



29 April 2024

John Luke

By email: fyi-request-26263-3063328b@requests.fyi.org.nz

Dear John

Official information request for full minutes of Callaghan Innovation's Board

I refer to your official information request dated 28 March 2024 for the following information:

May I kindly request Callaghan Innovation's full board meeting minutes from 1st Jan 2023 to 1st Nov 2023. May I also request all communication between the Callaghan Innovation CEO and the 2023 Labour Minister Dr Ayesha Verrall between 1 Jan 2023 and 1 Nov 2023.

The OIA requires that we advise you of our decision on your request no later than 20 working days after the day we received your request. Unfortunately, it will not be possible to meet that time limit and we are therefore writing to notify you of an extension of the time to make our decision, to 14 May 2024.

This extension is necessary because consultations with the Ministry of Business, Innovation and Employment are necessary to make a decision on your request, such that a proper response cannot reasonably be made within the original time limit.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

If you wish to discuss any aspect of your request with us, including this decision, please feel free to contact the Ministerial Services team by emailing ministerial.services@callaghaninnovation.govt.nz.

Yours sincerely

Jessie Manning
Ministerial Services Manager
Callaghan Innovation