29/09/2023 – Situation Report Week 3

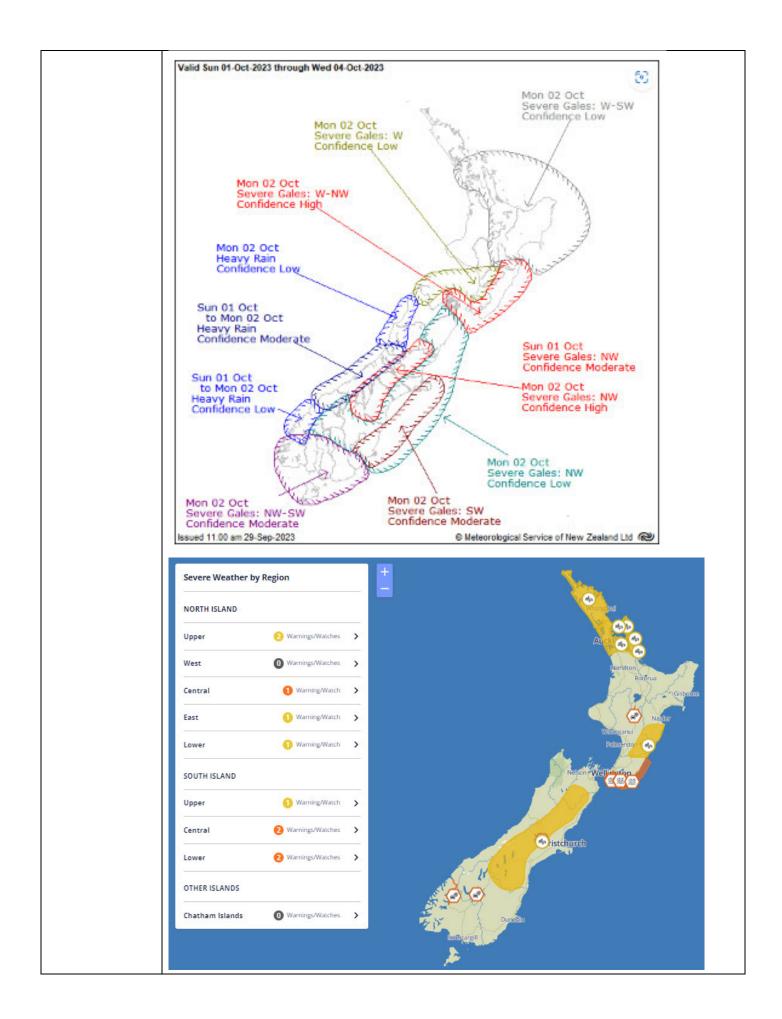
As at 12.29pm on 29/09/2023 prepared by Crispian

Distributed to	All GEDT members
Key Contacts	Anusha Guler and Crispian
Previous ELT	2 ELT Standup SITREPS 3 28092023 FINAL.docx
SITREP	
Overview	 Summary of the weekly event Queenstown and Southland state of emergency lifted (23/09) Overseas voting and dictation have started. Protests around Parliament take place on Thursday 28 September. The Incident Management team (IMT) was stood up on the 26th September, and the daily IMT Sitrep will be shared with the Taskforce members.
Key Dates	Days to advance voting 3 days
	Days to election day 15 days
Voting Services	GENERAL UPDATE/ISSUES:
	Overseas Operations
	 The Overseas Voting Place delayed delivery situation is the same as yesterday, but now only one Overseas Voting Place has access to the Voting Papers via download from Tupu. Ankara, Turkey is the only Overseas Voting Place with the comms still displayed on the website. Over 12000 downloads of Voting Papers with 3210 uploaded to 28/09. 70 dictation votes received to 28/09 More information here: - <u>Overseas, Dictation, and Remote Voting: Overseas, Dictation, Remote, eLearn - Tableau Cloud</u>
	Voting Place – SI
	 Verbal Update All going to plan. Supplies going to the regional hubs. Secure storage facilities QT, container, couldn't get openbummer! Take supplies through to Alex to repair door. All fine. Setting shops today or tmrw, commercial premises, setups complete by Sunday night No issues here Last minute back filling – ppl dropped out. All good
	Voting Place – Central NI
	• All Electorate Managers have been spoken to and voting is ready to commence on Monday. Rural and regional electorates in the region have begun deliveries to secure storage facilities.
	• The focus for electorate teams now is to ensure they are ready to respond to issues as they arise and to ensure their staffing levels are adequate for the second week of advance voting and election day.
	• No roads of significance are shut in the region and the weather events earlier in the week provided no material damage. The weather in Coromandel, Bay of Plenty, Tauranga and Taupo is being watched this weekend.
	• Setting up VPs in the weekend.
	HAvents lost any significant staff number – looking good for staff
	 HAvents lost any significant staff number – looking good for staff Weather nothing significant

	Voting Place – Auckland North
	Nothing to report on.
	Voting Place – Auckland South
	 Visited all 12 Headquarters (HQs) over the past 3 days. Spoke with Electorate Managers (EMs), Logistics and Supplies Managers (LSMs) and Recruitment& Rostering Managers (RRMs). All ready and prepared for distributing and setting up Advance Voting Places (AVPs) over the weekend or Monday Advance Voting Places Managers (AVPMs) picking up voting materials RRMs struggling with people pulling out and changing times. Bench thinning out. All have a good pool of people in Snaphire to draw on. Not an issue at this stage. Setting up malls over the weekend
	Voting Place – Wellington (Larissa running late to GEDT)
	No issues for readiness for Monday opening VPs in the region
	EasyVote – Issue One
	 While processing Mt Albert, NZPost staff have found Epsom voting place inserts within the boxes of Mt Albert's inserts. This impacts 18,000 packs which will be needed to be re-printed and produced. DECISION REQUIRED: Reprint Epsom, hold it up, delay, + impact delivery 2nd week AV?. – Risk + nd comms. Stopped all production for Mt A + EP until investigate more. Mt Albert 18k enveloped completed but stopped. Redo.
	EasyVote – Issue Two
	• Some Te Tai Hauāuru candidate sheets have been found in the Ikaroa-Rāwhiti electorate EasyVote packs. The Commission was made aware via social media. Based on preliminary information, we believe this is an isolated incident. Investigation is ongoing.
	EasyVote – Issue Three
	 We have been informed that two trays of Te Atatū EasyVote packs (~700) have been identified by NZPost as being 'unsalvageable' after getting wet in transit. Further information is yet to be provided by NZPost.
	ACTION: Principal Advisor Voting Services is liaising with NZPost
Enrolment	MANAGEMENT OF ISSUES
	Error Audit
	• The audit of enrolment records, following the identification of two errors relating to roll choice has been completed.
	• The full high-risk population of 1st time Māori electors enrolled since the end of MEO has been checked.
	• 19 records have been fixed to align to elector intent. This is 2.7% of the high-risk records.
	All but two electors have been contacted. (those two didn't include contact details).
	• All electors whose records have been fixed and will be sent an updated Easyvote letter (we have checked, and all were included in last night's extract).
	Easyvote Supplementary letter data extract
	• The extract and Quality Assurance (QA) was successfully completed last night, and approval to send to printers obtained this morning.
	• 66,137 records were extracted. 62,986 General Roll and 3,151 Māori Roll.
	Potential issue with Online enrolment confirmation email
	Issue being investigated by IT.
	General Update
	Small teams of enrolment staff will be working tomorrow (Saturday) in each of the three enrolment

	processing centres.		
IT	GENERAL UPDATE		
	 Cert NZ (Computer Emergency Response Team) critical 'Webp' vulnerability – Our Initial impact assessment coupled with advice from NCSC (National Cyber Security Centre) has provided some comfort that our systems patching regime has provided a good level of mitigation. Work will continue to validate risk and deliver further mitigation as required. Connectivity Issue 25/9 - No further service issues. IT have worked with our service delivery partner Cello to implement proactive monitoring and associated assurance to minimise risk of reoccurrence. Field Users Mobile Connectivity – All now in hand, completing final deliveries/activations today 29/9. Interactive Voice Recognition Call Quality Issues – Testing on 28/9 confirmed business acceptance. 		
	 Enrolment Centralised Processing Wi-Fi issues in Upper Hutt – Continuing to monitor call quality issues. Hard wired Network connections being deployed and tested today. Higher spec Contact Centre headsets ordered and due Monday. 		
Customer	General Update:		
Services	 Since yesterday, the team had 466 tickets created, received 78 phone calls and made 10 outbound calls. 89% of tickets were resolved. Telnet received 1,323 calls and 154 emails; the call volume was doubled than last week. There has been an increasing volume of voting questions since Wednesday. The majority of 		
	enquiries remain to be about updating enrolment details.		
	There are 9 complaints on hand across the business units. No major issue or risk to raise.		
	 Over the last 48 hours, 41 new knowledge base articles were added to Zendesk – this is an indication of a high level of preparation efforts going on. 		
Communications	General Update:		
and Education	Media		
	 Requests for information on advance voting and Māori enrolment figures. ABC wants to do an interview around overseas voting; a request from NewsRoom on our headcount and hires. Lots of requests for filming at a voting places. 		
	 Any risks or issues This morning, an EasyVote error was posted, in that the Te Tai Hauāuru candidates have been included in the Ikaroa-Rāwhiti EasyVote pack. We have prepared a holding statement for media and social media. A lot of people (50 – 60 of the first 600 uploads) using the upload download service have typed the signature, making their vote invalid. 		
	ACTION: Strongly emphasised the info on vote.nz telling voters that they need to sign their ballot papers manually.		
	• An issue has been raised that on WeChat people are sharing information about voting online and potentially using the upload and download service from within New Zealand.		
	ACTION : Referred to overseas team and IT team for advice; preparing FAQs for community engagement team and will look for opportunities in media partnership activity to reinforce correct information about voting in NZ.		
	ACTION: Reactive FAQs prepared to respond to enrolment issues around Māori and general roll, if needed.		
	Daily metrics		
	• 5 media enquiries		
	155 enquiries and comments on social media		
Charles 14	52783 visitors to vote.nz		
Strategic	Issue:		

-	
Engagement and Partnership	 Overnight we learned of messages circulating within the Auckland Chinese community on WeChat encouraging people to vote using the overseas voting forms (potentially confusing this with Advanced Voting). Catalyst scan for NZ URLs and if the vote is done in NZ it will mean their vote is invalid and will be removed.
	ACTIONS:
	• Referred to overseas team and IT team; Comms team preparing FAQs for community engagement team and will look for opportunities in Chinese media partnership activity to reinforce correct information about voting in NZ.
	FAQ will be provided to engagement and enquiries staff.
	Update:
	 Staff continue to receive enquiries from tangata whenua groups wanting more voting places. At an event in Napier yesterday evening, community members indicated they will start approaching other Voting Places (VPs - particularly Kaupapa Māori) to see if they can help them establish their own.
Security &	General Update:
Integrity	 IMT met – all under control and therefore IMT deactivated. Comms went out for those working tomorrow around accurity presentions.
	 tomorrow around security precautions. Scrutineer issue – further info on scrutineer guidelines has gone out to field staff via Panui plus L&P
	have assisted with drafting a response to the person from the EM to the Election Integrity Project
	• From Monday onwards, security team will be facilitating two daily stand-ups - one with key
	government agencies, and one with Regional Security & Resilience Advisors. Information from both these check-ins will be included into the daily GEDT sitreps as appropriate.
People and	General Update:
Culture	Recruitment update:
	Pre employment checks 604
	Offers Made 1237
	Onboarding 1319
	• Hires 17578
	Total hires 20919
FOR YOUR INFORM	ATION .
Severe Weather Outlook	Unsettled weather is forecast over Aotearoa/New Zealand during Sunday and Monday. A northwest flow strengthens on Sunday ahead of an active trough which should move quickly over the country from the southwest on Monday, followed by strong southwesterlies, then a ridge on Tuesday and Wednesday. On Sunday and Monday, there is moderate confidence of rainfall accumulations reaching warning criteria in Westland, especially about the ranges, and low confidence for central and northern Fiordland. There is also low confidence on heavy rain for Buller on Monday. There is also moderate confidence of severe northwest gales for Canterbury High Country on Sunday.
	On Monday, there is high confidence of severe northwest gales for Hawke's Bay south of Hastings, the Tararua District, Wairarapa, Wellington, the Marlborough Sounds and also the Canterbury High Country. There is moderate confidence of severe northwest gales followed by severe southwest gales for southern Fiordland, Southland, Stewart Island and Clutha, and also for severe southwest gales for Dunedin, North Otago and about Banks Peninsula. There is low confidence of severe west to southwest gales for Auckland, Coromandel Peninsula, eastern Waikato, Bay of Plenty, Gisborne, Taupo, eastern Taihape, Hawke's Bay about and north of Hastings, and also for southern Whanganui, Manawatu, Horowhenua, Kapiti Coast and northwest Tasman. Lastly, there is low confidence of severe northwest gales for Marlborough (excluding the Sounds), Canterbury Plains, Christchurch, Banks Peninsula and Otago excluding Clutha.



MetService	Friday
Extended	North Island: Showers clearing in the south and east, but becoming frequent in the west from Waitomo
Forecast 29-1	southwards. South Island: Isolated showers in the east. Periods of rain elsewhere, but widespread and
October	possibly heavy in the west.
	Saturday
	North Island: Rain or showers for most, some heavy, easing late. South Island: Showers for most, but
	clearing in Westland.
	Sunday
	North Island: Becoming fine in the east and south. Cloudy periods and the odd shower elsewhere. South Island: Rain or showers in the west, mainly fine elsewhere.
	Chatham Islands
	Showers and westerlies. Showers becoming isolated later on Saturday.

ACTION REGISTER LOG

		OPEN							
Unit	lssue Severity	ACTION		WHO	~		ІМРАСТ 💌	UPDATE/OUTCOME	
IT	and the second	IT working with One.NZ and VS to identify and deliver contingent solutions for sites that do not have one.NZ connectivity.	12/09/23	Paul)	19/09/23	Reputational - direct impact on VS staff across the region.	Working with the provider to resolve this.	Ongoing

Enrolment Dashboard

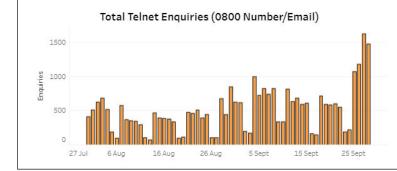


General Election 2023 Enrolment Campaign

Customer Enquiries and Complaints Dashboard

Enquiries and Complaints Sum... Enquiries Overview Level 1 Level 2 Level 3 Unpublished Only All Complaints

Level 1: Telnet / 0800 I	Number	Level 2: Custome	er Services Team	Level 3: Unpubli	shed Team Only	Level 3: Subject	Matter Experts
Calls answered since 31 Jul 2023 since	ils received 31 Jul 2023 3,753	Tickets Closed Since 31 Jul 2023 10,209	Current Open Tickets 202	Tickets Closed Since 31 Jul 23 3,417	Current Open Tickets 222	Tickets Closed Since 31 Jul 23 1,030	Current Open Tickets <mark>46</mark>



Overseas

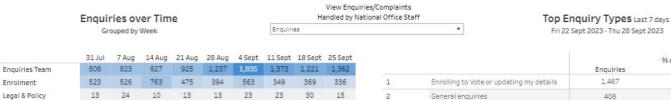
CE's Office

Communications

Voting Services

Cumulative Telnet Enquiries 2020 v 2023

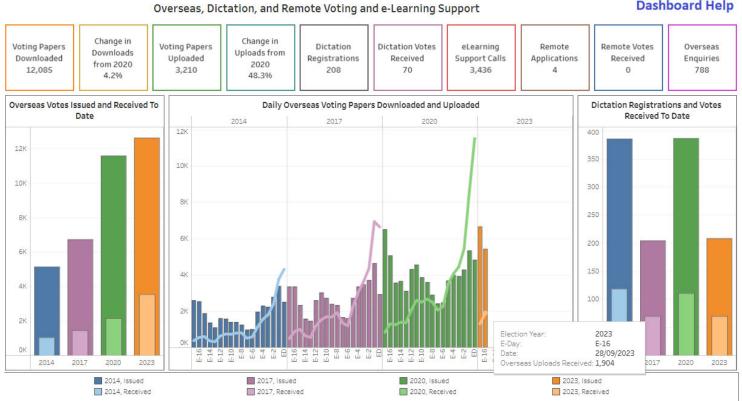




		Enquiries	% of Enquiries Last Week
1	Enrolling to Vote or updating my details	1,467	69%
2	General enquiries	406	1996
3	Voting in an Election	155	796
4	Voting from overseas	74	396
5	Information for parties and candidates	18	196

Fri 22 Sept 2023 - Thu 28 Sept 2023

Overseas and Dictation



Dashboard Help

29/09/2023- ELT Situation Report Week 3

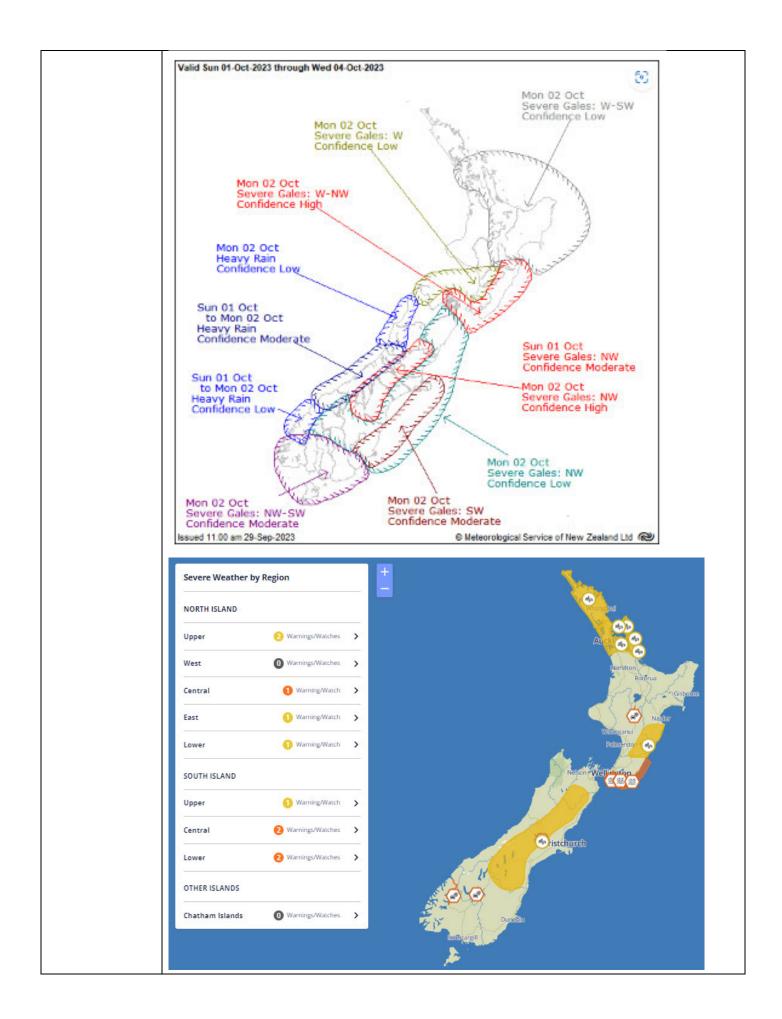
As at 2.12pm on 29/09/2023 prepared by Crispian approved by Anusha Guler

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	IMT deactivated.					
	Final preparation for Advance Voting.					
Key Dates	Days to advance voting 3 days					
	Days to election day 15 days					
Voting Services	GENERAL UPDATE/ISSUES:					
	Overseas Operations					
	• Ankara, Turkey is the only Overseas Voting Place which has access to the Voting Papers via download from Tupu. Communication is displayed on the website.					
	Over 12000 downloads of Voting Papers with 3210 uploaded to 28/09.					
	70 dictation votes received to 28/09					
	Voting Place – South Island					
	All going to plan.					
	Supplies are being delivered to the regional hubs.					
	• Encountered an issue with the secure storage facilities in Queenstown as staff were unable to open the container doors. Door is to be repaired.					
	• Setting up Voting Places at shops today and tomorrow, will be completed by Sunday night.					
	Last minute back filling of staff as people become unavailable.					
	Voting Place – Central North Island					
	• All Electorate Managers have been spoken to and voting is ready to commence on Monday. Rural and regional electorates in the region have begun deliveries to secure storage facilities.					
	• The focus for electorate teams now is to ensure they are ready to respond to issues as they arise and to ensure staffing levels are adequate for the second week of advance voting and election day.					
	• No roads of significance are shut in the region and the weather events earlier in the week provided no material damage. The weather in Coromandel, Bay of Plenty, Tauranga and Taupo is being watched this weekend.					
	• Setting up Voting Places in malls over in the weekend.					
	Staff situation all under control.					
	Voting Place – Auckland North					
	No report provided. Peter was not in attendance at Taskforce.					
	Voting Place – Auckland South					
	 Visited all 12 Headquarters (HQs) over the past 3 days. All ready and prepared for distribution and setting up of Advance Voting Places (AVPs) over the weekend or early Monday Advance Voting Places Managers (AVPMs) picking up voting materials. 					

	 Setting up malls over the weekend. Recruitment and Rostering Managers (RRMs) struggling with people pulling out and changing times but not an issue at this stage.
	Voting Place – Wellington
	No report provided. No issues expected. Larissa not in attendance at Taskforce.
	EasyVote – Issue One
	• While processing Mt Albert Easyvote packs, NZPost staff have found Epsom voting place inserts within the boxes of Mt Albert's inserts. This impacts 18,000 packs which will be needed to be reprinted and produced.
	• Stopped all production for Mt Albert and Epsom until a decision is made. This will have an impact on the delivery tovoters.
	EasyVote – Issue Two
	• Some Te Tai Hauāuru candidate sheets have been found in the Ikaroa-Rāwhiti electorate EasyVote packs. The Commission was made aware via social media. Based on preliminary information, we believe this is an isolated incident. Investigation is ongoing.
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	More information is required before any decisions are made on the impacted Easyvote packs
	 Voting Services is investigating the issue with 6(a) and NZ Post.
Enrolment	MANAGEMENT OF ISSUES
	Error Audit
	• The audit of enrolment records, following the identification of two errors relating to roll choice has been completed.
	• The full high-risk population of 1st time Māori electors enrolled since the end of MEO has been checked.
	• 19 records have been fixed to align to elector intent. This is 2.7% of the high-risk records.
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	All electors whose records have been fixed and will be sent an updated Easyvote letter
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	General Update
	• Small teams of enrolment staff will be working tomorrow (Saturday) in each of the three enrolment processing centres.
IT	GENERAL UPDATE
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	Cello to implement proactive monitoring and associated assurance to minimise risk of reoccurrence.

	• Field Users Mobile Connectivity – All now in hand, completing final deliveries/activations today 29/9.
	• Interactive Voice Recognition Call Quality Issues – Testing on 28/9 confirmed business acceptance.
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	enquiries remain to be about updating enrolment details.
	• There are 9 complaints on hand across the business units. No major issue or risk to raise.
	Over the last 48 hours, 41 new knowledge base articles were added to Zendesk
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and Education	Media
	Requests for information on advance voting and Māori enrolment figures.
	• ABC wants to do an interview around overseas voting; a request from NewsRoom on our headcount and hires.
	Lots of requests for filming at a voting places.
	 An issue has been raised that on WeChat people are sharing information about voting online and potentially using the upload and download service from within New Zealand.
	ACTION:
	• Referred to overseas team and IT team for advice; preparing FAQs for community engagement team and will look for opportunities in media partnership activity to reinforce correct information about voting in NZ.
	 Reactive FAQs prepared to respond to enrolment issues around Māori and general roll, if needed.
	 Strongly emphasised the info on vote.nz telling voters that they need to sign their ballot papers manually.
	Daily metrics
	5 media enquiries
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Strategic	Issue:
Engagement and Partnership	• Overnight we learned of messages circulating within the Auckland Chinese community on WeChat encouraging people to vote using the overseas voting forms (potentially confusing this with Advanced Voting). Catalyst scan for NZ URLs and if the vote is done in NZ it will mean their vote is invalid and will be removed.
	ACTIONS:
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	FAQ will be provided to engagement and enquiries staff.
	Update:
	 Received enquiries from tangata whenua groups wanting more voting places. At an event in Napier yesterday evening, community members indicated they will start approaching other Voting Places (VPs - particularly Kaupapa Māori) to see if they can help them establish their own.
Security &	General Update:
Integrity	 All under control with protesters and therefore Incident Management Team (IMT) deactivated. Communication has been sent to staff for those working tomorrow, around security precautions.

	 Scrutineer issue – further info on scrutineer guidelines has gone out to field staff via Panui (newsletter for Voting Services) plus Legal & Policy have assisted with drafting a response to the person from the Electorate Manager (EM) to the Election Integrity Project From Monday onwards, security team will be facilitating two daily stand-ups – one with key government agencies, and one with Regional Security & Resilience Advisors. Information from both
	these check-ins will be included into the daily Taskforce sitreps as appropriate.
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() ()	Pre employment checks 604
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FOR YOUR INFORM	
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	On Sunday and Monday, there is moderate confidence of rainfall accumulations reaching warning criteria in Westland, especially about the ranges, and low confidence for central and northern Fiordland. There is also low confidence on heavy rain for Buller on Monday. There is also moderate confidence of severe northwest gales for Canterbury High Country on Sunday.
	On Monday, there is high confidence of severe northwest gales for Hawke's Bay south of Hastings, the Tararua District, Wairarapa, Wellington, the Marlborough Sounds and also the Canterbury High Country. There is moderate confidence of severe northwest gales followed by severe southwest gales for southern Fiordland, Southland, Stewart Island and Clutha, and also for severe southwest gales for Dunedin, North Otago and about Banks Peninsula. There is low confidence of severe west to southwest gales for Auckland, Coromandel Peninsula, eastern Waikato, Bay of Plenty, Gisborne, Taupo, eastern Taihape, Hawke's Bay about and north of Hastings, and also for southern Whanganui, Manawatu, Horowhenua, Kapiti Coast and northwest Tasman. Lastly, there is low confidence of severe northwest gales for Marlborough (excluding the Sounds), Canterbury Plains, Christchurch, Banks Peninsula and Otago excluding Clutha.



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October	possibly heavy in the west.					
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	clearing in Westland.					
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	Chatham Islands					
	Showers and westerlies. Showers becoming isolated later on Saturday.					

ACTION REGISTER LOG

		OPEN								
	Issue Severity	ACTION		wнo	DUE DAT	імраст 💌	UPDATE/OUTCOME			
п		IT working with One.NZ and VS to identify and deliver contingent solutions for sites that do not have one.NZ connectivity.	12/09/23	Paul	19/09/23	Reputational - direct impact on VS staff across the region.	Working with the provider to resolve this.	Ongoing		