

19 July 2016

Perry Richardson
fyi-request-4102-14bf223b@requests.fyi.org.nz

Ref: OIA-2016-12

Dear Mr Richardson

Thank you for your email of 8 July 2016, asking further questions regarding the Official Information Act 1982 response you received on 4 July 2016.

Your questions have been responded to below:

- 1. The figures for the Ag Tech mission seem to be incomplete and seem not add up. The letter mentions that the mission had a budget of \$87,000 of which \$61,000 was for participating businesses and USD 35,000 for the SV Forum (which is more than \$45,000). This adds up to \$106,000, which is more than 20% above budget. Is that correct? It also seems not to take the travel & accommodation cost for the 3 Callaghan staff into account. Can you please provide the full costs as requested, including this component?*

The travel and accommodation costs for the 3 Callaghan Innovation staff were \$11,597 for flights and \$6,240 for accommodation. The remainder of the \$87,000 NZD budget was applied to a workshop in New Zealand to prepare conference presentations, the preparation of collateral (including the brochure you received) and networking events during the course of the mission.

The \$35,000 USD fee for the organisation of the conference and immersion programme was a cost outside of the mission budget operated by the International Policy and Partnerships team, but we included this information for the sake of completeness as it was related cost.

- 2. The costs for the Stanford mission seem not to take the travel & accommodation cost for the three Callaghan staff into account. Can you please provide the full costs, including this component?*

The costs for the three Callaghan Innovation staff members who participated in the mission were: \$3,365 for flights and \$5,747 for accommodation (the flights costs are substantially reduced because of the Callaghan Innovation participants was able to pass through San Francisco connect with other work related travel).

3. *There are no cost listed for the Callaghan participation in the Better By Design mission. Can you please confirm if this is correct? I would also be keen to understand what businesses went on this mission and what were the selection criteria used*

The costs for Callaghan Innovation's participation in the Better by Design tour were \$7,260 for flights (note this was more than would otherwise have been the case as the Callaghan Innovation employee also visited Singapore and London for other work-related purposes), \$3,510 for accommodation and \$3,100 for the Better by Design programme fee.

As you have been informed, we have transferred the rest of the question regarding what businesses went on this mission and what was the selection criteria used to New Zealand Trade and Enterprise, as it was the organiser of the Better by Design programme.

Please contact ministerialservices@callaghaninnovation.govt.nz if you require any further information.

Yours sincerely

Wendy Dyson
Acting Group Manager – External Relations