

11 August 2015

Alastair Sloane

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Dear Alastair

Request made under the Official Information Act 1982

Thank you for your email of 20 July 2015 requesting the following information under the Official Information Act 1982:

- 'a copy of the contract between the NZ Transport Agency and the Low Volume Vehicle Technical Association, and copies of all NZ Transport Agency and Low Volume Vehicle Technical Association audits completed in the last 10 years'.

The following document falls within the scope of your request and is attached:

- Attachment 1: Low Volume Vehicle Certification System Operating Agreement, Issue #4, 1 July 2012

In relation to the audit requirement, these are covered in clause 8 of the Operating Agreement. The Transport Agency doesn't hold audit documents as we have not undertaken audits. Therefore, your request for the copies of all NZ Transport Agency and Low Volume Vehicle Technical Association audits completed in the last 10 years is refused under section 18(e) of the Official Information Act 1982 as the document alleged to contain the information does not exist.

However, to provide some context about how the relationship works between the Transport Agency and the Low Volume Vehicle Technical Association (LVVTA), I can advise that weekly Technical Working Group (TWG) meetings are attended by at least two members of the LVVTA and a Transport Agency Vehicle Engineer.

These meetings cover:

- The alignment of low volume vehicle certification to the Land Transport Rules
- Certifier category extension requests
- Certifier error reports review
- Complaints are reviewed
- Discussion on opportunities for improvement.

The Technical Advisory Committee (TAC) meets monthly and is a sub-committee of the LVVTA, and was established to provide the LVVTA with expert technical direction on all technical matters relevant to the LVV certification system. A technical representative from the Transport Agency sits on the LVVTA Technical Advisory Committee.

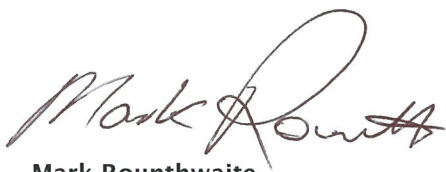
Additionally, the Transport Agency's Manager Operations Support meets quarterly with the Chief Executive Officer of the LVVTA to review the alignment of the strategic goals of both organisations and to ensure that a good working relationship between the two organisations is being maintained.

Under section 28(3) of the Official Information Act 1982, you have the right to apply to an Ombudsman for an investigation and review of the decision to withhold information and refuse part of your request. The address is:

Office of the Ombudsmen
PO Box 10152
Wellington

If you would like to discuss this reply with the NZ Transport Agency, please contact Brian Sara, Manager Vehicles, by email to brian.sara@nzta.govt.nz or by phone on (04) 894 5400.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mark Rounthwaite', with a large, stylized flourish at the end.

Mark Rounthwaite
Manager, Technical Services
For Chief Executive