

17 August 2012

Alex Harris
fyi-request-384-6a2cb5e6@requests.fyi.org.nz

Dear Alex

Thank you for your request of 13 July 2012 under the Official Information Act 1982 to Hon Steven Joyce, transferred for reply on 24 July 2012 to the Department as the employer of staff working in Ministerial offices. You requested the following information regarding Ministerial Advisors working in the office of Hon Steven Joyce:

- *the number of Ministerial Advisors working in [the office of Hon Steven Joyce]*
- *the position description and portfolio responsibilities (if any) of each*

There are currently two Ministerial Advisors employed in the office of Hon Steven Joyce, one Senior Ministerial Advisor and one Ministerial Advisor. I have attached copies of the job description for each position. Please note that the job descriptions are in different formats as the Department has recently implemented a new job description format, which is in the process of being applied to positions in ministerial offices. The Ministerial Advisor job description is in the new format and the Senior Ministerial Advisor job description is in the old format.

Neither position has allocated portfolio responsibilities.

- *the total annual salary cost of those advisors, as well as the highest salary paid (the latter should be expressed in terms of a salary range to protect individual privacy)*

For privacy reasons I am withholding under section 9(2)(a) of the Official Information Act the total salary costs of these employees, as, due to the small number, individual salaries would be easily identified.

The current salary range for the highest paid of these positions is \$80,908 to \$109,464.

If you have any concerns with the decisions referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 28(3) of the Official Information Act.

Yours sincerely



Janice Calvert
General Manager
Ministerial and Secretariat Services

