



20 November 2024

C. M. Archer

Email: fyi-request-28893-0fd9068e@requests.fyi.org.nz

Dear C. M. Archer,

Official Information request – Tea room budgets

I refer to your request for official information of 24 October 2024 in which you have requested the following information pertaining to HECS staff and postgraduate tea rooms F.1.09 and G.2.09:

- The annual allocated budget (from 2019 to 2024) to tea room amenities/consumables, including coffee, milk, tea, stirring sticks, etc. If information is not available specifically for F.1.09 and G.2.09, then a broad budget allocation breakdown across HECS tea rooms is acceptable.*
- The projected consumable spend on the aforementioned tea rooms for 2025.*

This information should be broken down by these two tea rooms if possible.

Under the Official Information Act 1982 (**Act**) the University of Waikato (**University**) has considered your request and provides the following information.

- The University's tea service budget is based on all 13 serviced tearooms situated on its Hamilton Campus (**Hamilton Tearoom Budget**). The Hamilton Tearoom Budget has an annual consumable spend of \$110,000. The University commenced individualised consumption records for each tearoom in 2022.

The University refuses your request to provide an annual allocated budget for the years 2019 to 2021 for tearooms F.1.09 and G.2.09 (or broad budget allocation breakdown across HECS tea rooms) pursuant to section 18(e) of the Act on the basis that the specific information does not exist. However, the University holds the following information for the years 2019 to 2021 being the annual consumable spend for the Hamilton Tearoom Budget:

2019	2020	2021
\$105,898.29	\$77,492.49	\$63,062.54

The University provides the following annual allocated budget from 2022 to 2024 for tea rooms F.1.09 and G.2.09:

	2022	2023	2024
F.1.09	\$16,976	\$26,694	\$35,000
G.2.09	\$3,542	\$4,416	\$7,000

2. The University refuses your request to provide the projected consumable spend for 2025 for tearooms F.1.09 and G.2.09 pursuant to section 18(e) of the Act as the specific information does not exist. However, the University can confirm that the annual consumable spend for the Hamilton Tearoom Budget will remain at \$110,000 for 2025.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Yours sincerely



Jim Mercer

Chief Operating Officer