

Mitchell Greenwood
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25 November

Dear Mitchell

OIA 24-25-37: Digital Team Structure

Thank you for your email of 29 October 2024 to New Zealand Trade and Enterprise (NZTE), making a request under the Official Information Act 1982 (the Act). You requested the following information:

I have heard there has been a recent restructure within the larger Digital team and am interested in understanding the new organisational framework.

Please provide a current organisational chart of the department, outlining the job titles (without including individual names).

Please include the exact advertised job descriptions of the GM Digital and the CTO and the person responsible for the infrastructure team and the manager of the infrastructure team (as I understand it - these are all different people). If not please just share the job descriptions of the managerial line from the GM to the engineers.

Additionally, I would appreciate it if you could share the current ratio of managerial positions to non-managerial positions within the department.

I am also interested in knowing which positions were responsible for the designing the restructure and whether any of these team members involved in planning or implementing the restructure experienced changes to their roles, including any instances where positions were eliminated or phased out.

Finally I'd like to know how the size of the team prior to the restructure and after (in FTEs).

Answers to your questions are as follows.

1. Please find the Organisation Chart for the Digital and Data team as at 29 October 2024 attached as Appendix One.
2. Please find the advertised job descriptions for General Manager Digital and Data, Chief Technology Officer, Director Infrastructure Security, and Cloud Infrastructure Manager attached as Appendix Two.
3. Based on the attached Organisation Chart, the current ratio of managerial positions to non-managerial positions within the Digital and Data team is 1:4 (16 People Leaders to 66 total Digital and Data team members).

4. Please note that this answer solely relates to the Digital and Data team restructure which took effect in July 2024.

The positions involved in the initial design of the restructure of the Digital and Data team included the General Manager – Digital and Data and the rest of our Executive Leadership team consisting of the Chief Executive and the other NZTE General Managers.

Following the initial design, the positions in the Digital and Data team included in the further iteration and implementation of this restructure were engagement with the Chief Technology Officer, Chief Data and Analytics Officer, and the Director Digital Products with the final decision maker after consultation and consideration of feedback being the General Manager – Digital and Data.

The General Manager – Digital and Data did not have any changes to their role as a result of the restructure. The Chief Technology Officer, Chief Data and Analytics Officer and the Director Digital Products had changes to their roles or responsibilities which included an increase or decrease in the number of direct reports and team members, and/or responsibilities that form part of the position(s) expectations.

5. Prior to restructure changes taking effect, as at 30 June 2024 the Digital and Data team had 70.9 FTEs. As at 31 October 2024, the Digital and Data team had 57.8 FTEs. Please note that this answer relates to FTEs, whereas the answer in question three relates to total headcount.

You have the right under section 28(3) of the Act to seek an investigation and review by the Ombudsman. Information about how to make a complaint is available at: www.ombudsman.parliament.govt.nz or freephone: 0800 802 602.

Yours sincerely



Melissa Trochon
Director – Board & Ministerial