

12 July 2024

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Kia ora Rodney

**Your Official Information Act request, reference: GOV-033085**

Thank you for your email of 13 June 2024, asking for the following information under the Official Information Act 1982 (the Act):

- I would like a copy of the Policies, Procedures and Process that apply to the following situations;*
- *Staff reporting an employee for misconduct and serious misconduct.*
  - *Human Resources receiving notification of employee misconduct or serious misconduct.*
  - *Human Resources investigation and management of misconduct and serious misconduct.*

**Please find attached the requested information**

As staff names were not requested, they have been deemed out of the scope of your request and removed.

**If you have any questions about this response, please get in touch**

You can email me at [GovernmentServices@acc.co.nz](mailto:GovernmentServices@acc.co.nz).

If you are not happy with this response, you can also contact the Ombudsman via [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz) or by phoning 0800 802 602. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Ngā mihi



Christopher Johnston  
**Manager Official Information Act Services**  
Government Engagement