

# Hon Chris Penk

Minister for Building and Construction  
Minister for Land Information  
Minister for Veterans  
Associate Minister of Defence  
Associate Minister of Immigration



Truc Tran  
s9(2)(a)

11 SEP 2024

Email: s9(2)(a)

Dear Mr Tran

## Appointment to the Electrical Workers Registration Board

I am pleased to appoint you as a member of the Electrical Workers Registration Board (the Board) for a term commencing on 7 October 2024 and expiring on 6 October 2027. A notice of your reappointment will be published in the *New Zealand Gazette*.

### Legislative framework

Your appointment is made under Section 150 of the Electricity Act 1992 (the Act).

In accepting this appointment, I expect all appointees to:

- perform their functions efficiently, effectively, consistently and ethically with the spirit of service to the public
- recognise their individual, and the Board's, accountability to the Minister for Building and Construction and the Parliament of New Zealand
- avoid disclosing information, except in accordance with the Board's functions as permitted or required by law
- notify my office of any potentially contentious issues of public interest that may have a significant impact on the Board
- disclose any potential conflicts of interest to the Presiding Member.

### Term of office

Members may be reappointed, however, there should be no expectation on the part of new appointees or incumbent members that they will automatically be reappointed.

You may resign at any time by written notice to me. Members may be removed from office at any time on the grounds of inability to perform the functions of the office; or neglect of duty; or misconduct.

### Remuneration and position description

Fees and expenses are paid according to the Cabinet Fees Framework. As a member, you will be paid \$415 per day for performing your role.

You are also entitled to be paid actual and reasonable costs incurred in travelling or other expenses in performing duties as a member of the Board. Allowances and expenses are paid in accordance with the Fees and Travelling Allowances Act 1951.

## Acknowledgement of the appointment

I would be grateful if you could formally acknowledge your appointment by signing the attached acceptance letter and returning it to the Ministry of Business, Innovation and Employment, who will record it on my behalf.

I look forward to working with you and wish you well for your term as a member of the Electrical Workers Registration Board.

Yours sincerely



Hon Chris Penk  
**Minister for Building and Construction**

Encl.            Position Description

cc:                Russell Keys – Presiding Member, Electrical Workers Registration Board  
s9(2)(a)

Duncan Connor – Registrar  
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Board Appointments and Governance, Ministry of Business, Innovation and  
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