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Samuel Fraser  
Via email

File: 311/04-001

fyi-request-317-38ca0a94@requests.fyi.org.nz

25 May 2012

Dear Samuel

### **Request for Information | Staff**

This is to acknowledge receipt of your correspondence regarding the above.

Your request for information is being processed under the Local Government Official Information and Meetings Act. Council has 20 working days to decide whether to release the information or not, although the Council aims to make a decision in less than 20 working days. If the decision is to release the requested information, Council's aim is to supply it within that time.

Andrea Hilton, City Solicitor, is overseeing your enquiry.

Yours sincerely

  
Kerrie Falconer  
**ADMINISTRATION MANAGER**