyone

You may be aware that there is severe weather heading our way from 1.00pm today until early Saturday.

MetService have upgraded the rainfall amounts and we expect to see some impact across the district.

Area: Buller

Valid: 41 hours from 1:00 pm Thursday to 6:00 am Saturday

Forecast: Expect 330 to 380mm of rain about the ranges, and 150 to 200mm about the coast.

Peak rates of 20 to 30mm per hour expected from Friday afternoon. Thunderstorms possible.

A heavy swell alert and strong wind watch are also in the mix.

Please ensure you and your family are prepared for potential power outages, review any travel plans and have emergency supplies in place.

If you follow our Buller Emergency Management Facebook page <https://www.facebook.com/BullerCD> updates will be posted on there throughout the next 48 hours or listen to Coast FM.

Thanks in advance to those of you who have made themselves available to support your community by going on the EOC roster.

Thanks Erica

Erica Andrews

Emergency Management Officer - Buller District

Group Public Information Manager

Tel. 03 744 7338

M: 021 644 625

E: erica.andrews@wrc.govt.nz

Website: www.westcoastemergency.govt.nz



From: [Glenda Martyn](#)
To: [BDC All Staff \(Council-wide\)](#); [BDC Councillors](#)
Cc: [Erica Andrews](#)
Subject: Severe weather warning issued for Buller- PLEASE READ
Date: Thursday, 15 July 2021 11:16:00
Importance: High

This email is from an external sender. Please be careful with any links or attachments.

Morena everyone

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Thanks in advance to those of you who have made themselves available to support your community by going on the EOC roster.

Thanks Erica

Erica Andrews

Emergency Management Officer - Buller District

Group Public Information Manager

Tel. 03 744 7338

M: 021 644 625

E: erica.andrews@wrc.govt.nz

Website: www.westcoastemergency.govt.nz



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