



12 June 2024

Scott
fyi-request-26838-98b4487e@requests.fyi.org.nz

Ref: OIA-2023/24-0866

Dear Scott

Official Information Act request relating to the declassification of documents

Thank you for your Official Information Act 1982 (the Act) request received on 16 May 2024. You requested:

“The 2022 update to the NZ Classification System Policy introduced new advisories and requirements for PSR-mandated agencies who hold classified information such as the DPMC.

Relating to this, I would like to request copies of:

ONE: The DPMC Declassification Policy

TWO: The DPMC Declassification Governance Framework

THREE: Any DPMC documents that set out criteria for declassifying documents

FOUR: Any plan or roadmap DPMC has for proactive declassification

FIVE: For the PSR Self-Assessment Reports submitted 2023 and 2024, all answers supplied by DPMC to the questions relating to the implementation of the 2022 Classification System Policy update (including any written answers and attachments included as part of DPMC's answers)

In terms of Section 16(2) of the OIA my preference is to receive copies of these documents, rather than an excerpt or summary.”

Please find attached the following documents, as set out in the table below. The documents relate to both the Department of the Prime Minister and Cabinet (DPMC) and the National Emergency Management Agency (NEMA) which is a departmental agency hosted within DPMC. As you have asked to receive copies of the documents rather than excerpts or summaries, we have released the documents to you, with parts not relevant to your request redacted and marked as not in scope.

Doc	Date	Document Title or Description	Decision
Doc 01	04/03/2024	DPMC and NEMA Information and records management policy	Release relevant section. Information not in scope has been redacted.
Doc 02	24/04/2024	Protective Security Requirements (PSR) Self-assessment report: Department of the Prime Minister and Cabinet (DPMC) 2023-2024	Release relevant section. Information not in scope has been redacted.
Doc 03	January 2024	DPMC and NEMA Classification/Declassification training (eTipu)	Release overview showing declassification training – link to PSR 2022 guidance.
Doc 04	Last update April 2024	PSR Annual Workplan 2023 – 2024	Release relevant section. Information not in scope has been redacted.

Document 3 which outlines the online training provided for DPMC and NEMA staff includes a link to the Protective Security Requirements (PSR) guidance on declassification of documents, which is available on the PSR website at: protectivesecurity.govt.nz/classification-system/how-to-declassify. To the extent your request is for this guidance, it is refused under section 18(d) of the Act, on the basis that it is already publicly available.

You will note from Document 4 that our PSR work programme includes an implementation goal of 2026 for a classification and declassification policy for DPMC and NEMA.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

Yours sincerely

A handwritten signature in black ink that reads "Clare Ward". The signature is written in a cursive, flowing style.

Clare Ward
Executive Director
Strategy, Governance and Engagement Group