

Hon Chris Penk

Minister for Building and Construction
Minister for Land Information
Minister for Veterans
Associate Minister of Defence
Associate Minister of Immigration



Ian Olan

s9(2)(a)

11 SEP 2024

Email: s9(2)(a)

Dear Mr Olan

Appointment to the Plumbers, Gasfitters, and Drainlayers Board

I am pleased to appoint you as a member of the Plumbers, Gasfitters, and Drainlayers Board (the Board) for a term commencing on 16 September 2024 and expiring on 15 September 2027. A notice of your appointment will be published in the *New Zealand Gazette*.

Legislative framework

Your appointment is made under section 134 of the Plumbers, Gasfitters, and Drainlayers Act 2006 (the Act).

In accepting this appointment, I expect all appointees to:

- perform their functions efficiently, effectively, consistently, and ethically with the spirit of service to the public
- recognise their individual, and the Board's, accountability to me as the Minister for Building and Construction
- avoid disclosing information, except in accordance with the Board's functions as permitted or required by law
- notify my office of any potentially contentious issues of public interest that may have a significant impact on the Board
- disclose any potential conflicts of interest.

Term of office

Members may be reappointed, however, there should be no expectation on the part of new appointees or incumbent members that they will automatically be reappointed. Under the Act, no member is eligible to serve for more than nine consecutive years.

You may resign at any time by written notice to me. Members may be removed from office at any time on the grounds of inability to perform the functions of the office; or neglect of duty; or misconduct.

Remuneration

Fees and expenses may be paid in accordance with section 147 of the Act. The current fee for a member is \$471 per day.

You are also entitled to be paid actual and reasonable costs incurred in travelling or other expenses in performing duties as a member of the Board. Allowances and expenses are paid in accordance with the Fees and Travelling Allowances Act 1951.

Acknowledgement of the appointment

I would be grateful if you could formally acknowledge your appointment by signing the attached acceptance letter and returning it to the Ministry of Business, Innovation and Employment, who will record it on my behalf.

I look forward to working with you and wish you well for your term as a member of the Plumbers, Gasfitters, and Drainlayers Board.

Yours sincerely



Hon Chris Penk
Minister for Building and Construction

Encl. Position Description

cc: Diana Kuhtz-Covich - Chair, Plumbers, Gasfitters, and Drainlayers Board
s9(2)(a)

Aleyna Hall - Chief Executive, Plumbers, Gasfitters, and Drainlayers Board
aleyna@pgdb.co.nz

Board Appointments and Governance, Ministry of Business, Innovation and
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