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OIA-2024-5080

8 August 2024

I.D. Martyn
fyi-request-27616-4315a7aa@requests.fyi.org.nz

Dear I.D. Martyn

I refer to your email of 15 July 2024 requesting, under the Official Information Act 1982 (OIA), *copies of all relevant LSA delegations and authorizations from 2020 up to and including the most recent.*

The delegation of the authority to confer, cancel, forfeit and restore New Zealand Defence Force (NZDF) Long Service Awards authority to the Chief of Defence Force is at Enclosure 1. Internal delegations from the Chief of Defence Force are not yet complete and the NZDF operates under the delegation authorities in place under the 1954 and 1966 Regulations and the 1985 Royal Warrants. These delegations were made through a mix of Defence Force Orders, Single Service Orders, and internal NZDF memoranda and are summarised in the table at Enclosure 2.

There is no specific delegated authority to decline an award. Instead, NZDF Personnel Archives and Medals (NZDF PAM) assesses an individual's eligibility and makes a request to the approving authority if the eligibility criteria for an award are met. NZDF PAM informs a medal applicant if they do not meet the criteria for approval. This is summarised in chapter 1, paragraph 1.4(d)1 of Defence Force Order 6:

NZDF Personnel Archives and Medals (NZDF PAM) is responsible for:
(1) the administration of medallic entitlements for current and former NZDF personnel; and
(2) stock management, engraving and issue of awards administered by the NZDF, including ribbon and associated hardware.

You have the right, under section 28(3) of the OIA, to ask an Ombudsman to review this response to your request. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that responses to official information requests are proactively released where possible. This response to your request will be published shortly on the NZDF website.

Yours sincerely

AJ WOODS
Air Commodore
Chief of Staff HQNZDF

Enclosures:

1. Delegation of authority to CDF
2. Summary of NZDF authorities