

05 March 2024

Official information request No. 8140013226
(Please quote this in any correspondence)

Bill Foster

By email: fyi-request-25819-89806be3@requests.fyi.org.nz

Tēnā koe Bill

Local Government Official Information and Meetings Act 1987

Re: Minutes Record of Members Meeting

Thank you for your email of 21 February 2024. Your request and our response are set out below.

Please may I have any documents you hold that refer to the need for the minutes record of members meetings to be a true and correct one.

Also any explanation of why minutes records are kept by AC (i.e. the purpose), what responsibility members have to ensure they are true and correct, and what, if any, sanctions apply if they are not.

Please provide any specific references, not just refer me generally to documents like the Code of Conduct.

Separately please provide any documents you hold confirming that my two LGOIMA requests made of the Rodney Local Board on 14 February have been referred for response.

For the avoidance of doubt, those requests were for:

1) Official confirmation from AC please that no recording was made of the November 26th Rodney Local Board meeting, and no such recording now exists; and

2) Official reference to the “provisions of the legislation” that I have been advised by the Rodney Local Board prevents AC from recording Rodney Local Board meetings.

Further to the Local Government Act 2002 and the Local Government Official Information and Meetings Act 1987 local authorities are obliged to keep minutes of proceedings.

[Local Government Act 2002 No 84 \(as at 17 February 2024\), Public Act Schedule 7 Local authorities, local boards, community boards, and their members – New Zealand Legislation](#)

[Rodney Local Board Standing Orders \(aucklandcouncil.govt.nz\)](http://aucklandcouncil.govt.nz)

There is no actual legislation that covers the recording of Business Meetings. The Rodney Local Board does not record their Business Meetings nor their workshops.

Decisions relating to the information that is being released to you were made by **Lesley Jenkins Local Area Manager**.

Should you believe Auckland Council has not responded appropriately to your request, you have the right by way of complaint, under section 27(3) of the LGOIMA, to apply to the Ombudsman to seek an investigation and review of the decision.

Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you have any further queries, please contact me on 09 301 0101 quoting official information request number 8140013226.

Ngā mihi



Angela Hare
Senior Privacy & LGOIMA Business Partner
Governance Services