

Level 4 Freyberg House,
2-12 Aitken Street
Wellington, New Zealand

P +64 (0)4 496 0999
F +64 (0)4 496 0859

PO Box 12703,
Molesworth Street
Wellington 6144, New Zealand

E info@defence.govt.nz
www.defence.govt.nz



New Zealand
**MINISTRY
OF DEFENCE**
Manatū Kaupapa Waonga

29 September 2015

OCOO3-2016-3968

Valerie Morse
fyi-request-3057-c060580a@requests.fyi.org.nz

Dear Ms Morse

YOUR OFFICIAL INFORMATION ACT REQUEST

Thank you for your email of 18 August 2015, in which you requested, pursuant to the Official Information Act 1982 (the Act), copies of minutes of the New Zealand Defence Industry Advisory Council for the last two years.

I am enclosing copies of documents relevant to your request. The names of responsible senior managers are included, but the names of junior defence officials have been removed.

Under section 28(3) of the Act you have the right to request the Ombudsman to investigate and review this response.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Helene Quilter', with a large, stylized flourish at the end.

Helene Quilter
Secretary of Defence

Encls: NZDIAC Action points 29 May 2013
Minutes of the Judging Panel meeting held for the 2013 Minister of Defence Awards of Excellence to Industry held on 25 September 2013
NZDIAC Meeting notes 12 August 2014
NZDIAC Meeting notes 5 May 2015

**NZEW ZEALAND DEFENCE INDUSTRY ADVISORY COUNCIL
ACTION POINTS FROM WEDNESDAY 29 MAY 2013.**

Present: Neal Garnett (Chair), Mike Wardlaw, Chris Simpson, Greg Lowe, Heather Deacon, John Nicholson.

Secretariat:

The following action points were agreed to at the NZDIAC Meeting held on Wednesday 29 May 2013:

1. The NZDIAC will continue to exist to provide advice to the Minister of Defence, taking account of the views of Defence and Industry.
2. Appointments to the NZDIAC will continue to be made by the Minister of Defence.
3. The following changes would be made to the membership of the NZDIAC:
 - a. The Chairman of the NZDIA would be invited to have a standing seat on the NZDIAC. This seat would be allocated to the NZDIA chairman role, not the individual.
 - b. The NZDF Chief Operating Officer should replace the VCDF.
 - c. A representative from MBIE should be invited to sit on the DIAC. (David Smol / Murray Hayrick). The Minister's endorsement would be sort before this invitation was made.
4. A workshop would be planned for late August / early September for the NZDIAC members and other key stakeholders to determine the purpose and aim of the DIAC and to ascertain any projects the NZDIAC may undertake on behalf of the Minister.

Neal Garnett

NZDIAC Chair

MINUTES OF THE JUDGING PANEL MEETING FOR THE 2013 MINISTER OF DEFENCE AWARDS OF EXCELLENCE TO INDUSTRY HELD ON 25 SEPTEMBER 2013.

Present:

Neal Garnett (Chairman), Des Ashton Dep Sec (A), BRIG Tim Gall AC Cap, Mike Wardlaw Babcock, John Nicholson Aviation NZ

Awards Assessment Panel Members in attendance:

Secretariat:

Welcome

1. Neal Garnett (Chairman) welcomed everybody to the meeting.

Apologies

2. Apologies were received from BRIG Charlie Lott COMLOG, and Richard Harrison ICN.

Industry Awards Report

3. [redacted] briefed the Judging Panel on the findings and recommendations of the Assessment Panel's report, which was circulated prior to the meeting.

Endorsement of Recommendations

4. The Judging Panel:

- a) **Agreed** to the Awards winners being

- Northland Spars and Rigging in Category A,
- Lexel Systems in Category B, and
- Mercedes-Benz in Category C.

- b) **Agreed** that the following nine companies be invited to the Awards presentation dinner as finalists:

- *Beca Applied Technologies*
- *Energy Hydraulics*
- *Northland Spars and Rigging*
- *Beca Carter Hollings and Ferner Ltd*
- *General Dynamics Land Systems*
- *Lexel Systems*
- *Mercedes-Benz NZ Ltd*
- *Ridgeway International*
- *PAE (NZ) Ltd*

- c) **Noted** that Hawker Pacific, Nova Systems and Aviation Labour Group, had not been selected as finalists.

Discussion: Awards nomination rules

5. The Judging Panel discussed the current rules for nomination, specifically companies abilities to nominate themselves.
6. It was agreed that companies could continue to nominate themselves for the Awards.

Closure

7. The meeting closed at 1610.

RELEASED UNDER THE
OFFICIAL INFORMATION ACT



NZDIAC Meeting Tuesday 12 August 2014

MoD Boardroom, Level 4 Freyberg House

MEETING NOTES

Present: Greg Lowe (Chair), Mike Wardlaw, Heather Deacon, John Nicholson, Bernie Diver.

Secretariat: _____

Introduction

Greg Lowe welcomed everybody to the meeting and advised that the purpose of the meeting was to receive a briefing from Dep Sec Evaluation on their Industry Report, discuss the membership of the NZDIAC, and review and endorse the recommendations of the Minister of Defence Awards of Excellence to Industry.

Industry report briefing

Also present for this item: Alicia Wright and Anita West

Alicia Wright and _____ briefed the NZDIAC Members on the recommendations of the Industry report and the strategies for their implementation. It was noted that the report would be submitted to the Minister at the end of August and, subject to the Minister's approval, would be publicly launched at the NZDIAC Defence Industry Forum in October.

NZDIAC membership discussion

The NZDIAC Members discussed the membership of the council. The discussion included dialogue on the need to ensure that the NZDIAC membership adequately covered the view of industry. New Zealand manufactures, ICT, and consultants were suggested as industry areas that could be included on the council.

It was agreed that:

- The Chair of the NZDIAC would be invited onto the NZDIAC. _____ would liaise with the Minister's office on this action.
- The ex-officio members from the NZDF should become official members, namely Dep Sec Acquisition, AC Cap, and COMLOG. Greg Lowe would liaise with CDF to ensure that these representatives adequately covered the procurement areas of Defence.

Awards Judging Panel

Also present for this item: Kevin McMahon, AC Cap, COMLOG, Richard Harrison,

_____ briefed the meeting on the Assessment Team's findings and recommendations for the 2014 Minister of Defence Awards of Excellence to Industry. The recommendations were endorsed by the Judging Panel.

(Ref: FINAL REPORT Minister of Defence Awards of Excellence to Industry 2014.docx)



NZDIAC Meeting Tuesday 5 May 2015

MoD Boardroom, Level 4 Freyberg House

MEETING NOTES

Present: Greg Lowe (Chair), Mike Wardlaw, Heather Deacon, Bernie Diver, Des Ashton, COL Peter Hanrahan, BRIG Charlie Lott.

Apologies: CDRE John Martin. John Nicholson.

Secretariat:

Introduction

Greg Lowe welcomed everybody to the meeting. He advised the purpose of the meeting was to receive briefings on the White Paper and public consultation process, upcoming capability projects, and the implementation on the Industry Report, and to discuss the work plan for the NZDIAC.

The Secretary of Defence, Helene Quilter, noted her intent to hold a post budget meeting with key stakeholders to advise any effects on the MoD's relationship with Industry.

White Paper and public consultation process

Also present for this item: Helene Quilter, Alicia Wright

provided an overview of the scope of the white paper. He advised that an Industry Companion Study was not being carried out as the 2014 Industry Report provided adequate coverage of this theme.

The Secretary of Defence, Helene Quilter, urged the DIAC Industry members to make a public submission.

It was noted that the consultation process would last seven weeks and would include public meetings through the RSA and NZIIA. A summary of the public submissions would be published and the completion of the White Paper was targeted for November 2015. An advisory board had been appointed by the Minister of Defence.

The Chair of the NZDIA, Bernie Diver, offered the use of the Forum on 17-18 November as a launch platform for the White Paper.

Upcoming Capability Projects

Also present for this item: Alicia Wright,

advised that capability development hadn't been put on hold during the White Paper process. He gave an overview of the business cases that were currently under development for Future Strategic Airlift, the second tranche of Network Enabled Army, the Littoral Operations Support Capability, NZDF Consolidated Logistics, ANZAC Communications upgrade, and P3 Satellite Communications,

It was noted that Government decisions were expected for In-service Weapons Replacement, Underwater ISR, LAV Refresh, and the Special Operation Vehicle project before the release of the White Paper.

Future major acquisitions would include the replacement of the P-3 and C-130 fleets and replacement of the ANZAC ships. The initiation of these projects would be early in 2016.

Industry Report Implementation

Also present for this item: Alicia Wrigh

DIAC on the progress of implementing recommendation two of the Industry Report. advised that the MoD had appointed in the role of to implement the recommendations from various Defence reviews including those in the Industry Report.

In an effort to engage early with Industry, the MoD had begun to publish the contact details of the companies who responded to RFIs. This had been back dated this to cover the Littoral Operations Support Capability and the Maritime Sustainment Capability RFIs and was now deemed standard practice for RFIs release post the Industry Report.

Government Procurement principles had been incorporated into RFI and RFT documentation so set clear expectations for prime contractors, and through life support arrangements and New Zealand industry engagement plans were being sought through tender responses.

The Deputy Secretary Evaluation, Alicia Wright, advised that work had commenced on whole of life costing models and was publicly evident in the Maritime Sustainment Capability RFT

The Chief Joint Defence Services, BRIG Charlie Lott, advised that the NZDF had appointed an Industry Relationship Manager on contract who would be the representative pan-Defence and would be based in Auckland. He noted that the establishment of a Defence Website had encountered some issues associated with the Government's privacy and security policy and these were being worked through.

DIAC Workplan

The DIAC discussed the upcoming Minister of Defence Awards of Excellence to Industry and the make up of the Awards Assessment Team. It was proposed that a more senior person from the NZDF be on the Assessment Team. There was also discussion regarding the Judging Panel having a closer involvement in the selection process.

The DIAC also discussed making a submission to the Defence White Paper. It was agreed that the NZDIA would submit a response.