

Mr Samuel Fraser fyi-request-314-df8099dd@requests.fyi.org.nz

Dear Mr Fraser

Request for Information – Staff & Reorganisation

I write in reply to your email dated 25 May 2012 in which you requested the following information:

- (1) A list of all positions directly employed by the Council and the number of staff in each of those roles; and
- (2) Any briefings, reports, advice, transcripts, notes, correspondence, aide memoires or any other documents regarding any proposal to amalgamate the Council with neighbouring Councils.

I respond as follows:

With regard to item (1) above, please find <u>attached</u> a list of the positions employed by Tauranga City Council and the number of staff employed in each of those positions. Please note that this list does not specifically identify those positions that are part-time. Furthermore, the listing does not identify positions for which there are current vacancies.

In respect of item (2) above, I can advise that Tauranga City Council is not aware of any current proposals to amalgamate this Council with any other neighbouring Council(s) and thus your request is declined in accordance with section 17(e) of the *Local Government Official Information and Meetings Act 1987* on the basis that the documents alleged to contain the information requested do not exist. Please note that you have the right to complain to the Office of the Ombudsmen should you wish to challenge this decision.

Yours sincerely

Dean Riley

ACTING CHIEF EXECUTIVE

Copy to: Mayor Stuart Crosby and Councillors

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Manager: Takawaenga Maori Unit Count Operations Coordinate Drainage Count Mgr: Bldng Comp & Inspections Count Mgr: Environmental Compliance Count Mgr: Mt Beachside Holiday Park Count Park Co-ordinator: Environment Count Operations Co-ordinator: Water Count Mgr Engineering & Project Serv Count Network Maintenance Engineer Count Manager: Environmental Policy Count Mgr: Recreation Relationships Count Park Coordinator Arboriculture Count Manager: Democracy Services Count Manager: Information Services Count Monitoring Officer (Liqr/CCTV) Count Origen Systems Administrator Count Park Co-ordinator: Contracts Count Manager: Business Solutions Count Manager: Customer Services Count Manager: Human Resources Count Manager: Property Services Count Ops Supervisor Wastewater Count Manager: City Development Count Monitoring Officer (Bylaws) Count Monitoring Officer (Liquor) Count Manager: Communication Count Online Services Manager Count Mobile Library Assistant Count **Network Administrator Count** Manager: City Events Count Park Ranger: Coasts Count **Operations Manager Count** Marketing Executive Count Network Specialist Count Manager: Building Count Manager: Airport Count

Park Ranger: Kvlly/Hbr Struct Count Park Ranger: Mauao Count Park Ranger: McLaren Falls Count Parking Officer Count Parking Officer Count Parking Surveyor Count Parks Assets Planner Count Payroll Advisor Count Planning Engineer (Modelling) Count Planning Technician Count Policy Analyst/Corporate Plann Count Policy Planner Count Policy Planner Count Policy Planner Count Policy Planner Count Principal Engineer:City Waters Count Processing Unit Administrator Count Production Manager Count Proj & Structural Maint Engine Count Project Einance Manager Count	Project Manager Count Project Manager: City Waters Count Property Assets Co-ordinator Count Property Leasing Co-ordinator Count Property Tenancy Co-ordinator Count Reception/Administrator Count Reception/Administrator Count Records Analyst Count Records Management Specialist Count Recreation Planner Count

Symphony System Administrator Count Senior System Support Technici Count Solid Waste Operations Enginee Count Senior Advisor: Service Centre Count Relief Customer Service Officr Count Senior Environmental Planner Count Snr Land & Rating Info Officer Count Road Corridor & Active Travel Count Statutory Property Consultant Count Senior Network Administrator Count Specialist Info Svs Off (STAR) Count **Stormwater Pollution Advisor Count** Strategic Property Consultant Count Student: Business Solutions Count Senior Administration Officer Count Strategic Business Manager Count Student: Asset Information Count System Support Technician Count Safety & Wellbeing Advisor Count Senior Advisor: Call Centre Count Senior Information Analyst Count **Revenue Collection Officer Count** Reticulation Network Tech Count Student Library Assistant Count Senior Roading Engineer Count **Senior Accounts Officer Count** Senior Building Officer Count Senior Traffic Engineer Count Source to Sea Advisor Count **Sustainability Advisor Count** Senior Web Publisher Count Senior Policy Planner Count Solid Waste Manager Count SIL: Maori Services Count Strategic Planner Count SIL: NZ Room Count

Feam Manager: Property Leasing Count Technical Leader: Bldng Comp & Count Feam Leader: Operations (STAR) Count Team Leader: Building Consents Count Feam Mgr: Property Consultancy Count Team Leader: Liquor Licensing Count Team Leader: Business Support Count Team Leader: Logistics (STAR) Count Tech Officer: Building WoF/PIM Count eam Manager: Service Centre Count Feam Leader: Dev Engineering Count Team Leader: Mount & Mobile Count **Fechnical Bldng Officer (Proce Count Team Leader: Animal Services Count** Feam Leader: System Support Count **Technical Bldng Officer (Field Count** Feam Leader: Dev Monitoring Count **Technical Information Officer Count** Feam Leader: Administration Count Team Leader: Env Planning Count Feam Leader: Park Rangers Count Feam Leader: Copy Centre Count **Team Manager: Call Centre Count** Team Leader: Ticket Sales Count Team Manager: City Parks Count **Technical Officer: Building Count** Team Leader: Env Health Count **Team Leader: Collections Count** Feam Leader: Information Count Feam Leader: Circulation Count **Team Leader: Help Desk Count** Team Leader: Papamoa Count Feam Leader: Greenton Count Team Leader: Parking Count **Team Administrator Count** Team Leader: CaTS Count

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Water Services Field Assistant Count
Water Supply Administrator Count
Water Supply Manager Count
Water Treatment Engineer Count
Water Treatment Technician Count
Grand Count

Kirsty Downey-McGuire

From: Elizabeth Hughes

Sent: Tuesday, 29 May 2012 7:34 p.m.

To: Kirsty Downey-McGuire

Subject: Re: Official Information Act request - staff [#218E1N]

Obviously, because it's me and I'm a few marbles short of a match, we should double check that there has been in fact no proposal but I'm fairly sure it is something I would remember. So we'll run the response past Stuart just to be sure.

Thank you.

Elizabeth Hughes Communication Manager Tauranga City Council

Ph 027 277 1259

On 29/05/2012, at 7:25 PM, "Kirsty Downey-McGuire" < <u>Kirsty.Downey-McGuire@tauranga.govt.nz</u>> wrote:

Thanks for this - I'm happy to prepare a response on that basis. Cheers, Kirsty

From: Elizabeth Hughes

Sent: Tuesday, 29 May 2012 2:44 p.m.

To: Kirsty Downey-McGuire **Cc:** Maree King; Jeremy Boase

Subject: RE: Official Information Act request - staff [#218E1N]

Yes - Jeremy kindly pointed out i was losing my marbles regarding Sam too... (there's a story but i won't bore you - let's just stick with losing my marbles).

Any briefings, reports, advice, transcripts, notes, correspondence, aide memoires or any other documents regarding any proposal to amalgamate the Council with neighbouring Councils.

As to the second part of his request - i think the answer is 'none'.

There has in fact <u>been no proposal</u> to amalgamate TCC with neighbouring councils. Ergo there can be no notes, correspondence etc.

That would be how we should handle it.

Elizabeth Hughes

Communication Manager Tauranga City Council Ph 07 577 7290 027 277 1259

www.tauranga.govt.nz

From: Kirsty Downey-McGuire

Sent: Tuesday, May 29, 2012 1:14 PM

To: Elizabeth Hughes

Cc: Maree King

Subject: RE: Official Information Act request - staff [#218E1N]

Hey Elizabeth

Happy to have a chat about this.

The request came from Samuel Fraser, not Fisher - so it seems that it is not the person you know from LGNZ and therefore he will not be able to assist us. This is unfortunate. That we have a name and are able to email him using the address below, is sufficient to enable us to respond.

However, the person making the request is required to specify with due particularity what it is that they are seeking

Whilst I think that HR could provide the information requested regarding position titles and number of positions, the 2nd part of the request is the one that is probably more difficult.

We can withhold on grounds specified in sections 7 and 17 of LGOIMA (one of these being that the request is frivolous or vexatious - but the difficulty would be in demonstrating that).

I think that it would be helpful in the very least to request that he put a timeframe around this part of the request (is he wanting information relating to current proposals / is he wanting information over a period of time?) and I also think that we should be advising that responding to the request will invoke a charge of \$58 per hour including GST after the 1st hour. We will need to provide an estimate as to how long we think it will take to respond to the same, and have him confirm in writing that he is agreeable to meeting that cost before we proceed with processing the same.

Any additional information you are able to provide would be welcome. Let me know what your thoughts are regarding the proposed response. Take care, Kirsty

From: Elizabeth Hughes

Sent: Sunday, 27 May 2012 4:14 p.m. **To:** Kirsty Downey-McGuire; Maree King **Cc:** Ken Paterson; Mayor Stuart Crosby

Subject: FW: Official Information Act request - staff [#218E1N]

Please note the weird email address this request originated from and, if you click on the links down the bottom, it appears this is some kind of public internet space for private citizens (whatever that means) to 'test' and publicise the OIA responses of organisations like ours.

Every response we send to them is made public - although i can't find out where. And my email to "Sam Fisher" has not been responded to.

The reason i'm highlighting this is that the effort involved could be wasted if the request is simply a test or is vexious (is there such a word?).

Since you two are the experts in OIAs would you like me to continue to investigate before we respond? I can seek the advice of a number of clever colleagues who may be able to shed some light. But if you already know the answer to my quandary then please advise me.

Thanks

Elizabeth Hughes

Communication Manager Tauranga City Council Ph 07 577 7290 027 277 1259

www.tauranga.govt.nz

From: Elizabeth Hughes

Sent: Friday, May 25, 2012 4:03 PM

To: 'fyi-request-314-df8099dd@requests.fyi.org.nz'

Subject: FW: Official Information Act request - staff [#218E1N]

Hello "Sam Fisher"

Are you the Sam Fisher I knew in Wellington when I worked at Local Government New Zealand?

Please will you let me know more about who is actually enquiring? Like is it a media organisation, private citizen or some other organisation?

Just being nosy.

Cheers

Elizabeth Hughes

Communication Manager Tauranga City Council Ph 07 577 7290 027 277 1259

www.tauranga.govt.nz

From: Info@Tauranga [mailto:INFO@TAURANGA.GOVT.NZ]

Sent: Friday, May 25, 2012 3:57 PM

To: Elizabeth Hughes

Subject: RE: Official Information Act request - staff [#218E1N]

HI Elizabeth

The email address supplied at bottom of his message is:

Please use this email address for all replies to this request: fyi-request-314-df8099dd@requests.fyi.org.nz

Di

----Original Message----

From: "Elizabeth Hughes" < Elizabeth. Hughes@tauranga.govt.nz>

Sent: Friday, 25 May 2012 3:53 p.m.

To: "Info" <info@tauranga.govt.nz>

Subject: RE: Official Information Act request - staff [#218DBJ]

Di

I need to respond to him. Can you send me his source email please?

Elizabeth Hughes

Communication Manager Tauranga City Council Ph 07 577 7290 027 277 1259

www.tauranga.govt.nz

From: Info@Tauranga [mailto:INFO@TAURANGA.GOVT.NZ]

Sent: Friday, May 25, 2012 3:49 PM

To: Elizabeth Hughes

Subject: FW: Official Information Act request - staff [#218DBJ]

Hi Elizabeth

Will you be the right person to handle this request in the first instance?

Regards

Di

----Original Message----

From: "Sam Fraser"

Sent: Friday, 25 May 2012 3:41 p.m.

To: "OIA requests at Tauranga City Council" Subject: Official Information Act request - staff

Sir/Madam,

Under the Local Government Official Information and Meetings Act I request the following information:

A list of all positions (job titles) directly employed by the Council, and the number of staff in each of those roles. Any briefings, reports, advice, transcripts, notes, correspondence, aide memoires or any other documents regarding any proposal to amalgamate the Council with neighbouring Councils.

I note that according to the LGOIMA response calculator on the website of the Office of the Ombudsmen, I should receive a response to this request on or before 25 June 2012.

I would appreciate acknowledgement of this request.

Kirsty Downey-McGuire

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Cc:

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Any additional information you are able to provide would be welcome. Let me know what your thoughts are regarding the proposed response & ask Maree about lunch.

Take care, Kirsty

From: Elizabeth Hughes

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I would appreciate acknowledgement of this request.
Regards, Samuel Fraser
Please use this email address for all replies to this request: fyi-request-314-df8099dd@requests.fyi.org.nz
Is info@tauranga.govt.nz the wrong address for Official Information Act requests to Tauranga City Council? If so, please contact us using this form: http://fyi.org.nz/help/contact
Disclaimer: This message and any reply that you make will be published on the internet. Our privacy and copyright policies: http://fyi.org.nz/help/officers
If you find this service useful as an OIA officer, please ask your web manager to link to us from your organisation's FOI page.

Kirsty Downey-McGuire

From:

Ken Paterson

Sent:

Friday, 8 June 2012 9:55 a.m.

To:

Kirsty Downey-McGuire

.Elected Members

Subject: FW: OIA request

HI Kirsty

Could you please copy our response to EM's

Thanks

Ken P

From: Rick Curach [mailto:rickcurach@gmail.com]

Sent: Thursday, 7 June 2012 7:37 a.m. To: .Elected Members; Ken Paterson

Subject: OIA request

EMs & Ken,

FYI: http://fyi.org.nz/request/staff 60

Ken, can you please copy the response to this request to EMs please?

Cheers, Rick

staff

<u>Sam Fraser</u> made this Official Information Act request to <u>Tauranga City</u> <u>Council</u>

Currently waiting for a response from <u>Tauranga City Council</u>, they must respond promptly and normally no later than **22 June 2012** (<u>details</u>).

From: Sam Fraser

25 May 2012

Sir/Madam.

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I would appreciate acknowledgement of this request.

Regards, Samuel Fraser

> From: Info@Tauranga Tauranga City Council

> > 25 May 2012

Thank you for contacting Tauranga City Council.

Your email has been referred to a member of our Customer Services team who will respond to you directly or refer your query to the appropriate person whom will respond to you within 2 working days.

If you have any further enquiries you would like to discuss, please do not hesitate to contact us on Ph: 07 577 7000, or email us at [Tauranga City Council request email] and an Advisor will be available to help you.

Regards

Tauranga City Council Phone 07 577 7000 Fax 07 577 7193 www.tauranga.govt.nz 91 Willow Street, Private Bag 12022, Tauranga 3143 New Zealand

show quoted sections

This e-mail is confidential and may be legally privileged. If you are not the intended recipient, you should notify the sender immediately by return e-mail and delete this message from your system. Making improper use of the information contained in this e-mail is prohibited and may expose you to legal challenge or penalties. Statements in this e-mail and any attachments do not necessarily reflect the views of the Tauranga City Council (TCC) The TCC takes extensive precautions with the aim of detecting and removing any virus or defects from its e-mail system but accepts no liability for loss or damage should this e-mail not be virus or defect free or should there be any errors in transmission. Please consider our environment... do you really need to print this email?

This email has been scrubbed for your protection by SMX. For more information visit http://smxemail.com

From: Info@Tauranga Tauranga City Council

25 May 2012

Dear Samuel Fraser

Thank you for your email.

I have passed your request onto our Communications Manager for review and actioning.

If you have any further enquiries you would like to discuss, please do not hesitate to contact us on Ph: 07 577 7000, or email us at [1][Tauranga City Council request email] and an Advisor will be available to help you.

Regards

Di

Advisor: Call Centre

Tauranga City Council

Phone 07 577 7000

Fax 07 577 7193

[2]www.tauranga.govt.nz

91 Willow Street, Private Bag 12022, Tauranga 3143 New Zealand

show quoted sections

From: Elizabeth Hughes Tauranga City Council

25 May 2012

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HI Elizabeth

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Please use this email address for all replies to this request: [1][FOI #314 email]

Di

show quoted sections

From: Maree King Tauranga City Council

30 May 2012

Dear Mr Fraser

Your request for information below is acknowledged.

This matter is receiving attention and we will contact you again as soon as practicable, but within 20 working days at the most, to let you have a full reply.

Kind regards

Maree

Maree King Executive Assistant: Mayor & Chief Executive Tauranga City Council Phone (07) 5777 011 Fax (07) 5777 153

show quoted sections

Kirsty Downey-McGuire

From:

Elizabeth Hughes

Sent:

Sunday, 27 May 2012 4:14 p.m.

To:

Kirsty Downey-McGuire; Maree King

Cc:

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I need to respond to him. Can you send me his source email please?

Elizabeth Hughes

Communication Manager Tauranga City Council Ph 07 577 7290 027 277 1259

www.tauranga.govt.nz

From: Info@Tauranga [mailto:INFO@TAURANGA.GOVT.NZ]

Sent: Friday, May 25, 2012 3:49 PM

To: Elizabeth Hughes

Subject: FW: Official Information Act request - staff [#218DBJ]

Hi Elizabeth

Will you be the right person to handle this request in the first instance?

Regards

Di

----Original Message-----From: "Sam Fraser" Sent: Friday, 25 May 2012 3:41 p.m.

To: "OIA requests at Tauranga City Council" Subject: Official Information Act request - staff

Sir/Madam,

Under the Local Government Official Information and Meetings Act I request the following information:

A list of all positions (job titles) directly employed by the Council, and the number of staff in each of those roles. Any briefings, reports, advice, transcripts, notes, correspondence, aide memoires or any other documents regarding any proposal to amalgamate the Council with neighbouring Councils.

I note that according to the LGOIMA response calculator on the website of the Office of the Ombudsmen, I should receive a response to this request on or before 25 June 2012.

I would appreciate acknowledgement of this request.

Regards,	
Samuel Fraser	

Please use this email address for all replies to this request: fyi-request-314-df8099dd@requests.fyi.org.nz

Is info@tauranga.govt.nz the wrong address for Official Information Act requests to Tauranga City Council? If so, please contact us using this form: http://fyi.org.nz/help/contact

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If you find this service useful as an OIA officer, please ask your web manager to link to us from your organisation's FOI page.
