

27 November 2024

C J Williams
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Tēnā koe C J Williams

Thank you for your request of 30 October 2024 to Kāinga Ora – Homes and Communities under the Official Information Act 1982 (the Act) for the following information:

“about the decision made by the CEO regarding the non-funding of end of year celebrations for staff.

- 1. Specifically, I would like to receive copies of any correspondence, including emails, Teams messages and texts received or sent by the CEO that discusses this decision. I also request copies of any notes or meeting minutes that mentions this decision.*
- 2. Can you also list the people who the CEO consulted with prior to making his decision.*
- 3. I would also like to receive any drafts of the CE's update that was sent to staff on 30th October 2024.”*

I will respond to each part of your request in an asked and answered format below.

- 1. Specifically, I would like to receive copies of any correspondence, including emails, Teams messages and texts received or sent by the CEO that discusses this decision. I also request copies of any notes or meeting minutes that mentions this decision.***

Kāinga Ora has identified five documents in scope of your request as outlined in the document schedule below. Please note that the meeting date on Document 3 should be 15 October **2024** instead of 15 October 2023.

Some information is being released to you as an excerpt only, as per section 16(1)(e) of the Act.

Further, some information has been redacted as it is either out of the scope of your requests or withheld under section 9(2)(a) of the Act, to protect the privacy of natural persons as outlined in the document schedule.

Repeated or duplicate emails have been removed.

I do not consider the withholding of the information from this response is outweighed by public interest considerations in making that information available.

- 2. Can you also list the people who the CEO consulted with prior to making his decision.***

The Chief Executive (CE) consulted with the Chief Executive Leadership Group (CELG) before making the decision not to allocate funding for end of year celebrations in 2024. The CELG comprises the Kāinga Ora CE, Deputy Chief Executives and General Managers.

On 15 October 2024, the CELG discussed the approach to funding end-of-year gatherings at its meeting, supported by a paper which recommended a contribution of \$25 per head (\$5 less than the previous year). The minutes of this meeting note that the CELG did **not** endorse this recommendation and agreed that the Chief Executive would make the decision outside of the CELG forum. This paper and an excerpt of the minutes have been provided to you.

The CE advised the CELG of his decision not to fund end-of-year gatherings at a subsequent CELG meeting held on 23 October 2024.

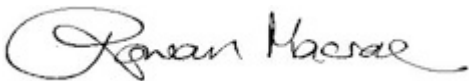
3. I would also like to receive any drafts of the CE's update that was sent to staff on 30th October 2024.

I am releasing the draft CE update dated 30 October 2024 **in part** to you, as outlined in the document schedule below.

You have the right to seek an investigation and review by the Ombudsman of my decision on your request. Information about how to make a complaint is available at www.ombudsman.parliament.nz or Freephone 0800 802 602.

Please note that Kāinga Ora proactively releases its responses to official information requests where possible. Our response to your request may be published at <https://kaingaora.govt.nz/publications/official-information-requests/>, with your personal information removed.

Nāku noa, nā



Rowan Macrae
General Manager - People Governance and Capability

Document Schedule

Document no	Document	Document title	Decision on release	OIA sections applied
1	Chief Executive update	Chief Executive update - 30 October 2024	Released in part.	Out of scope information redacted
2	Email chain dated 29 October 2024 and 30 October 2024 between Manager Internal Communications and the CE – attached to the email is the draft CE update for 30 October.	RE: FOR APPROVAL - CE update for 30 October	Email released in part. Attachment (draft CE update for 30 October) released in part.	9(2)(a) 9(2)(a) Out of scope information redacted
3	Paper presented to the CELG meeting 15 October 2024	Kāinga Ora financial contribution to end-of-year functions 2024	Released in part.	9(2)(a)
4	CELG meeting 15 October 2024 minutes	Relevant extract of CELG meeting 15 October 2024 minutes	Released in part as an excerpt.	16(1)(e)
5	CELG meeting 23 October 2024 minutes	Relevant extract of CELG meeting 23 October 2024 minutes	Released in part as an excerpt.	16(1)(e)