



21 November 2024

Tēnā koe Miss W. Forest

Official Information Act request

Thank you for your email of 18 October 2024, in which you requested the following information:

Please provide the physical postal envelope branding / design documents for the letters that are sent to clients particularly to the letters containing forms to fill where the client is not able to opt out from receiving these letters and which identify the client as a beneficiary.

I have considered your request under the Official Information Act 1982 (the Act). Please note, I have interpreted your request to be for envelopes that are sent to Work and Income clients only.

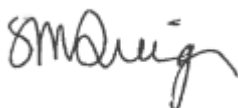
I have found 14 envelopes in scope of your request, and I have enclosed them with this letter as appendices 1-14. It should be noted that some of these envelopes are used by the Ministry's Seniors Support Centre, and for system-generated automated letters. The branding of the envelopes is generally the same, however, they may have different return addresses.

I will be publishing this decision letter, with your personal details deleted, on the Ministry's website in due course.

If you wish to discuss this response with us, please feel free to contact OIA_Requests@msd.govt.nz.

If you are not satisfied with my decision on your request, you have the right to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at www.ombudsman.parliament.nz or 0800 802 602.

Ngā mihi nui

pp. 

Magnus O'Neill
General Manager
Ministerial and Executive Services