

12/09/2023– Situation Report Week 1

As at 12.07noon on 12/09/2023 prepared by Crispian [REDACTED]

Distributed to	All GEDT members																								
Key Contacts	Anusha Guler and Crispian [REDACTED]																								
Previous Day ELT SITREP	3 ELT Standup SITREP 1 11092023 - FINAL .docx																								
Overview	<p>Summary of the current event</p> <ul style="list-style-type: none"> • There was 1 important major event – Writ Day (Sunday, 10 Sep) • Taskforce is fully activated. • ELT Standups activated. • ELT morning Standups have been cancelled for this week. 																								
Overseas Voting Services (OVS)	<p>Service Status Update:</p> <table border="1"> <tr> <td colspan="2">OS Public Enquiries</td> </tr> <tr> <td></td> <td>Live</td> </tr> <tr> <td></td> <td>OK</td> </tr> </table> <table border="1"> <tr> <td colspan="2">eLearning Support</td> </tr> <tr> <td></td> <td>Live</td> </tr> <tr> <td></td> <td>OK</td> </tr> </table> <table border="1"> <tr> <td colspan="2">Dictation Registration</td> </tr> <tr> <td></td> <td>Live</td> </tr> <tr> <td></td> <td>OK</td> </tr> </table> <table border="1"> <tr> <td colspan="2">Overseas Voting Places Supplies 1</td> </tr> <tr> <td></td> <td>Shipped 7/9 – In Transit</td> </tr> <tr> <td></td> <td>OK</td> </tr> </table>	OS Public Enquiries			Live		OK	eLearning Support			Live		OK	Dictation Registration			Live		OK	Overseas Voting Places Supplies 1			Shipped 7/9 – In Transit		OK
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Voting Services - South Island	<p>UPDATE ON ISSUES:</p> <ul style="list-style-type: none"> • The RRM in Invercargill has resigned. 2 other HQ staff have also left the organisation and another staff is wanting to leave. • Recruitment is behind and low in applicant numbers. • EM requires support. <p>ACTIONS:</p> <ol style="list-style-type: none"> 1. RM, P&C Advisor and RA are on site to support the EM. 2. Placing further advertisement in local papers 3. Building up the remaining team and putting a new system in place to move people faster through Snaphire 																								
IT	<ul style="list-style-type: none"> • IT is currently working on and actively tracking 16 different activities that support GE delivery, most of which are tracking to plan and under good management. • There are a small number of issues that are currently being worked through with respective technical SME's, suppliers and associated business owners, these are: <ul style="list-style-type: none"> ○ Key Person risk 																								

	<ul style="list-style-type: none"> ○ Mobile phone provision for Voting Services, ○ Commission HQ power resilience ○ Security update patching between now and the election period. <ul style="list-style-type: none"> ● Regular daily stand-ups are in place with key contributors, led by IT PM Stephen [REDACTED] and attended by Paul [REDACTED] <p>UPDATE OF ISSUES:</p> <ol style="list-style-type: none"> 1. Key Person risk <ul style="list-style-type: none"> ● With Aiden [REDACTED] due to leave at the end of September, there is a risk that technical issues are unable to be resolved due to a loss of key institutional knowledge on various business applications. 2. Mobile phone provision for Voting Services – <ul style="list-style-type: none"> ● 7195 phones have been built and deployed to 2600 external sites (voting centres and regional HQ's). There are c. 81 sites that do not have one.nz connectivity. 3. Commission HQ power resilience – <ul style="list-style-type: none"> ● A back-up generator has been sourced for Manners St and is scheduled to be installed on 14/09, however IT are currently trying to align plans and dependencies to ensure effective testing can take place ahead of the nominations process this week. 4. Security update patching between now and the election period – <ul style="list-style-type: none"> ● Critical security patching from Microsoft is due out this week and should be concluded by the end of next week. IT are also likely to need to apply ios and Android patches over the coming weeks and will need to ensure plans are in place to minimise any disruption. <p>ACTIONS</p> <ol style="list-style-type: none"> 1. Key Person risk – Paul [REDACTED] will be meeting with Aiden today (12/09) to better understand risk and construct a mitigation plan. 2. Mobile phone provision for Voting Services – IT is continuing to work with One.NZ and Voting Services to identify and deliver contingent solutions for impacted sites. 3. Commission HQ power resilience – IT is working with supplier and property services to align expectations to complete install and test. 4. Security update patching between now and the election period – Cyber team to confirm expected timeframe for ios and android patches and then work with Voting services to confirm a plan
<p>Comms and Education</p>	<p>Media</p> <ul style="list-style-type: none"> ● There is a steady volume of media enquiries, mainly focused on enrolling and voting. ● Seeing an uptick from regional media outlets wanting electorate specific information. ● Communications team has provided two responses to requests for fact checks regarding vote counting process. <p>Social Media</p> <ul style="list-style-type: none"> ● There is continued sentiment that there is no one to vote for. <p>Research</p> <ul style="list-style-type: none"> ● The Commission has received the report on the benchmark survey conducted by Kantar Public from 27-30 July. Key points to note: <ul style="list-style-type: none"> ● Most New Zealanders are aware (92%) there is an election this year. ● Most New Zealanders (87%) state that they're enrolled to vote at their current address and think that it is easy to enrol. ● The main thing to emerge is that intention to vote (74%) is down from what it was in 2014 (81%), 2017 (86%), and 2020 (85%). The mild shift in intention is being driven by the effort that people feel they need to make to decide who to vote for, particularly amongst those aged 18 to 29.

	<ul style="list-style-type: none"> Two-thirds of New Zealanders are confident that the Electoral Commission conducts elections fairly. The number of people who express total confidence has weakened from 59% after the 2020 General Election to 37% in July 2023. <p>Daily key metrics</p> <ul style="list-style-type: none"> 4 media enquiries on 11 September 19 enquiries and comments on social media 24,061 visitors to vote.nz <p>ACTIONS:</p> <ul style="list-style-type: none"> Kids Voting media release out today. Internal communications have gone out regarding health and safety in area surrounding national office.
Strategic Engagement and Partnership	<p>UPDATE ON ISSUES:</p> <ul style="list-style-type: none"> SEP received feedback from communities across the motu around recruitment to VS challenges, in particular not hearing back once they have applied. A significant level of confusion about voting eligibility, concern that our language does not match INZ and is hard to find on the website Ongoing challenging kōrero in various regions, some staff report people are going out of their way to seek out EC kaimahi and complain. Misinformation around what EC does, have heard several times that votes for unsuccessful candidates/parties get attributed to others instead. Some feedback from community around feeling they have not had enough contact from the Commission over the past few years. <p>ACTIONS:</p> <ul style="list-style-type: none"> SEP is working with Comms/VS units around responses to recruitment questions SEP to discuss options re residency information with Comms
Enrolment	<ul style="list-style-type: none"> Current enrolment numbers for processing are: <ul style="list-style-type: none"> 7,107 forms in total (2,985 electronic, 4,122 paper) This includes approximately 1,640 qualifying paper forms that came in today, via the mail, Voting Services (Electorate HQ), and Community Engagement teams. Service continues for enrolment – no issues processing the forms in the time frame for roll close. <p>POTENTIAL ISSUE</p> <ul style="list-style-type: none"> with a possible last-minute addition to the Corrupt Practices List, due to a Court trial that has just concluded. Waiting on advice from Legal & Policy <p>ACTION</p> <ul style="list-style-type: none"> Enrolment will need to advise 6(a) Print of the possibility to reprint the roll covers for one electorate, because of the potential Corrupt Practices issue. <p>RESOLVED</p> <ul style="list-style-type: none"> The issue with staff possibly needing to work Labour Day appears to have been resolved.
Customer Services	<ul style="list-style-type: none"> There is a steady volume of enquiries. In the last 24 hours, the team had 364 tickets created and received 56 inbound calls. 47 outbound calls were also made particularly for customers who sent their form in time but it was unsigned. Currently there are 290 open tickets with majority within the target timeframe. Majority of the enquiries received were enrolment related, followed by the voting and other enquiries.

- No significant issue to report at this stage.

FOR YOUR INFORMATION

**MetService
Forecast for
12 Sep**



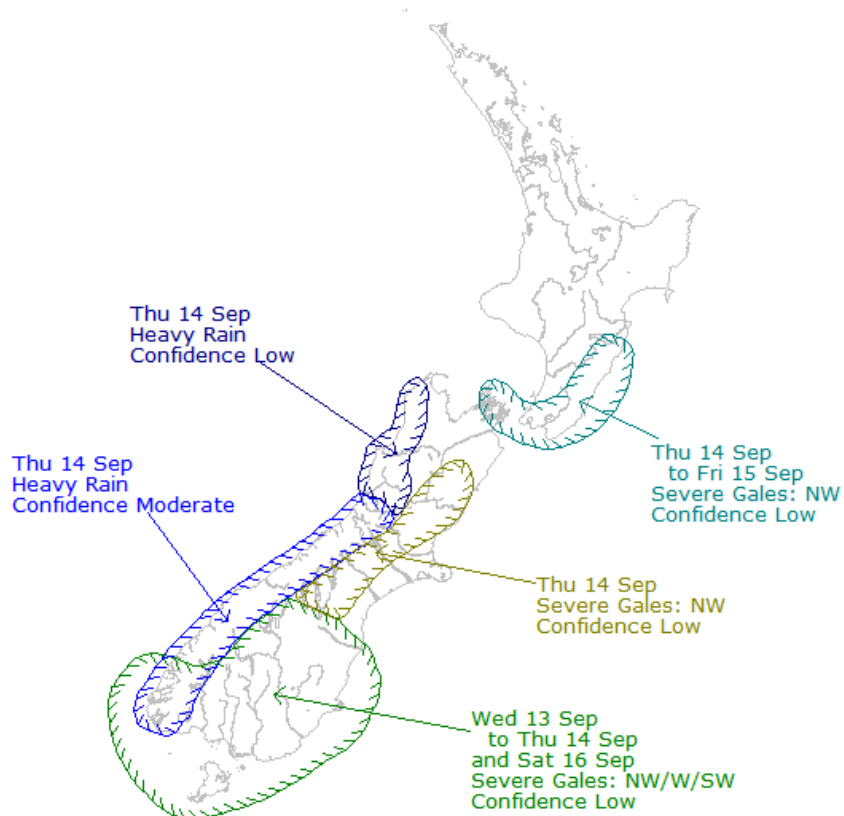
**Severe
Weather
Outlook**

A cold front and associated rain-band are expected to move northwards over New Zealand on Thursday and early Friday. A strong northwest flow precedes the front, and a colder southwest flow follows it. There is moderate confidence that rainfall amounts will reach warning criteria about Fiordland and Central/Southern Westland (especially about the ranges), and low confidence about Buller and Kahurangi National Park.

There is also low confidence that the northwesterlies ahead of the front will reach severe gale for a time about Otago, Southland and southern Fiordland late Wednesday and Thursday, about inland Canterbury and Kaikoura on Thursday, and about Cook Strait, Wairarapa, Tararua District and Central Hawke's Bay on Thursday and early Friday. Additionally, there is low confidence of westerly or southwesterly winds reaching severe gale for a time about coastal Otago and Southland later Thursday (and possibly early Friday) behind the front.

On Saturday, another cold front will approach the southern South Island, and there is low confidence of northwesterlies rising to severe gale again about exposed parts of southern Fiordland, Southland and inland Otago during the day.

Valid Wed 13-Sep-2023 through Sat 16-Sep-2023



Issued 11:04 am 11-Sep-2023

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**MetService
Extended
Forecast 12-
15 Sep**

Tuesday

North Island: A few showers in the west. Becoming fine elsewhere. South Island: Showers in the west and south, some possibly heavy. Mainly fine elsewhere.

Wednesday

Generally fine for most, but a few showers in western areas and also the far south.

Thursday

North Island: cloudy periods in the west, with scattered showers developing about and south of Taranaki later. Mainly fine in the east. South Island: rain or showers developing in the west and south, heavy at times. Fine with high cloud elsewhere.

Friday

North Island: A period of rain or showers spreading north, clearing in the west later. South Island: Showers in the west and south easing, but a few showers developing elsewhere.

Chatham Islands

Rain easing to cloudy periods and a few showers on Tuesday. Strong northwesterlies, turning southwesterly for a time Wednesday and early Thursday.

Issued: 11:29pm Sun 10 Sep (MetService)

12/09/2023– Situation Report Week 1

As at 3.51pm on 12/09/2023 prepared by Crispian [REDACTED] authorised by Anusha Guler

Distributed to	ELT members												
Key Contacts	Anusha Guler and Crispian [REDACTED]												
Previous Day ELT SITREP	3 ELT Standup SITREP 1 11092023 - FINAL .docx												
Overview	<p>Summary of the current event</p> <ul style="list-style-type: none"> • There was 1 important major event – Writ Day (Sunday, 10 Sep) • Taskforce is fully activated. • ELT Standups activated. 												
Overseas Voting Services (OVS)	<p>Service Status Update:</p> <ul style="list-style-type: none"> • All systems are running as normal. <table border="1"> <tr> <td>OS Public Enquiries</td> </tr> <tr> <td>Live</td> </tr> <tr> <td>OK</td> </tr> <tr> <td>eLearning Support</td> </tr> <tr> <td>Live</td> </tr> <tr> <td>OK</td> </tr> <tr> <td>Dictation Registration</td> </tr> <tr> <td>Live</td> </tr> <tr> <td>OK</td> </tr> <tr> <td>Overseas Voting Places Supplies 1</td> </tr> <tr> <td>Shipped 7/9 – In Transit</td> </tr> <tr> <td>OK</td> </tr> </table>	OS Public Enquiries	Live	OK	eLearning Support	Live	OK	Dictation Registration	Live	OK	Overseas Voting Places Supplies 1	Shipped 7/9 – In Transit	OK
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Voting Services - South Island	<p>UPDATE ON ISSUES:</p> <ul style="list-style-type: none"> • The RRM in Invercargill has resigned. 2 other HQ staff have also left the organisation and another staff is wanting to leave. • The current recruitment is behind and low in applicant numbers. • EM requires support to build the team and increase staff recruitment. <p>ACTIONS:</p> <ol style="list-style-type: none"> 1. RM, P&C Advisor and RA are on site to support the EM. 2. P&C has placed advertisements in local papers 3. RM is working closely with PC to fast-track applications through Snaphire and explore option of paper-based application. 												
IT	<ul style="list-style-type: none"> • IT is currently working on and actively tracking 16 different activities that support GE delivery, most of which are tracking to plan and under good management. <p>UPDATE OF ISSUES:</p> <ol style="list-style-type: none"> 1. Key Person risk <ul style="list-style-type: none"> • With Aiden [REDACTED] due to leave at the end of September, there is a risk that technical issues are unable to be resolved due to a loss of key institutional knowledge on various 												

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<p>Comms and Education</p>	<p>Media</p> <ul style="list-style-type: none"> • There is a steady volume of media enquiries, mainly focused on enrolling and voting. • Seeing an uptick from regional media outlets wanting electorate specific information. • Communications team has provided two responses to requests for fact checks regarding vote counting process. <p>Social Media</p> <ul style="list-style-type: none"> • There is continued sentiment that there is no one to vote for. <p>Research</p> <ul style="list-style-type: none"> • The Commission has received the report on the benchmark survey conducted by Kantar Public from 27-30 July. Key points to note: <ul style="list-style-type: none"> ○ Most New Zealanders are aware (92%) there is an election this year. ○ Most New Zealanders (87%) state that they're enrolled to vote at their current address and think that it is easy to enrol. ○ The main thing to emerge is that intention to vote (74%) is down from what it was in 2014 (81%), 2017 (86%), and 2020 (85%). The mild shift in intention is being driven by the effort that people feel they need to make to decide who to vote for, particularly amongst those aged 18 to 29. ○ Two-thirds of New Zealanders are confident that the Electoral Commission conducts elections fairly. The number of people who express total confidence has weakened from 59% after the 2020 General Election to 37% in July 2023. <p>Daily key metrics</p> <ul style="list-style-type: none"> • 4 media enquiries on 11 September • 19 enquiries and comments on social media • 24,061 visitors to vote.nz <p>ACTIONS:</p>

	<ol style="list-style-type: none"> 1. Comms has released the Kids Voting media. 2. Comms has released the Internal communications regarding health and safety in area surrounding national office.
Strategic Engagement and Partnership	<p>UPDATE ON ISSUES:</p> <ul style="list-style-type: none"> • SEP received feedback from communities across the motu around recruitment to VS challenges, in particular not hearing back once they have applied. • A significant level of confusion about voting eligibility, concern that our language does not match INZ and is hard to find on the website • Ongoing challenging kōrero in various regions, some staff report people are going out of their way to seek out EC kaimahi and complain. • Misinformation around what EC does, have heard several times that votes for unsuccessful candidates/parties get attributed to others instead. • Some feedback from community around feeling they have not had enough contact from the Commission over the past few years. <p>ACTIONS:</p> <ol style="list-style-type: none"> 1. SEP is working with Comms/VS units around responses from recruitment application 2. SEP to discuss options re residency information with Comms
Enrolment	<ul style="list-style-type: none"> • Current enrolment numbers for processing are: • 7,107 forms in total (2,985 electronic, 4,122 paper) • Incorrect information in the Tableau dashboard for queues in the online application. Dashboard currently showing 10k applications, it should be 2095. Miscommunication error. To be corrected by Friday. <p>POTENTIAL ISSUE</p> <ul style="list-style-type: none"> • Updating the Corrupt Practices List, due to a Court trial that has just concluded. <p>ACTION</p> <ol style="list-style-type: none"> 1. Enrolment will need to advise 6(a) Print of the possibility to reprint the roll covers for one electorate, because of the potential Corrupt Practices issue. 2. Legal will update on the notice of conviction before Enrolment can add it to the Corrupt Practices List. <p>RESOLVED</p> <ul style="list-style-type: none"> • The issue with staff possibly needing to work Labour Day appears to have been resolved.
Customer Services	<ul style="list-style-type: none"> • In the last 24 hours, the team had 364 tickets created and received 56 inbound calls. 47 outbound calls were also made particularly for customers who sent their form in time but it was unassigned. • Currently there are 290 open tickets with majority within the target timeframe. • Majority of the enquiries received were enrolment related, followed by the voting and other enquiries.
PC	<p>Added after the meeting 2.08pm</p> <ul style="list-style-type: none"> • Nationwide issue with Saphire, this has just affected the Commission. <p>ACTION</p> <ol style="list-style-type: none"> 1. IT is working with Aotel to resolve the issue.
FOR YOUR INFORMATION	

**MetService
Forecast for
12 Sep**

☆ My Favourite

You don't have a favourite location yet

TODAY 12 SEP NA° NA°

[How to add your location to the homepage](#)

Current Extremes

HIGHEST
Napier 18.6°

LOWEST
Invercargill 4.9°

WINDIEST
Invercargill 43km/h

WETTEST
Invercargill 1.6mm



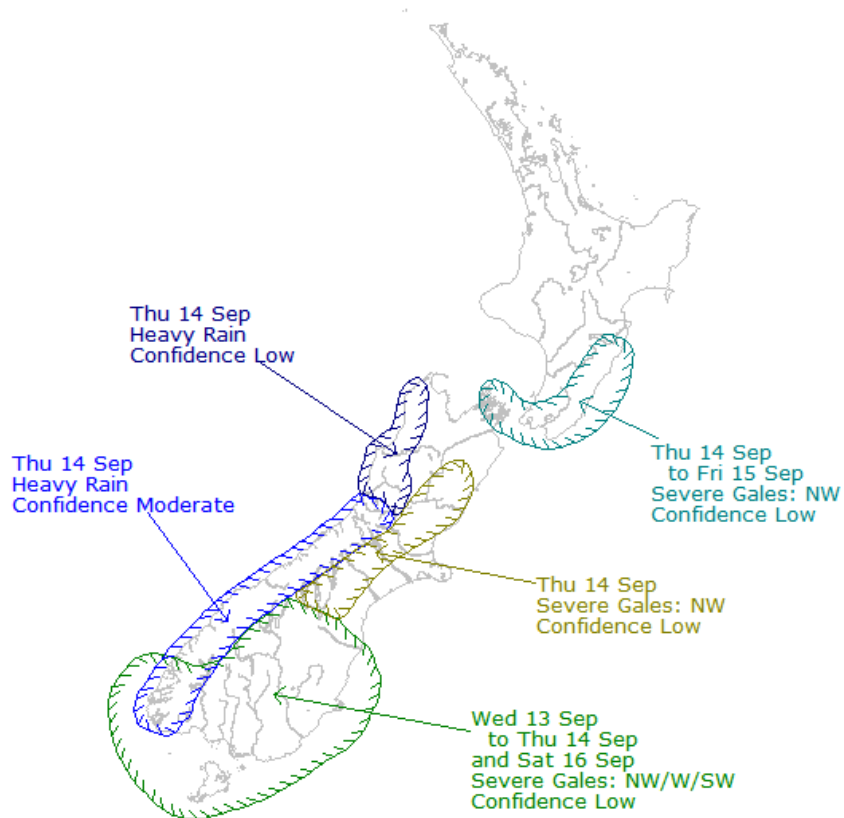
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Issued: 11:29pm Sun 10 Sep (MetService)

ACTION REGISTER LOG

OPEN

Unit	Issue Severity	ACTION	DATE RAISED	WHO	DUE DATE	IMPACT	UPDATE/OUTCOME	DATE CLOSED
OVS	CRITICAL	Request Paul [REDACTED] CIO to investigate options and provide solutions to address key personnel risk	11/09/2023	Paul [REDACTED] CIO		Reputational - direct impact on Overseas Voting application system and delivery of overseas voting due to loss of institutional knowledge	12/09 - Progressing. Please refer to SITREP. Mitigation plan to be in place.	Ongoing
VS - SI	CRITICAL	To provide update on the situation on staff recruitment for the Invercargill Electorate	11/09/2023	Anne [REDACTED] M SI	12-Sep	Reputational - direct impact on the operational delivery of the Voting Place in Invercargill due to loss of key operational staff.	12/09 - Progressing. Plan in place to support the EM with key resources and staff recruitment .	Ongoing
PC	LOW	Request the Manager P&C to work with Director Voting Services around a consistent rule for out of cycle payments	11/09/2023	Izak [REDACTED] PC Mgr		Increase workload on P&C due to regularity of payment rather than a proper cadence.	Resolved	12/09/23 - CLOSED
PC	HIGH	Request the Manager P&C to work with Director Voting Services and Director Enrolment to investigate options for staff working on 21 and 23 October (Labour Day – Saturday and Monday) and 1 November (Hawkes Bay Anniversary)	11/09/2023	Izak [REDACTED] PC Mgr		Reputational - this has direct impact on the counting on votes due to public holiday rules.	Resolved	12/09/23 - CLOSED
PC	LOW	Remind all Managers to process all staff timesheets on time to assist with P&C's workload.	11/09/2023	ALL Managers	On-going	Impact on P&C processing time.	On-going	12/09/23 - CLOSED

**PLEASE SAVE AS THIS TEMPLATE INTO RESPECTIVE
WEEK FOLDER**

12/09/2023– Situation Report Week 1

As at 0900 on 12/09/2023 prepared by XXXX

Distributed to	GEDT members
Key Contacts	Suzanne Knight-Tinirau
Overview	<p>Media</p> <ul style="list-style-type: none">Steady volume of media enquiries, mainly focused on enrolling and voting.Seeing an uptick from regional media outlets wanting electorate specific informationWe've provided two responses to requests for fact checks regarding vote counting process. <p>Social Media</p> <p>Continued sentiment that there is no one to vote for.</p> <p>Research</p> <p>We have received the report on the benchmark survey conducted by Kantar Public from 27-30 July. Key points to note: A few key take-outs are:</p> <ul style="list-style-type: none">Most New Zealanders are aware (92%) there is an election this year.Most (87%) New Zealanders state that they're enrolled to vote at their current address and think that it is easy to enrol.The main thing to emerge is that intention to vote (74%) is down from what it was in 2014 (81%), 2017 (86%), and 2020 (85%). The mild shift in intention is being driven by the effort that people feel they need to make to decide who to vote for, particularly amongst those aged 18 to 29.Two-thirds of New Zealanders are confident that the Electoral Commission conducts elections fairly. The number of people who express total confidence has weakened from 59% after the 2020 General Election to 37% in July 2023. <p>Daily key metrics</p> <ul style="list-style-type: none">4 media enquiries on 11 September19 enquiries and comments on social media24061 visitors to vote.nz
Status of the issue/s	<p>Action:</p> <ul style="list-style-type: none">Kids Voting media release out today.Internal communications have gone out regarding health and safety in area surrounding national office.

Actions Underway	Action	Owner	Description
Notes:	Early observation: <ul style="list-style-type: none"> • 		

12/09/2023– Situation Report Week 1

As at 1000 on 12/09/2023 prepared by Shane Whitfield

Distributed to	GEDT members		
Key Contacts	Shane Whitfield		
Overview	<p>Summary of the current event – What we know</p> <ul style="list-style-type: none"> • Feedback from communities across the motu around recruitment to VS challenges, in particular not hearing back once they have applied. • A significant level of confusion about voting eligibility, concern that our language does not match INZ and is hard to find on the website • Ongoing challenging kōrero in various regions, some staff report people are going out of their way to seek out EC kaimahi and complain. • Misinformation around what EC does, have heard several times that votes for unsuccessful candidates/parties get attributed to others instead. • Some feedback from community around feeling they have not had enough contact from the Commission over the past few years. 		
Status of the issue/s	<p>Who or what is affected?</p> <ul style="list-style-type: none"> • Community facing staff including contracted providers <p>What is the status of the situation/service/issue?</p> <ul style="list-style-type: none"> • BAU <p>Action:</p> <ul style="list-style-type: none"> • Work with Comms/VS around responses to recruitment questions • Discuss options re residency information with Comms 		
Actions Underway	Action	Owner	Description
Notes:	<p>Early observation:</p> <ul style="list-style-type: none"> • 		

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WEEK FOLDER**

12/09/2023– Situation Report Week 1

As at 0900 on 12/09/2023 prepared by XXXX

Distributed to	GEDT members		
Key Contacts	Martin Rodgers		
Overview	<p>Summary of the current event – What we know</p> <ul style="list-style-type: none"> • Enrolment processing for Writ Day Roll close continues. Current enrolment numbers for processing are: <ul style="list-style-type: none"> • 7,107 forms in total (2,985 electronic, 4,122 paper) • This includes approximately 1,640 qualifying paper forms that came in today, via the mail, Voting Services (Electorate HQ), and Community Engagement teams. • The issue with staff possibly needing to work Labour Day appears to have been resolved. • Potential issue with a possible last-minute addition to the Corrupt Practices List, due to a Court trial that has just concluded. Waiting on advice from Legal & Policy 		
Status of the issue/s	<p>Who or what is affected?</p> <ul style="list-style-type: none"> • Enrolment Processing. • Customer Services team • Legal & Policy • 6(a) Print <p>What is the status of the situation/service/issue?</p> <ul style="list-style-type: none"> • Service continues for enrolment – no issues processing the forms in the time frame for roll close. • Need to advise 6(a) Print of the possibility that we may have to reprint the roll covers for one electorate, because of the potential Corrupt Practices issue. <p>Action:</p> <ul style="list-style-type: none"> • Continue to process as we currently are for enrolment processing • Advise 6(a) Print of potential roll cover reprint issue. 		
Actions Underway	Action	Owner	Description
	Process qualifying enrolment forms	Ross McPherson	
	Potential Roll Cover reprint issue		
Notes:	<p>Early observation:</p> <ul style="list-style-type: none"> • 		

12/09/2023– Situation Report Week 1

As at 0900 on 12/09/2023 prepared by XXXX

Distributed to	GEDT members
Key Contacts	Paul [REDACTED]
Overview	<p>Summary of the current event – What we know</p> <ul style="list-style-type: none">• IT is currently working on and actively tracking 16 different activities that support GE delivery, most of which are tracking to plan and under good management.• There are a small number of issues that are currently being worked through with respective technical SME's, suppliers and associated business owners, these are:<ul style="list-style-type: none">○ Key Person risk○ Mobile phone provision for Voting Services,○ Commission HQ power resilience○ Security update patching between now and the election period.• Regular daily stand-ups are in place with key contributors, led by IT PM Stephen [REDACTED] and attended by Paul [REDACTED]
Status of the issue/s	<p>Who or what is affected?</p> <ul style="list-style-type: none">• Key Person risk – With Aiden [REDACTED] due to leave at the end of September, there is a risk that technical issues are unable to be resolved due to a loss of key institutional knowledge on various business applications.• Mobile phone provision for Voting Services – 7195 phones have been built and deployed to 2600 external sites (voting centres and regional HQ's). There are c. 81 sites that do not have one.nz connectivity.• Commission HQ power resilience – A back-up generator has been sourced for Manners St and is scheduled to be installed on 14/09, however we are currently trying to align plans and dependencies to ensure effective testing can take place ahead of the nominations process this week.• Security update patching between now and the election period – Critical security patching from Microsoft is due out this week and should be concluded by the end of next week. We are also likely to need to apply ios and Android patches over the coming weeks and will need to ensure plans are in place to minimise any disruption. <p>What is the status of the situation/service/issue?</p> <ul style="list-style-type: none">• Key Person risk – Paul [REDACTED] meeting with Aiden 12/09 to better understand risk and construct a mitigation plan.• Mobile phone provision for Voting Services – Continuing to work with One.NZ and Voting Services to identify and deliver contingent solutions for impacted sites.• Commission HQ power resilience – Work with supplier and property services to align expectations to complete install and test.

	<ul style="list-style-type: none"> • Security update patching between now and the election period – Cyber team to confirm expected timeframe for ios and android patches and then work with Voting services to confirm a plan. <p>Action:</p> <ul style="list-style-type: none"> • As noted above 		
Actions Underway	Action	Owner	Description
Notes:			

**PLEASE SAVE AS THIS TEMPLATE INTO RESPECTIVE
WEEK FOLDER**

15/09/2023– Situation Report Week 2

As at 0900 on 15/09/2023 prepared by Izak [REDACTED] Corey [REDACTED]

Distributed to	GEDT members		
Key Contacts	Izak [REDACTED]		
Overview	<p>Summary of the current event – What we know</p> <ul style="list-style-type: none"> Delay in communicating HSW Guardrails (especially to to the field) means they are at risk of not being worked within and therefore intent of Board and ELT not translating to reality. 		
Status of the issue/s	<p>Who or what is affected?</p> <ul style="list-style-type: none"> Workers (those who's risk is not reduced), Board/ELT (stated risk tolerance unlikely to be lived in reality) <p>What is the status of the situation/service/issue? Action:</p> <ul style="list-style-type: none"> Awareness at this stage Email comms in draft to go to SLG Field-specific approach being consulted with Regional Managers. 		
Actions Underway	Action	Owner	Description
	<ul style="list-style-type: none"> Approaching Karl to confirm support capacity 	Jo [REDACTED]	
	<ul style="list-style-type: none"> Drafting email to go to SLG, hopefully from Karl. Will be reviewed (fixed) by Adele prior. 	Coey [REDACTED]	
	<ul style="list-style-type: none"> drafting field approach for RMs to feed back on. Again, Adele helping avoid clangers. 	Corey [REDACTED]	
	<ul style="list-style-type: none"> Assuming approach agreed, create slides for leaders (but RMs specifically) to present to their people with whatever support is desired. Yet again, Adele in review to add in field perspective. 	Corey [REDACTED]	
Notes:	<p>Early observation:</p> <ul style="list-style-type: none"> 		