

Agenda for Meeting - Friday 10 February 2023

Time: Commencing at 9.00am –

By Zoom



Cadastral Surveyors Licensing Board
of New Zealand

	Item	Board members	Outcome sought
1	Apologies		
2	Additional agenda items		
3(i)	Minutes of previous meetings	<i>Taken as read</i>	<i>Confirm</i>
3(i)	Matters arising	Competency framework review Risk management plan	<i>Next steps – consultation – item 8(iii) below Update for website (Phil and Neale) – Item 7 below</i>
4	Administration		
(i)	Conflict of interest	<i>Taken as read</i>	
(ii)	Secretary report	<i>Taken as read unless there are queries</i>	
(iii)	Correspondence	<i>Taken as read unless there are queries</i>	
(iv)	Finances	Ratify committee payments, review latest financials & budget	<i>Set budget</i>
5	Licence applications		
(i)	Initial Licence applications	Ratify applications approved by email	<i>See lists in Secretary Report</i>
(ii)	Re-applications	Ratify application approved by email	<i>See Secretary Report</i>
(iii)	Overseas enquiries	[s 9(2)(a)]	<i>See Secretary Report</i>
6	Regulatory Matters		
(i)	Report from Surveyor-General		

(ii)	ASG Report	<i>Taken as read</i>	
(iii)	s7(1)(d) responses	[s 9(2)(a)]	<i>Confirm on watch-list for licence renewals</i>
(iv)	Complaint	<i>Review complaint made against [s 9(2) ()]</i>	<i>Confirm receipt for further investigation</i>
7	Policies & Standards		
	Risk Register	<i>Taken as read</i>	<i>Any matters arising (Item 8(i) below also)</i>
8	General Business		
(i)	Website and database	<i>Review cyber update</i>	<i>For further discussion</i>
(ii)	IT Support	<i>Review costs and possible contract</i>	<i>For further discussion</i>
(iii)	Competency review	<i>Review report from Craig</i>	<i>For further discussion</i>

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