



Te Kawa Mataaho

Public Service Commission

17 January 2025

New Zealand Council for Civil Liberties
fyi-request-29360-ffd1dc97@requests.fyi.org.nz

Dear New Zealand Council for Civil Liberties

Official Information Request Our Ref: PSCR 2024-0130

I refer to your official information request received on 28 November 2024 where you asked questions about Te Kawa Mataaho Public Service Commission's (the Commission) processing of your official information request dated 30 October 2024 (PSCR 2024-0010). For ease of reference, I have listed your questions and our responses directly below.

1. The date on which the request was allocated to an official to begin collating the information within the scope of the request;

Your request was allocated to an advisor on 30 October 2024. Information within scope of your request was sought from teams within the Commission on 5 November 2024.

2. The date on which collation of the information within the scope of the request was completed;

The Commission identified all information within scope of your request on 20 November 2024.

3. The date on which the Commission identified it needed to consult people before making a decision on the Council's request;

The Commission identified on 22 November 2024 that external consultation with other agencies was required.

4. The names and job titles of the people the Commission is consulting with on the Council's request;

5. The date on which the Commission asked the consultees for their views;

6. The date by which consultees were asked to provide their views to the Commission;

The Commission consulted with officials from the Ministry of Foreign Affairs and Trade (MFAT), the Department of Internal Affairs (DIA) and the Office of the Minister for the Public Service. The names and job titles of the individuals the Commission consulted with from these departments and the dates consultation requests were sent and due are listed in the table below.

Agency Name	Name	Job Title	Consultation Request Sent Date	Consultation Response Due Date
DIA	Cecily Lin	Principal Advisor	27 November 2024	4 December 2024
DIA	Tessa Houghton	Principal Advisor to the DCE, Digital Public Service Branch	27 November 2024	4 December 2024
MFAT	Tim Given	Senior Policy Officer	27 November 2024	4 December 2024
MFAT	Jocelyn Woodley	Unit Manager	27 November 2024	4 December 2024
Office of the Minister for the Public Service	Misty Mossman	Private Secretary	9 December 2024	16 December 2024

7. The reason why consultation could not be completed within the 20 working day time limit.

Information within scope of your request was under active consideration until 22 November 2024. Time was then required to prepare the documents for release and consult with appropriate agencies and the Minister's office before a decision could be made on its release.

If you wish to discuss this decision with us, please feel free to email us Enquiries@publicservice.govt.nz.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

Please note that we intend to publish this letter (with your personal details removed) on the Te Kawa Mataaho Public Service Commission's website.

Yours sincerely



Nicky Dirks

**Manager – Ministerial and Executive Services
Te Kawa Mataaho Public Service Commission**