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22 March 2024

Michael Gunson  
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Ref: 2324-118

Dear Michael

**Official Information Act 1982 request** – Breakdown of expenses costs/incurred/claimed by your board for international travel over the past 12 months.

I acknowledge receipt of your official information request to Education New Zealand, received on 09 March 2024, seeking information as below:

- 1. Could I please request a breakdown of expenses costs/incurred/claimed by your board for international travel over the past 12 months (up to and including any bookings made or taken in March 2024).*
- 2. Could you also indicate what level of travel class bookings were made.*
- 3. In addition, can you provide any declared gifts that have been given to directors in their capacity as directors of ENZ over that time, including during the recent visit to Viet Nam.*

We will endeavour to respond to your request as soon as possible and in any event no later than 09 April 2024, being 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

Your request is being handled by my team. If you have any queries, please feel free to contact us on [ENZ.Ministerials@enz.govt.nz](mailto:ENZ.Ministerials@enz.govt.nz). If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be considered.

Please note that it is our policy to proactively release our responses to official information requests, where possible. We do not publish requesters' personal information. We will let you know when we respond to your request if we intend to publish it. Please contact us if you have any questions about this.

Yours sincerely



Di Solomon  
General Manager  
Government Relations