



27 May 2016

Kilian O'Gorman

[Fyi-request-3875-ac3272a4@requests.fyi.org.nz](mailto:Fyi-request-3875-ac3272a4@requests.fyi.org.nz)

Dear Kilian

**Official Information Act 1982 (OIA) Request: Internal State Services Commission (SSC) policy, advice, or memoranda regarding advisory citizenship when recruiting for directorship positions within the New Zealand Intelligence Community (NZIC)**

Thank you for your request on 8 April 2016 under the OIA seeking a copy of any internal SSC policy, advice, or memoranda which – specifically – relates to the requirements regarding any minimum or advisory citizenship status which must or should be considered, when recruiting to directorship positions within NZIC (those directorships which relate to the entities which are responsibilities of the Department of the Prime Minister and Cabinet).

You noted that if there are no such documents, or if it will assist minimising SSC's workload, would SSC please provide a brief summary of SSC's expectations with regards to the citizenship status (and any duration thereof) for applicants to these executive positions, which are security-critical functions within New Zealand.

On 9 May 2016, we sought clarification from you as to the interpretation of your request, under section 12(2) of the OIA pertaining to 'due particularity'. You confirmed that your request relates to the recruitment of the Chief Executive (CE) positions for the Government Communications Security Bureau (GCSB) and the New Zealand Security Intelligence Service (NZSIS), which SSC undertakes on behalf of, and at the request of, responsible Ministers (in accordance with paragraph 3.24 of the Cabinet Manual).

On 9 May 2016 we also extended the timeframe of your request in accordance with section 15A(1)(b) of the OIA. Your request was extended as consultations were necessary to make a proper response and could not reasonably be made within the original time limit.

We have chosen to respond to your query by way of a summary, as outlined below.

The citizenship requirement for the CE positions for the GCSB and NZSIS is determined by the New Zealand Intelligence Community, and contained within the individual position descriptions (PDs). The PDs are used for advertising and recruitment purposes, which are referred to, and confirmed by, the Cabinet Appointments and Honours Committee.

The most recent PDs for the GCSB and NZSIS roles, and related recruitment material and guidance, can be found on our website:

[http://www.ssc.govt.nz/search/google\\_cse\\_adv/GCSB%20Position%20Description](http://www.ssc.govt.nz/search/google_cse_adv/GCSB%20Position%20Description)

[http://www.ssc.govt.nz/search/google\\_cse\\_adv/NZSIS%20Position%20Description](http://www.ssc.govt.nz/search/google_cse_adv/NZSIS%20Position%20Description)

Under section 28(3) of the OIA you have the right to complain to an Ombudsman and seek an investigation or review of my response to your request including the extension of the time limit.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Juanita Te Kani'.

Juanita Te Kani  
Manager, Executive Management Services